

Cleveland County, OK

Cleveland County Office Building

*201 South Jones
Norman, OK 73069
Suite 200*



Board of County Commissioners

Meeting Minutes

Monday, July 6, 2026
1:00 PM

*Rusty Grissom - Chairman
Rod Cleveland - Vice Chairman
Jacob McHughes - Member*

<https://www.clevelandcount yok.com/>

Brian Wint led the group in Prayer and the Pledge of Allegiance

Meeting Called to Order

Roll Call

Present Chairman Rusty Grissom, Vice-Chairman Rod Cleveland, and Member Jacob McHughes

Notice of the meeting was properly posted on July 1, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of the Regular meeting held on June 29, 2026.

[2026-06-29 Minutes](#)

Member McHughes moved, seconded by Vice-Chairman Cleveland, to approve the Minutes of the Regular meeting held on June 29, 2026. The motion carried by the following vote.

Aye: 3 - Chairman Grissom, Vice-Chairman Cleveland, and Member McHughes

Public Comment: No comments from the public were made during this meeting.

Consent Items

Chairman Grissom said that Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

A motion was made by Member McHughes to approve the Consent Items.

Vice-Chairman Cleveland seconded the motion.

The motion carried by the following vote:

Aye: 3 - Chairman Grissom, Vice-Chairman Cleveland, and Member McHughes

BOCC

2. Discussion and possible action regarding - ARPA Project #2.013/Object Code 54825 Requisition for PO Requests:
- 1) Youth Wellness: \$10,000.00 for Misung Billins
 - 2) Car Seats: \$33,684.38 for Amazon

[Agenda Request Form for ARPA PO's](#)

3. Discussion and possible action regarding - ARPA Project #2.013/Object Code 54825 Requisition for PO Requests:
- 1) Mobile App and Movement: \$6,721 for Bank of America
 - 2) Employee Wellness \$28,057.03 for PR Fitness
 - 3) Paid Partner Programming \$5,188.25 for International E-Z Up
 - 4) Paid Partner Programming \$1,599.20 for Amazon
 - 5) Paid Partner Programming \$700 for Guitar Center
 - 6) Capital Expenditures \$6,000 for Bliss Electric
 - 7) Walk, Bike Skate \$22,453 for Norman Farm Market
 - 8) Hygiene Kits \$6,423.86 for Amazon
 - 9) Youth Wellness \$5,000 for Moore Police Advancement Center (MPAC)
 - 10) Youth Wellness \$7,178.55 for Amazon
 - 11) Power of Produce \$1,700 for Laura "Elle" Shroyer
 - 12) Power of Produce \$1,900 for Norman Farm Market
 - 13) Power of Produce \$740.01 for Amazon
 - 14) Outreach \$4,795.57 for Amazon

[Agenda Request Form for ARPA PO's](#)

4. Discussion and possible action regarding Addendum: Effective upon execution by the County Commissioners, the following modifications will be made to the contract in regards to Massage Therapy section only. Clinics' rate for services shall be eighty-five dollars (\$85.00) per hour and forty-five dollars (\$45.00) per half hour. Client's employees will remit payment of thirty-five dollars (\$35.00) per hour and twenty dollars (\$20.00) per half hour at the time of service directly to the therapist.

[Addendum](#)

5. Discussion and possible action regarding - Internal Administrative movement of funds for BOCC approval requested by Tara McClain for The Well/Cleveland County Health Department ARPA Project #2.013/Object Code 54825. Request to move the following:
- 1) \$95.00 from the Car Seat program to the Employee Wellness Program
 - 2) \$10,100.00 from the Car Seat program to the Youth Wellness Program
- *Note* These are internal admin moves by The Well/Cleveland County Health Department only for their bookkeeping/ARPA expenditure tracking only.

[Agenda Template for Email Requests \(003\)](#)

6. Discussion and possible action regarding a contract with Cleveland County District Court for transportation assistance for treatment and wellness court participants, housing assistance for treatment and wellness court participants, educational and vocational assistance for treatment and wellness court participants, driver's license reinstatement assistance, drug and alcohol testing and ignition interlock device monitoring. This contract is for services awarded by the Oklahoma Department of Mental Health and Substance Abuse Services through the County Community Safety Investment Fund.

[Treatment Court.pdf](#)

Sheriff

7. Discussion and possible action regarding the renewal of the Commercial Service Agreement with OEC Fiber for internet services at the , located at 2550 W. Franklin Road. The agreement will provide Business 100 fiber internet service for the facility at a monthly rate of \$125.00 plus an additional monthly charge of \$35.00 for additional Static IP Block, totaling \$160.00 a month.

[File No. 26-1683 OEC Fiber](#)

8. Discussion and possible action regarding the amendment to the New Sheriff's Office Cox agreement (File 26.0742) that was approved by the BOCC on March 30, 2026. The proposed amendment upgrades the Cox Optical Internet service from 30 Mbps to 100 Mbps at a monthly cost of \$885, plus a \$35 monthly charge for an IP Address Block. This amendment does not increase the monthly cost beyond the amount previously approved by the BOCC under the original Service Agreement. The amendment updates the service level to meet operational needs while maintaining the previously approved monthly expenditure.

[Cox Amendment HQ agreement](#)

[Cox Approved Service Agreement - New HQ's](#)

County Clerk

9. Discussion, review audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
10. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

Assessor

11. Discussion and possible action regarding Nearmap US, Inc renewal of oblique images. \$10,633.93

[File No. 26-1648 Nearmap](#)

Treasurer

12. Discussion and possible action regarding the County Treasurer's Fee of Daily Collections for the month of June 2026.

[June 2026 Treasurer's Fee of Daily Collections Report.pdf](#)

13. Discussion and possible action regarding Agreement approval between Autoagent and Cleveland County Treasurer for the implementation, hosting and maintenance of the Real Estate Tax Processing Cloud-Based Software provided as a service known as "EscrowCloud"

[Autoagent EscrowCloud Agreement 2026-2027](#)

Health Department

14. Discussion and possible action regarding Contract between Cleveland County Health Department and Katie Swanson to provide Journaling and Mindfulness classes at The Well. The Health Department will pay \$30.00 per hour at The Well. The contract is to be effective July 1, 2026 through June 30, 2027.

[7-6-26 BOCC Agenda Request - FY27 - Katie Swanson](#)

15. Discussion and possible action regarding Copier Maintenance Agreement between Cleveland County Health Department and Standley Systems, effective July 1, 2026 to June 30, 2027. The following copier at The Well will be covered under the Copier Maintenance Agreement: .0085 per black/white copy and .045 per color copy for Ricoh IM C3010 copier, Monthly Base Rate will be \$184.09 per month. This agreement is to replace the existing agreement in place as the existing agreement had incorrect monthly pricing.

[7-6-26 BOCC Agenda Request - FY27 - Standley The Well](#)

16. Discussion and possible action regarding Copier Maintenance Agreement between Cleveland County Health Department and Standley Systems, effective July 1, 2026 to June 30, 2027. The following copier at The Well will be covered under the Copier Maintenance Agreement: .008 per black/white copy and .045 per color copy for (6) Ricoh IM C4510 copier, (4 in Norman, 2 in Moore) .019 per black/white copy and .096 per color copy for (7) Ricoh IM C401 copiers (5 in Norman, 2 in Moore) Monthly Base Rate will be \$1,931.54 per month. This agreement is to replace the existing agreement in place as the existing agreement had incorrect monthly pricing.

[7-6-26 BOCC Agenda Request - FY27 - Standley Norman and Moore](#)

17. Discussion and possible action regarding Independent Contractor Agreement between Norman Farm Market and Bowen Kirby.

[farmmarket-bowen 0001](#)

18. Discussion and possible action regarding Independent Contractor Agreement between Norman Farm Market and Jaden Kirby.

[farmmarket-jaden 0001](#)

IT

19. Discussion and possible action regarding the approval of a yearly contract for subscriptions between the Cleveland County I.T. Department and N-Able.

[contract N-ABLE](#)

20. Discussion and possible action regarding Ethernet and Hosting agreement for the Board of County Commissioner's on behalf of IT and OneNet. The cost will be \$12,000.00 annually and term is July 1, 2026 thru June 30, 2027.

[Non-Erate Bid No FW - Cleveland County 2026-2027 Annual Quote](#)

Fairgrounds

21. Discussion and possible action regarding - Approve the NorthCutt Wholesale Nursery buyer application and agreement for the fairgrounds.

[File No. 26-1629 Fairgrounds](#)

22. Discussion and possible action regarding approval of a new Independent Contractor Agreement (setup crew) for Robert Haggard.

[Robert Haggard](#)

Purchasing

23. Discussion and possible action regarding Approval of Purchase Card holder Charles Hamilton for the Cleveland County Fairgrounds.

[Charles Hamilton p-card](#)

Election Board

24. Discussion and possible action regarding the Change in Appointment of Receiving Officers. John Keller will replace Kim Ellis as the new Cleveland County Election Board Receiving Officer.

[Appointment of Receiving Officer 6.30.2026](#)

End of Consent Agenda**Unfinished Business:**

25. Discussion and possible action regarding Bid #BE-2209 One-year (1) Service/Maintenance agreement for the Kitchen Appliances and Equipment at the Cleveland County Detention Center located at 2550 W. Franklin Rd., Norman, OK. The agreement will include inspections, maintenance and repairs (within 24 hours). Bid term is from July 1, 2026 through June 30, 2027.

[Agenda Request Form - #BE-2209](#)

Upon the recommendation of Keri Lyles, Chairman Grissom moved, seconded by Member McHughes, to postpone the awarding and/or rejecting of the bids until a later date.

The motion carried by the following vote:

Aye: 3 - Chairman Grissom, Vice-Chairman Cleveland, and Member McHughes

26. Discussion and possible action regarding Bid #BE-2206 -One-Year (1) Maintenance Contract for Lawn Treatment & Weed Prevention Services for the Cleveland County Courthouse, North Lot, East Parking Lot, Detention Center, Sheriff's Office, South Annex, Alan J. Couch Center, and the building at 718 N. Porter. Bid term will be from July 1, 2026 through June 30, 2027.

[2206](#)

Upon the recommendation made by Keri Lyles, Chairman Grissom moved, seconded by Member McHughes, to award County Bid #BE-2206 Weed Control to low bidder, Shuterra, LLC.

The motion carried by the following vote:

Aye: 3 - Chairman Grissom, Vice-Chairman Cleveland, and Member McHughes

No new business presented at this time for discussion.

During Board Member statements and announcements, Chairman Grissom expressed his appreciation for the crews working to clear storm debris, noting that city crews and neighboring districts were also actively removing fallen trees and assisting with cleanup efforts.

Member McHughes shared Chairman Grissom's appreciation for the response efforts and expressed his prayers for those who remained without power. He reported that District #2 was partnering with the City of Norman to remove trees and limbs from roadways. He also congratulated Sheriff Weaver on becoming the new Sheriff of Cleveland County.

Board members further discussed the ongoing assessment of storm damage resulting from the severe winds that began on July 4, 2026. The storm caused widespread property damage, downed trees and electrical lines, and extensive power outages throughout the area.

Adjourn

At 1:05 P.M., a motion was made by Member McHughes, seconded by Vice-Chairman Cleveland, to adjourn the meeting.

The motion carried by the following vote:

Aye: 3 - Chairman Grissom, Vice-Chairman Cleveland, and Member McHughes

Board of County Commissioners CLEVELAND COUNTY, OKLAHOMA

Chairman

ATTEST:

Pam Howlett, County Clerk

Minutes Prepared by: _____
Deputy County Clerk