

Agreement

J | cleaning services
Office 405 823 0385
5350 S western Ave STE 512
Oklahoma city Ok 73109
jicleaningservices21@gmail.com
www.jicleaningservice.org

Cleveland county Oklahoma
commercial cleaning services agreement

Date July 1.2026

Date june 30.2027

agreement for cleaning services for

Cleveland county election Board Oklahoma
641 E Robinson St Norman Ok 73071

405-366-0210

SERVICES TO PERFORMED FIVE DAY PER WEEK MONDAY THROUGH FRIDAY

cleaning services. twelve months contract July 1-2026 to June 30-2027

Four hours per day cleaning services per each clean	Total \$79.80 cents	Per clean
Visit building two hundred sixty one cleaning Per twelve months. divided and twelve months total per monthly	Total \$1,735.65 cents	Per monthly
Total Per twelve months	Total \$ \$20,827.8	Per twelve months
we provide our own equipments		
we provide our own Chemicals		
you don't have to worry about it with this we provide with our price		
Only thing not include with our price the supplies like paper towels toilet paper hand sanitizer hand soap trash bags all this stuff not include with this price		



J I Cleaning Services

5350 S western Ave STE 512
Oklahoma City, Ok 73109

Service Agreement

The undersigned customer Cleveland county election Board Oklahoma (hereafter referred to as "CUSTOMER") hereby accepts the proposal of J I cleaning Services (hereafter referred to as CONTRACTOR") for customer premises located at

641 E Robinson St Norman ok 73071

Upon the following terms:

- CONTRACTOR acknowledges that CONTRACTOR will delegate all Services to be performed as an Independent Contractor.
e Included in the service charge will be service , supplies and any equipment which will be furnished by CONTRACTOR. The service charge does not include any use tax, tax on sale, services or supplies, or other such tax, which taxes shall be paid by CUSTOMER.
CUSTOMER agrees to reimburse CONTRACTOR the amount of any such taxes if paid by CONTRACTOR, on CUSTOMER's behalf.
- All Services specified in the WORK SCHEDULE section of this Proposal will be provided to CUSTOMER in a satisfactory manner. CUSTOMER acknowledges that only those Services and/or Additional Services specifically identified in the work Schedule will be provided under this Services Agreement.
- CONTRACTOR maintains and carries the required General Liability and Workers Comp. • The service charge will remain in effect for a year unless the Service agreement is earlier terminated, or there are changes in the original specifications for the premises. In the event of such charges, CUSTOMER will advise CONTRACTOR accordingly, and an adjustment in the Service Changes agreed to by the parties, will be made e "The term of Service Agreement is for one (1) year. This one (1) year period shall begin on the date services are scheduled to begin. Both parties reserve the right to terminate this Service Agreement upon thirty (30) days prior written notice." e Services shall be performed as stated in the WORK SCHEDULE section of this Proposal with the exception of the following

two (2) legal holidays: , Thanksgiving Day, and Christmas Day. No Service Charge credits will be issued for these holidays. However , service can be provided on these holidays at an additional cost if required, Services shall be scheduled during the hours approved or directed by manager/owner.

- The undersigned warrants and represents that they have full authority to enter into this Service Agreement, and that will be binding upon the parties and their respective successors and assigns.
- Any information, suggestions, or ideas transmitted by CUSTOMER to CONTRACTOR in connection with the products ordered by CUSTOMER are not to be regarded as secret or submitted in confidence except as may be otherwise provided in writing signed by an officer of the Company.
- All Parties contributed to the drafting of the Agreement and no presumption for or against any party to this Agreement shall arise as a result of the drafting. Nothing contained in this agreement shall be construed to require the commission of any act contrary to law, and wherever there is any conflict between any provision of this Agreement and any present or future statute law governmental regulation or ordinance contrary to which the parties have no legal right to contract the latter shall prevail but in such event the affected provisions of this Agreement shall be curtailed and restricted only to the extent necessary to bring within legal requirements
- This Service Agreement constitutes the complete Agreement of the parties concerning the provision of services to the CUSTOMER and supersedes all other prior or contemporaneous agreements between the parties whether written or oral on the same subject. No waiver agreement " shall be valid unless in writing and executed by CONTRACTOR and CUSTOMER. Additionally, in no event shall the terms and conditions of any purchase order or other form subsequently submitted by CUSTOMER to CONTRACTOR become a part of this Service Agreement, and the CONTRACTOR shall not be bound by any such terms and conditions.
- e This Agreement may be executed in counterparts and via facsimile or PDF, and may be distributed via email, none of which shall effect the validity or enforceability of this Agreement in writing and executed by CONTRACTOR and CUSTOMER. Additionally, in no event shall the terms and conditions of any purchase order or other form subsequently submitted by CUSTOMER to CONTRACTOR become a part of this Service Agreement, and CONTRACTOR shall not be bound by any such terms and conditions.
- This Agreement may be executed in counterparts and via facsimile or PDF, and may be distributed via email, none of which shall effect the validity or enforceability of this Agreement

GOALS

1. Is to have satisfaction service in your building.
2. Give good quality service
3. We will have a Quality control Management on site to check the jobs

SPECIFICATIONS

If you have any concerns or feedback please contact me at 405-441-0592

Signatures

IN WITNESS WHEREOF, the parties here to have executed this Janitorial Proposal for Agreement by their duly authorized representatives on the

_____ dates set forth below.

Signature _____

Print Name and Title _____

Service Start Date July.1,2026 TO Date June.30,2027

J I Cleaning services

Signature jaunixcot _____

Print Name and Title Juan _____

Service Start Date July.1,2026 TO Date June.30,2027

~~\$1,735.65~~ per month Due on the 1st of each month

of Keys__

Walkthrough Proposal agreement _____

Date to start services July.1,2026 TO Date June.30,2027

Cleaning supplies to perform services will be provided by J I Cleaning Services .In the event that this Agreement proves unsatisfactory it maybe terminate by a 30 day written notice by either party.
J I Cleaning Services agree to provide this services from the following date for the the amount agreed.

Customer

Name _____

Signature _____

Date _____

J I Cleaning Services

Name Juan

Signature jaunixcot

Date 5-7-2026

-



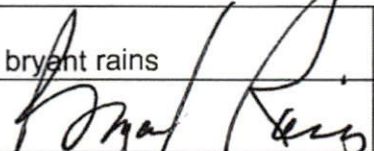
JI cleaning services

5350 S western Ave STE 512 Oklahoma city Ok 73109

Commercial Cleaning service Agreement

Name

Phone.

bryant rains	405 366 0210	
		

Company Address

Email



Cleveland county election Board - 631 E Robinson St Norman ok 73071

Services to be performed five days per week, Monday through Friday. Four hours per day
 Perform service clean in the day. Between 8am to 5pm. just the first floor clean

1-- waiting room area stander cleaning services .Daily. Wkly.BWIKLY. mthly

Fingerprints will be removed from entryway glass door	✓			
Carpeting and/or walk o? mats will be vacuumed	✓			
All open surfaces of furniture will be damp wiped clean				✓
Dust high ledges and [ow wall surfaces within reach			✓	
Dust chairs				✓
Dust TV		✓		
Dust Trash cans		✓		
Dust Baseboard		✓		
Empty Trash cans* replace liners	✓			
Sweep floor and mopping floor	✓			

2 - reception area stander cleaning services Daily. Wkly .Bwikly. mthly

Fingerprints will be removed from glass wall reception	✓			
Empty Trash cans* replace liners	✓			
Will be damp wiped clean desk	✓			
Sweep floor and mopping floor	✓			
Dust chairs				✓
Dust around the computer and print	✓			
Dust high ledges and [ow wall surfaces within reach			✓	
Dust Trash cans		✓		
Dust Baseboard		✓		

3 - conference room area stander cleaning services

Daily. Wkly. Bwily. mthly

	Daily	Wkly	Bwily	mthly
Empty Trash cans* replace liners	✓			
conference room refill dispensers paper towels. hand soap. Hand sanitizer and clean sinks	✓			
Carpeting and/or walk off mats will be vacuumed	✓			
Will be damp wiped clean conference table	✓			
Dust Trash cans		✓		
Dust chairs				✓
Dust high ledges and [ow wall surfaces within reach			✓	
Dust Baseboard		✓		
Lights will be turned o? as directed.	✓			
Entrance doors will be secured upon completion of our work.	✓			

4 - office area stander cleaning services

Daily. Wkly. Bwily. mthly

	Daily	Wkly	Bwily	mthly
Empty Trash cans* replace liners	✓			
Will be damp wiped clean desk	✓			
Carpeting and/or walk off mats will be vacuumed	✓			
Fingerprints will be removed from entryway glass door	✓			
Dust high ledges and [ow wall surfaces within reach			✓	
Dust chairs				✓
Dust around the computer and print	✓			
Dust Trash cans		✓		
Dust Baseboard		✓		
Dust around the computer		✓		
Tile floors will be dust mopped to remove dirt.	✓			
Tile floors will be wet mopped, as needed to remove spills and tracking.	✓			
Lights will be turned o? as directed.	✓			
Entrance doors will be secured upon completion of our work.	✓			

5 - breakroom room area stander cleaning services

Daily. Wkly. Bwily. mthly

	Daily	Wkly	Bwily	mthly
Empty Trash cans* replace liners	✓			
break room refill dispensers paper towels. hand soap. Hand sanitizer and clean sinks	✓			
Clean microwave	✓			
Will be damp wiped clean table	✓			
Dust Trash cans		✓		
Dust chairs				✓
Dust high ledges and [ow wall surfaces within reach			✓	
Dust Baseboard		✓		
Counters and tabletops will be cleaned, disinfected, and soda rings removed.	✓			
Tile floor will be dust mopped to remove dirt.	✓			
Tile floor will be wet mopped, as needed to remove spills or tracking.	✓			
Lights will be turned o? as directed.	✓			
Entrance doors will be secured upon completion of our work.	✓			

6- public restrooms area stander cleaning services

Daily. Wkly. Bwily. mthly

	Daily	Wkly	Bwily	mthly
Empty Trash cans* replace liners	✓			
Restroom clean toilet and urinal toilet refill dispensers, toilet paper. paper towels. hand soap. Hand sanitizer	✓			
Clean Mirrors	✓			
Sweep floor and mopping floor	✓			
Dust Trash cans		✓		
Dust Baseboard				
Dust high ledges and [ow wall surfaces within reach			✓	
Tile walls will be damp wiped.	✓			
Drinking fountains will be cleaned and disinfected.	✓			
Partitions will be cleaned and disinfected.	✓			
Hallway sweep floor and mopping floor	✓			
Lights will be turned o? as directed.	✓			
Entrance doors will be secured upon completion of our work	✓			

7 - entrance area stander cleaning services

Daily. Wkly. Bwikly. mthly

Carpeting and/or walk off mats will be vacuumed	✓			
Fingerprints will be removed from entryway glass door	✓			
Window entrance right and left glass clean				✓
Hallway sweep floor and mopping floor	✓			
Dust window sills				✓
Lights will be turned o? as directed.	✓			
Entrance doors will be secured upon completion of our work	✓			
we taking out the trash can leave edge of the road every monday	✓			

OFFICE OF THE SECRETARY OF STATE



**AMENDED CERTIFICATE
OF
LIMITED LIABILITY COMPANY**

WHEREAS, the Amended Articles of Organization of

J I CLEANING SERVICES LLC


an Oklahoma limited liability company has been filed in the office of the Secretary of State as provided by the laws of the State of Oklahoma.

NOW THEREFORE, I, the undersigned, Secretary of State of the State of Oklahoma, by virtue of the powers vested in me by law, do hereby issue this certificate evidencing such filing.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the Great Seal of the State of Oklahoma.



*Filed in the city of Oklahoma City this
2nd day of September, 2025.*



Secretary of State



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Barry Hale Hale Insurance Agency 7840 S Pennsylvania Ave Oklahoma City OK 73159	CONTACT NAME: Barry Hale <table style="width: 100%;"> <tr> <td style="width: 50%;">PHONE (A/C, NO, EXT): 405-682-5200</td> <td style="width: 50%;">FAX (A/C, NO): 405-682-1688</td> </tr> </table> E-MAIL ADDRESS: bhale@farmersagent.com <table style="width: 100%;"> <tr> <td style="width: 80%; text-align: center;">INSURER(S) AFFORDING COVERAGE</td> <td style="width: 20%; text-align: center;">NAIC #</td> </tr> <tr> <td>INSURER A: Fire Insurance Exchange</td> <td style="text-align: center;">21660</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	PHONE (A/C, NO, EXT): 405-682-5200	FAX (A/C, NO): 405-682-1688	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Fire Insurance Exchange	21660	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:																	
INSURER D:																	
INSURER E:																	
INSURER F:																	
INSURED Juan Ixcot JI LLC 16 Allenhurst Ave Oklahoma City OK 73114																	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDTL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea Occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	A02188304	08/27/2025	08/27/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER \$ E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 General Cleaning Services

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Barry Hale

