

Cleveland County, OK
Cleveland County Office Building

*201 South Jones
Norman, OK 73069
Suite 200*



Board of County Commissioners
Meeting Minutes

Monday, April 27, 2026
1:00 PM

*Jacob McHughes - Chairman
Rusty Grissom - Vice Chairman
Rod Cleveland - Member*

<https://www.clevelandcountyoak.com/>

Ronnie Fulks led the group in prayer and in the Pledge of Allegiance.

Meeting Called to Order

Roll Call

Present: Chairman Jacob McHughes, Vice Chairman Rusty Grissom, and Member Rod Cleveland

Notice of the meeting was properly posted on April 24, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action regarding approval of the meeting minutes of the Board of County Commissioners held on Monday, April 20, 2026.

[2026-04-20 BOCC Minutes](#)

A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to approve the minutes of April 20, 2026. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

Public Comment: No comments were made from the public during this meeting.

Consent Items

Chairman McHughes said that Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

A motion was made by Member Cleveland, seconded by Vice Chairman Grissom, that the Consent Agenda be approved. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

County Commissioners

2. Discussion and possible action regarding approval of a Resolution Appointing Members to the Cleveland County Wellness Committee.

[2026-04-27 Resolution](#)

3. Discussion and possible action regarding Request to Apply for U.S. Department of Transportation Safe Streets and Roads for All (SS4A) Grant in the amount of \$250,000 to conduct a road safety assessment of identified corridors and intersections within Cleveland County.
4. Discussion and possible action regarding - Appointment of Holly Proctor as Receiving Officer for all Commissioner accounts.

[Receiving Officer](#)

Highway District 2

5. Discussion and possible action regarding the approval of a Resolution for Disposing of Equipment sold at Purple Wave Auction.
6. Discussion and possible action regarding approval of a Declaration of Surplus and Disposing of Equipment, D 421-146 Dewalt 16 Gauge Profile Nibbler: Serial # 998564 2015 37-49 Date Acquired 10/3/2016.

[Resolution for Disposing of Equipment for BOCC 4-27-26](#)

[Declaration of Surplus and Resolution for Disposing Equipment for BOCC 4-27-26](#)

7. Discussion and possible action regarding approving a Resolution for Disposing of Equipment sold at Purple Wave Auction.

[Resolution for Disposing of Equipment BOCC 4-27-26](#)

Sheriff

8. Discussion and possible action of the renewal Jail Service Agreement between the City of Lexington and the Cleveland County Sheriff's Office. The purpose of this Agreement is to provide for the incarceration of the City prisoners and detainees within the County Jail, under the custody of the Sheriff, and to otherwise coordinate booking and detention facilities. As compensation for the services, the City agrees to pay the Sheriff the sum of sixty-eight dollars (\$68.00) per day for each person incarcerated in the facility at that the request of the City on municipal charges or awaiting approval of affidavit of probable cause.

[Jail Service Agreement - Lexington](#)

9. Discussion and possible action of the Jail Service agreement between the City of Moore and the Cleveland County Sheriff's Office. The purpose of this agreement is to provide for the incarceration of the City prisoners and detainees within the County Jail, under the custody of Sheriff, and to otherwise coordinate booking and detention functions.

[Jail Service Agreement - City of Moore](#)

10. Discussion and possible action of the Memorandum of Understanding between Oklahoma Internet Crimes Against Children Task Force and the Cleveland County Sheriff's Office. The Oklahoma Internet Crimes Against Children (ICAC) Task Force is a multiple-agency, multi-jurisdiction initiative, funded with a grant from the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The purpose of this MOU is to outline the relationship between all participating agencies in order to ensure that each understand and agrees to the guidelines concerning policy, supervision, planning, training, and public relations.

[MOU - Oklahoma Internet Crimes Against Children Task Force 04.21.26](#)

11. Discussion and possible action of the collection Facility Agreement between the Oklahoma State Bureau of Investigation and the Cleveland County Sheriff's Office for participation in the Combined DNA Index System (CODIS) Offender Web Program. The purpose of this database is the detection or exclusion of individuals who are subjects of the investigation or prosecution of sex related crimes, violent crimes, or other crimes which biological evidence is recovered, and such information shall be used for no other purpose.

[OSBI Collection Facility Agreement 4.21.26](#)

12. Discussion and possible action regarding addendum to the Memorandum of Understanding between the Oklahoma State Bureau of Investigation and Cleveland County Sheriff's Office. The purpose of the addendum is to implement the requirements outlined in 74 O.S. 2011, Section 151.1, Section 2B. This law authorizes the Director of the Oklahoma State Bureau of Investigation to enter into local cooperative agreements with local law enforcement agencies for the purpose of appointing Internet Crimes Against Children (ICAC) affiliate Task Force Agents to assist the ICAC Unit of the Oklahoma State Bureau of Investigation.

[Addendum to MOU between Oklahoma State Bureau of Investigation 4.21.26](#)

13. Discussion and possible action regarding the School Resources Officer (SRO) agreement between Independent School District No. 70 A/K/A Little Axe Public Schools and the Cleveland County Sheriff's Office. This contract will provide SRO services for the 2026-2027 school year. As compensation to CCSO for the services, Little Axe Public Schools agrees to pay CCSO a monthly fee during the period of July 1, 2026, through June 30, 2027, of \$7,500.

[Little Axe Public School SRO agreement 4.22.26](#)

14. Discussion and possible action regarding Bid #SHE-2153 Inmate and Detention Center Supplies. Purchasing is Requesting three (3) quotes be required when purchasing all sizes of trash bags on page 8 of the bid. This request is due to the price increase announcement on plastic products.

[agenda request pg. 8 quotes required](#)

County Clerk

15. Discussion, review audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

16. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

17. Discussion and possible action regarding claims for Payment of Personnel Services for payroll period ending April 15, 2026.

[2026-04-27 Payroll](#)

18. Discussion and possible action to approve the Standard Service Contract for the following: Contract for Copier Maintenance of (2) HP Laserjet M611DN Printers at a monthly base payment of \$40.00 (plus tax). B/W Copies at \$.1470, excess charge per B/W image at \$.0272. Contract is for period 7/1/2026 to 6/30/2027.

[2026-04-27 Contract Renewal - Co Clk](#)

19. Discussion and possible action to approve the Standard Service Contract for the following: Renewal of Standard Service Contract for copier Maintenance of (3) Savin-Ricoh MPC3004 EX Printers (2) Savin MP6055SP Printers, (1) HP LJ PRO M402DNE Printer. All Printers are \$.0139 per B/W Copies and \$.0695 per Color Copies. Contract period is for 7/1/2026 to 6/30/2027.

[2026-04-27 Standard Service Contract](#)

Assessor

20. Discussion and possible action regarding Tyler Technologies Contract, \$7,400.00 Time & Attendance implementation, and project management.

[ASSESSOR-TYLER TECH 2026](#)

Treasurer

21. Discussion and possible action regarding renewal of the contract between the Cleveland County Treasurer and Underground Vaults & Storage, Inc., for storage of important records and documents for a 14 cubic foot unit @ \$700.56 per year, effective July 1, 2026 - June 30, 2027.

[Underground Vaults & Storage FY 26-27](#)

22. Discussion and possible action regarding Business Imaging Systems Platinum software maintenance for \$27,651.00 and a platinum Hardware maintenance for \$6,503.64

[Business Imaging Systems FY 26-27](#)

23. Discussion and possible action regarding Eureka Water - water only contract for monthly service charge or \$\$4.99 and \$7.00 per bottle. The refundable bottle deposit is \$10.00.

[Eureka Water FY 26-27](#)

24. Discussion and possible action regarding Appropriations for March 16th through April 15th

Cash Fund Request for Appropriations FY 2025/2026

01) American Rescue Plan	112120-54827	\$199,438.00
02) Assessor Revolving	120133-55000	\$172.00
03) Co Brdg & Rd Imp Dist #1	202910-50000	\$12,619.17
04) Co Brdg & Rd Imp Dist #2	202920-50000	\$205,375.02
05) Co Brdg & Rd Imp Dist #3	202930-50000	\$20,695.43
06) County Clerk Lien Fee Payroll	119170-51000	\$16,383.06
07) County Clerk Rec Mgmt/Presrv Fee	115170-54000	\$51,256.10
08) Fairgrounds	128700-55000	\$45,686.06
09) Farm Market Fund	133285-54000	\$4,450.00
10) Farm Market Fund Payroll	133285-51000	\$1,790.00
11) Health	105265-54000	\$31,574.50
12) Highway District #1	110910-51000	\$80,000.00
13) Highway District #1	110910-54000	\$39,688.38
14) Highway District #2	110920-51000	\$179,189.53
15) Highway District #3	110930-51000	\$90,000.00
16) Highway District #3	110930-54000	\$143,474.15
17) Highway District #3	110930-55000	\$23,185.90
18) Jail Commissary	204553-54000	\$85,762.49
19) Sales Tax	619150-54000	\$602,493.96
20) Sheriff Service Fees	116500-54000	\$2,548.79
21) Sheriff Service Fees	116500-55000	\$122,642.50
22) Sheriff Service Fees	116554-54000	\$6,825.11
23) Sheriff Service Fees	116552-54000	\$148,543.69
24) Sheriff Service Fees	116500-51000	\$4,820.12
25) Sheriff Service Fees	116450-51000	\$89,293.17
26) Stop Violence Against Women Payroll	602166-51000	\$4,594.00
27) Treasurer Certification Fee	114150-53000	\$9,370.00

[March through April 2026](#)

- 25. Discussion and possible action regarding Amendment to the February 23, 2026, Agreement for Online Auction Portal between the Cleveland County Treasurer and GovEase Auction, LLC, to amend Exhibit A: Scope of Services, Exhibit B: Fees and Billing, and Exhibit D: Service Provider Addendum for Payment Processing for Governmental Entities due to GovEase now hosting payments in-house instead of through a 3rd party vendor.**

[Amendment to Agreement for Online Auction Portal with GovEase Auction, LLC](#)

Information Technology

- 26. Discussion and possible action regarding adding Scott Klepper as Receiving Officer to all IT accounts-100270**

[IT- Scott Klepper Add Receiving](#)

End of Consent Agenda

Bid Opening

27. Discussion and possible action regarding **Bid #SHE-2193-** One (1) Year non-encumbered contract for the purchase of .30 caliber sound suppressors for the Cleveland County Sheriff's Office. Contract term will run from May 15, 2026 to May 14, 2027.

[Agenda Request Form - #SHE-2193](#)

A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to accept the bids and to postpone the decisions to award or reject the bids until a later date. At that time, the purchasing department will review and tabulate the bids and present its findings to the Board of County Commissioners.

Big Boys Guns & Ammo

Clyde Armory, Inc

Dana Safety Supply

Griffin Armament

ProForce

The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

No new business was presented at this time for discussion.

Unfinished Business:

28. Discussion and possible action regarding Bid #HWY-2191-One (1) year non-encumbered contract for Highway and Bridge Materials for the County Commissioners. The bid term will start May 5, 2026 and end on May 4, 2027.

[Bid HWY2191](#)

Upon the recommendation of Keri Lyles, a motion was made by Chairman McHughes, seconded by Member Cleveland, to postpone the awarding or rejecting of the bids until a later date. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

29. Discussion and possible action regarding Bid #SHE-2192-One-year (1) non-encumbered contract for the purchase of ammunition for the Cleveland County Sheriff's Office. Bid term will run from May 1, 2026 to April 30, 2027.

[Bid 2192](#)

Upon the recommendation of Keri Lyles, a motion was made by Chairman McHughes, seconded by Member Cleveland, to postpone the awarding or rejecting of the bids until a later date. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

No statement or announcements were made by the Board members during this meeting.

Executive Session

- 30.** Discussion and possible action regarding - Executive Session for the purpose of the following: Discussion of the Cleveland County Juvenile Detention Facility. Executive Session is authorized by:

25 O.S. §307(B)(4): confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

25 O.S. §307(B)(7) and 10A O.S. §2-6-102: discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.

At 1:02 P.M., a motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to go into executive session with Neva Hill and Tracy Spurgeon. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

- 31.** Discussion and possible action regarding - Action regarding Executive Session for the purpose of discussion of the Cleveland County Juvenile Detention Facility pursuant to 25 O.S. §307(B)(4), 25 O.S. §307(B)(7). and 10A O.S. §2-6-102.

At 1:31 P.M., a motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to reconvene from executive session. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

No action was taken on executive session.

Adjourn

At 1:32 P.M., a motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to adjourn the meeting. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

**Board of County Commissioners
CLEVELAND COUNTY, OKLAHOMA**

Chairman

ATTEST:

Pam Howlett, County Clerk

Minutes Prepared by: _____
Deputy County Clerk