

2:19:20 PM

Cleveland County, OK
Cleveland County Office Building

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Pamela Howlett,
County Clerk, Cleveland County

201 South Jones
Norman, OK 73069
Suite 200

Pam Howlett



Budget Board
Meeting Minutes

Special Meeting

Wednesday, January 14, 2026

1:30 PM

Jacob McHughes - Chairman
Rusty Grissom - Vice-Chairman
Rod Cleveland - Member
Chris Amason - Member
Douglas Warr - Member
Pam Howlett - Member
Marilyn Williams - Member
Tammy Richards - Member

<https://www.clevelandcountyok.com/>

Meeting Called to Order

Jacob McHughes, Chairman
Rusty Grissom, Vice-Chairman
Rod Cleveland, Member
Chris Amason, Member
Douglas Warr, Member
Pam Howlett, Member
Marilyn Williams, Member
Tammy Richards, Member

Present Commissioner Jacob McHughes, Commissioner Rusty Grissom, Commissioner Rod Cleveland, Pam Howlett, Douglas Warr, Marilyn Williams, Chris Amason, and Tammy Richards

Notice of the meeting was properly posted on Monday, January 12, 2026.

For purposes of this agenda "Action" means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Public Comment: Comments from the public will be allowed on any item listed on the agenda. Public comments will be accepted on a first come, first serve basis and are limited to two (2) minutes per person, for a total of ten (10) minutes. Individuals who wish to participate in the public comment portion of the meeting should complete a "Request to Speak" form at the beginning of the meeting and specify the agenda item they want to discuss.

Items of Business

1. Requesting a transfer of funds from the Sheriff's Funding Grant Capital Outlay (574500-5000) to Sheriff's Funding Grant M&O (574500-54000). This transfer is necessary to allow the remaining grant funds to be utilized for the detention facility M&O expenses prior to the grants deadline.

A motion was made by Amason, seconded by Richards, that this item be adopted. The motion carried by the following vote:

Aye: 8 - Commissioner McHughes, Commissioner Grissom, Amason, Howlett, Williams, Richards, Commissioner Cleveland, and Warr

2. Discussion and/or action regarding Transfer from 100910-51000 in the amount of \$18,500.00 to 100911-54000 Revolving Funds-Lease in the amount of \$18,500.00.

A motion was made by Commissioner Cleveland, seconded by Amason, that this item be adopted. The motion carried by the following vote:

Aye: 8 - Commissioner Grissom, Amason, Richards, Williams, Commissioner Cleveland, Warr, Howlett, and Commissioner McHughes

3. Discussion and possible action regarding Cash Fund Request for Appropriations FY2025/2026

- 1) Assessor Revolving 120133-55000 \$272.00
- 2) County Bridge & Road Improvement Dist. #1 202910-50000 \$8,092.20
- 3) County Bridge & Road Improvement Dist. #2 202920-50000 \$11,005.36
- 4) County Bridge & Road Improvement Dist. #3 202930-50000 \$13,271.17
- 5) County Clerk Lien Fee Payroll 119170-51000 \$9,279.14
- 6) County Clerk Rec Mgmt/Presrv Fee 115170-51000 \$54,212.80
- 7) DA Revolving Fund 207165-54000 \$627.25
- 8) Fairgrounds 128700-55000 \$34,763.50
- 9) Farm Market Fund 133285-54000 \$3,030.00
- 10) Farm Market Fund 133285-51000 \$650.00
- 11) Health 105267-54000 \$15,543.00 - Clerk's Note: Corrected to 105265-54000
- 12) Highway District #1 110910-51000 \$97,000.00
- 13) Highway District #1 110910-54000 \$14,751.08
- 14) Highway District #2 110920-51000 \$75,950.28 - Clerk's Note: Corrected to \$75,920.28
- 15) Highway District #2 110920-54000 \$75,920.28
- 16) Highway District #3 110930-51000 \$90,000.00
- 17) Highway District #3 110930-54000 \$99,167.20
- 18) Highway District #3 110930-55000 \$350,414.00
- 18) Jail Commissary 204553-54000 \$35,081.12
- 19) Public Safety Sales Tax 209500-51000 \$20,000.00
- 20) Public Safety Sales Tax 209500-54000 \$600,000.00
- 21) Public Safety Sales Tax 209500-55000 \$130,000.00
- 20) Sales Tax 619150-54000 \$647,936.44
- 21) Sheriff Service Fees 116500-54000 \$25,891.96
- 22) Sheriff Service Fees 116554-54000 \$6,753.52
- 23) Sheriff Service Fees 116552-54000 \$116,108.51
- 24) Sheriff Service Fees 116500-51000 \$8,975.95
- 25) Sheriff Service Fees 116450-51000 \$164,293.17
- 26) Treasurer Certification Fee 114150-53000 \$7,355.00 - Clerk's Note - Object code change to 55000.

A motion was made by Commissioner McHughes, seconded by Commissioner Grissom, that this item be approved. The motion carried by the following vote:

Aye: 8 - Amason, Howlett, Richards, Commissioner Cleveland, Williams, Commissioner Grissom, Warr, and Commissioner McHughes

The Board members discussed the upcoming budget process and other current events,

Adjourn

A motion was made by Amason, seconded by Commissioner McHughes, that this item be adjourn. The motion carried by the following vote:

Aye: 8 - Commissioner Grissom, Commissioner Cleveland,
 Commissioner McHughes, Amason, Williams, Richards,
 Warr, and Howlett

**Budget Board
CLEVELAND COUNTY, OKLAHOMA**

Chairman

ATTEST:

Pam Howlett, County Clerk

Minutes Prepared by: _____
Deputy County Clerk