

# **Cleveland County, OK**

## **Cleveland County Office Building**

201 South Jones  
Norman, OK 73069  
Suite 200



## **Board of County Commissioners Regular Meeting Minutes - Final**

**Monday, May 11, 2026**

**1:00 PM**

*Jacob McHughes - Chairman  
Rusty Grissom - Vice Chairman  
Rod Cleveland - Member*

*<https://www.clevelandcount yok.com/>*

*Pam Howlett, County Clerk*

Dawson Brown led the group in prayer and in the Pledge of Allegiance.

### **Roll Call**

Present: District #2 Road Foreman Michael Painter represented Chairman Jacob McHughes, Vice Chairman Rusty Grissom, and Member Rod Cleveland

Absent: Chairman Jacob McHughes

### **Notice of the meeting was properly posted on May 8, 2026.**

For purpose of this agenda "Action means any of the following: Amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee reconsidering, re-opening, returning, striking or postponing the item.

### **Approval of Minutes**

Member Cleveland moved, seconded by Vice Chairman Grissom, to approve Items 1 and 2 as follows:

1. Discussion and possible action regarding approval of the minutes of the Meeting held on May 4, 2026; and
2. Discussion and possible action regarding approval of the minutes of the Special Meeting of the Board of County Commissioners held on May 6, 2026.

Motion carried by the following vote:

Aye: 3 – Proxy for Chairman, Michael Painter, Vice Chairman Grissom, and Member Cleveland

**Public Comment:** No comments were made from the public during this meeting.

### **Consent Items.**

Vice Chairman Grissom said that the items on the **consent agenda** are routine in nature and approved with a single vote. Member Cleveland moved, seconded by Vice Chairman Grissom, to pull Items 12 and 13 for individual attention and to **approve** the remaining items.

### **County Commissioners**

3. Discussion and possible actions, regarding contract with Faith Energy. To Install a Charge Point Express: Plus 200kW Dual Port Electric Vehicle Charger at the Cleveland County Fairgrounds, to carry out the Public Fleets Conversion Grant through The Association of Central Oklahoma Governments.

4. Discussion and possible action regarding – Renewal contract for services with Wiley D. Harwell, D. Min., LPC, DBA Wellness Counseling Center for \$15,000.00 per year, payable in 12 equal payments, effective July 1, 2026, through June 20, 2027.
5. Discussion and possible action regarding – Purchase of a document scanner from CDW-G for \$401.11 using LATCF ARPA Grant 570120-54867.
6. Discussion and possible action regarding – Agreement for Pre-Trial, Mental Health Pre-Trial, and Community Service Court Services between the Cleveland Section Board of County Commissioners and Cleveland County Pre-Trial Services, LLC for July 1, 2026- June 30, 2027.
7. Discussion and possible action regarding – Solid Waste Request Form for all Districts as follows: D1 \$3,500.00 for Chainsaws; D2 \$3,500.00 for Chainsaws; and D3 \$53,500.00 for Trailer.
8. Discussion and possible action regarding – Interlocal Agreement with McClain County for mutual benefit pertaining to grading, draining, and hard surfacing of certain streets within the Counties which are continuations or connecting links in the State or County Highway system or other projects that mutually benefit the jurisdictions and are located within Cleveland County.
9. Discussion and possible action regarding – Interlocal Agreement with Independent School District No. 16 (AKA Robin Hill) for the mutual benefit pertaining to grading, draining, and hard surfacing of certain streets within the Counties which are continuations or connecting links in the State or County Highway system or other projects that mutually benefit the jurisdictions and are located with Cleveland County.
10. Discussion and possible action regarding – Letter of support for the Resilient Oklahoma Rural Resilience Cohort System.
11. Discussion and possible action regarding – Payment of invoice #2527 from Legislative Information Service of Oklahoma LLC.

### **Sheriff**

12. (Clerk's Note: This item is moved to the end of the Consent Docket for individual attention.)
13. (Clerk's Note: This item is moved to the end of the Consent Docket for individual attention.)
14. Discussion and possible action regarding the renewal of the School Resource Office (SRO) agreement between Norman Public Schools (NPS) and the Cleveland County Sheriff's Office. This agreement will provide SRO services for the 2026-2027 school year between July 1, 2026, through June 30, 2027. As compensation to the CCSO for the services, NPS agrees to pay CCSO \$7,500 per deputy x 7 deputies x 12 months

for an annual total of \$630,000 for the period of July 1, 2026, through June 30, 2027, paid in monthly installments of \$52,500.

### **County Clerk**

15. Discussion and possible action regarding claims for Payment of Personnel Services for payroll period ending April 30, 2026.
16. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
17. Discussion, review audit, approval, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
18. Discussion and possible action regarding a proposal from Kofile to Cleveland County to redact social security numbers from digital images, DD214 Books at an estimated total of \$4,042.40.

### **Assessor**

19. Discussion and possible action regarding County Assessor's end of month report for April 2026.

### **Treasurer**

20. Discussion and possible action regarding the approval of the TM Consulting Support and Maintenance Agreement for Treasurer's Warrants and Appropriations, Daily/GL/SA&I and Official Depository software for \$40,020.00 annually.
21. Discussion and possible action regarding County Treasurer's Fee of Daily Collections for the month of April 2026.
22. Discussion and possible action regarding Declaration of Surplus of C750.00 – LG Television – 42" Plasma TV.
23. Discussion and possible action regarding Resolution for Disposing of Equipment for C750.00 – LG Television – 42" Plasma TV.
24. Discussion and possible action regarding Commissioner's Sale Account Number 51192.
25. Discussion and possible action regarding approval of IntraFi Network Deposits CD Deposit Placement Agreement.
26. Discussion and possible action regarding approval of IntraFi Network Deposits DDA-MMDA Deposit Placement Agreement.

### **Fairgrounds**

27. Discussion and possible action regarding – Standley Systems contract renewal for service for \$.008 cents per black/white and \$.0122 for color copies with a \$.0760 monthly fee.

### **Election Board**

28. Discussion and possible action regarding County Election Board transfer of Funds Error Correction.
29. Discussion and possible action regarding Contract between Cleveland County Health Department and Sarah Hill to provide cooking classes at The Well. The Health Department will pay \$30.00 per hour at The Well. The contract is to be effective April 28, through June 30, 2026.
30. Discussion and possible action regarding a Contract for Services between Cleveland County Health Department and Automated Building Systems to provide services for outside monitoring of the vaccine refrigerators and freezers for the Norman and Moore offices. Total amount will be \$2,000.00 Invoiced bi-annually at \$1,000.00 each.

### **End of Consent Agenda.**

At this point in the meeting, the Board returned to **Item No. 12** concerning discussion and possible action on declaring surplus office furniture and filing cabinets from the Sheriff's Department. Cleveland stated that he had comments regarding the item and the Board could vote as they wish. He explained that, after discussions with the Auditor's Office and because a new sheriff has not yet been appointed, any surplus declarations or purchases outside the ordinary course of business should, in his opinion, be placed on hold until an appointed sheriff is in place. Although the undersheriff is currently serving in the capacity of sheriff for operational purposes, Cleveland believed certain matters should be deferred. He added that, while nothing explicitly prohibits such actions according to the Auditor's Office, he recommended that Items 12 and 13 be postponed or removed from the agenda.

Vice Chairman Grissom recommended to take these items one at a time. He said that this is probably stuff from the old office and, in his opinion, it needs to be surplused so they can move on. Grissom moved, seconded by Michael Painter, to approve this item.

Motion carried by the following vote.

Aye: 2 – Michael Painter, and Vice Chairman Grissom.

No: 1-Member Cleveland

### Items of Business

33. Commissioner Cleveland read the Commissioners' Proclamation proclaiming the period commencing May 3, 2026, through May 9, 2026, as Oklahoma Home and Community Education Week. Commissioner Cleveland moved to approve the Proclamation. Vice Chairman Grissom seconded the motion.

Motion carried by the following vote:

Aye: 3 – Michael Painter, Vice Chairman Grissom, and Member Cleveland.

**New Business:** No new business was presented for discussion or possible action.

**Board Members' Statements and Announcements:** Commissioner Rod Cleveland extended belated Mother's Day wishes to the homemakers who help create nurturing, stable homes.

### Executive Session

34. **At 1:10 P.M.**, Commissioner Cleveland moved, seconded by Vice Chairman Grissom, to go into Executive Session for the purpose of the following: Pursuant to 25 O.S. §307 (B)(1), discussion of hiring and employment for the position of the Cleveland County Farm Market Manager.

Motion carried by the following vote:

Aye: 3 – Michael Painter, Vice Chairman Grissom, and Member Cleveland.

35. **At 1:18 P.M.**, Commissioner Cleveland moved, seconded by Vice Chairman Grissom, to reconvene in open session.

Motion carried by the following vote:

Aye: 3 – Michael Painter, Vice Chairman Grissom, and Member Cleveland.

**Action regarding Executive Session for the purpose of the following:** Pursuant to 25 O.S. §307 (B)(1), discussion of hiring and employment for the position of the Cleveland County Farm Market Manager.

Vice Chairman Grissom moved that they proceed as discussed in executive session and instructed HR to present the offer. Commissioner Cleveland seconded the motion.

Motion carried by the following vote:

Aye: 3 – Michael Painter, Vice Chairman Grissom, and Member Cleveland.

**Vice Chairman Grissom called for discussion on the following:**

13. Discussion and possible action regarding the approval of declaration of surplus 177 Glock 17 pistols and 165 Trijicon RMR's as surplus property, for the purpose of trading them in towards the purchase of 110 new Glock 17 pistols and 110 Trijicon RMR's from GT Distributor's under state contract pricing. This request is part of the Sheriff Assistance Grant previously approved by the Board of County Commissioners (BOCC). The Sheriff Assistance Grant application received BOCC approval on August 18, 2025, followed by approval of the Sheriff Assistance Funding Agreement on December 8, 2025.

Vice Chairman Grissom moved to approve this item. Michael Painter seconded the motion.

Motion carried by the following vote.

Aye: 2 – Michael Painter, and Vice Chairman Grissom.

No: 1 - Member Cleveland

**Bid Opening**

31. Keri Lyles publicly opened and named each bidder for **BID # HWY-2194**, Three (3) month non-encumbered contract to provide materials and installation of asphaltic concrete base and surface coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from June 1, 2026, through August 31, 2026. Vice Chairman Grissom moved, seconded by Rod Cleveland, to accept the bids and postpone the decision on the bids. He instructed the Purchasing Department to tabulate and qualify each bidder, with a report to be presented back to the Board of County Commissioners.

Motion carried with the following vote:

Aye: 3 – Michael Painter, Vice Chairman Grissom, and Member Cleveland.

Bids received were from Haskell Lemon Construction; and Silver Star Construction

**Unfinished Business**

32. Upon the recommendation of Keri Lyles, Vice Chairman Grissom moved, seconded by Member Cleveland, to reject all bids and rebid this item later for **BID #SHE-2193** – One (1) Year non-encumbered contract for the purchase of .30 caliber sound suppressors for the Cleveland County Sheriff's Office. Contract term will run from May 15, 2026, to May 14, 2027.

Motion carried with the following vote:

Aye: 3 – Michael Painter, Vice Chairman Grissom, and Member Cleveland.

**Adjourn**

At 1:18 P.M., Vice Chairman Grissom moved, seconded by Commissioner Cleveland, to adjourn the meeting.

Motion carried by the following vote:

Aye: 3- Michael Painter, Vice Chairman Grissom, and Member Cleveland

**CLEVELAND COUNTY, OKLAHOMA**



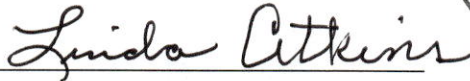
Chairman Jacob McHughes



Pam Howlett, County Clerk and Secretary to the Board



Minutes prepared by:



Deputy County Clerk