

**Cleveland County, OK**  
**Cleveland County Office Building**

*201 South Jones  
Norman, OK 73069  
Suite 200*



**Board of County Commissioners**  
**Meeting Minutes**

**Monday, May 18, 2026**  
**1:00 PM**

*Jacob McHughes - Chairman  
Rusty Grissom - Vice Chairman  
Rod Cleveland - Member*

*<https://www.clevelandcount yok.com/>*

Bryant Rains led the group in prayer and Pledge of Allegiance.

### Meeting Called to Order

### Roll Call

**Present:** Chairman Jacob McHughes, Vice Chairman Rusty Grissom,  
and Member Rod Cleveland

Notice of the meeting was properly posted on May 15, 2026.

For purposes of this agenda "Action" means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

### Approval of Minutes

1. Discussion and possible action regarding approval of the Board of County Commissioners' Meeting Minutes from Monday, May 11, 2026.

A motion was made by Vice Chairman Grissom, seconded by Member Cleveland, to approve the minutes of the meeting of May 11, 2026. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and  
Member Cleveland

**Public Comment:** No comments were made from the public during this meeting.

### Consent Items

Chairman McHughes said that Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body. Chairman McHughes presented a Clerk's Note on Item 29 - that should have been put under "County Clerk" and Item 30 is a duplication of Item 29. A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to strike Item 30 from the consent docket and to approve the remaining items. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and  
Member Cleveland

**County Commissioners**

2. Discussion and possible action regarding - Consideration and action upon a resolution authorizing and approving the incurring of indebtedness by the Cleveland County Educational Facilities Authority (herein the "Authority") to be accomplished by the issuance of lease revenue bonds, notes, or other evidences of indebtedness in one or more series on a tax-exempt or taxable basis, at a premium or discount, in the aggregate principal par amount of not to exceed Ten Million and No/100 Dollars (\$10,000,000.00) to provide funds to complete the acquisition, construction, equipping, renovating, and remodeling of school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites related to Independent School District No. 29, Cleveland County, Oklahoma (the "District"); establish a reserve fund, if any, capitalize interest and pay costs of issuance, and all matters related thereto, including but not limited to the waiver of competitive bidding thereof; and declaring an emergency.
3. Discussion and possible action regarding - Quote for replacement security screen/TV for Commissioner's front office.
4. Discussion and possible action regarding - receipt of application from Jay Badry, Executive Director, on behalf of the Student Work Development Foundation, for a Certificate of Authority to establish a private cemetery at 601 84th Ave SE, Norman, OK; setting of public hearing on such application for June 1, 2026, at 1:30 P.M.; and directing that notice of public hearing be sent to the Norman Transcript to be published once a week for two consecutive weeks as required by 8 O.S. § 183.
5. Discussion and possible action regarding City of Norman's application for the FY 2025-2026 Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program discretionary funding for the Norman, Oklahoma Tecumseh Road Grade Separation Project
6. Discussion and possible action regarding of the City of Norman's application for the FY 2025-2026 Railroad Crossing Elimination Grant Program (RCE) discretionary funding for the Norman, Oklahoma Tecumseh Road Grade Separation Project.
7. Discussion and possible action regarding - Acknowledge receipt of Tort Claim for Debbie Kidd regarding damage on April 15th, 2026.
8. Discussion and possible action regarding - South Central CASA of Oklahoma Inc., (CASA) - agreement to provide court-appointed special advocate services to each judicial district. In consideration for these services, Cleveland County agrees to pay an amount not to exceed a total of \$60,000.00.
9. Discussion and possible action regarding Resolution to Support the ACOG Regional Safety Action Plan
10. Discussion and possible action regarding AARP Community Challenge Grant Agreement to accept \$15,000 for the Aging in Place Initiative

11. Discussion and possible action regarding - Quote from Cory's for courtroom upgrades on ARPA Project #3.009, Object Code 54827 for \$45,036.12.
12. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$8,920.71 from Emergency Rental Assistance Grant 2 (ERAG2) M&O (121120-54000) to General Fund (100) to correct all interest appropriated to ERAG2 M&O due to a rule change per the State Auditor.
13. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$1,410,876.49 from American Rescue Plan Act 2021 (ARPA2021) M&O (112120-54000) and \$1,727,520.32 from ARPA 2021 Capital Outlay (112120-55000) for a total of \$3,138,396.81 to General Fund (100) to correct all interest due to a rule change per the State Auditor.
14. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$5,438.05 from Emergency Rental Assistance Grant 1 (ERAG1) M&O (111120-54000) to General Fund (100) to correct all interest appropriated to ERAG1 M&O due to a rule change per the State Auditor.
15. Discussion and possible action regarding - Accept the report from the Cleveland County Juvenile Detention Center to include their licensing pursuant to 10A O.S. § 2-3-103.
16. Discussion and possible action regarding - Interlocal Agreement with Independent School District #70 (AKA Little Axe Public Schools) pertaining to the creation of, maintenance of, and surfacing/resurfacing of certain streets, parking lots, roads, and driveways associated with the District's high school which are continuations or connecting links in the State or County highway system. This agreement to be effective from July 1, 2026 through June 30, 2027.

#### **Sheriff**

17. Discussion, consideration, and possible action regarding approval of Professional Service Agreement between the Cleveland County Sheriff's Office and Gary J. James, Attorney at Law, of Gary J. James & Associates, P.C., for legal services for purposes of representation on scene of employees involved in the use of deadly force, incidents involving great bodily injury or death, preparation for interviews, and interviews surrounding those incidences as authorized by 19 O.S. § 527. This Agreement shall be effective upon execution by the last signor and shall remain in effect until June 30, 2026. Hourly fees are \$245 per hour maximum for Attorney Gary J. James, \$235 per hour maximum for Associate Attorneys and \$90 per hour maximum for Paralegals.

18. Discussion and possible action receipt and approval of the FY2027 Oklahoma Highway Safety Grant Award Letter. The Oklahoma Highway Safety (OHSO) Application (File #26-0039) was previously approved by the Board of County Commissioners on January 12, 2026. This grant provides funding for Cleveland County Sheriff's Office deputies to conduct overtime high-visibility traffic enforcement operations, with an emphasis on impaired driving enforcement, in support of statewide traffic safety improvement goals and the reduction of K/A (fatal and serious injury) crashes within Cleveland County. The Cleveland County Sheriff's Office has been awarded \$26,000 in overtime enforcement funding for FY2027.
19. Discussion and possible action of the monthly general ledger reports for the Sheriff's Office for April 2026.
20. Discussion and possible action for the Sheriff's Department to purchase two additional 2023 Chevrolet Tahoe's (unit #259 and Unit #260) from the Mustang Police Department. Unit #259 (VIN#1GNSCLED8PR266666) has approximately 26,000 miles, is equipped with emergency lights and siren, speed radar, center console, computer stand, spot light, front push-bumper, center (prisoner) divider and rear cargo divider. Vehicle declared surplus on 5/05/26, valued at \$45,000. The vehicle (Unit # 259) will be available on or after 06/05/2026. Unit #260 (VIN#1GNSCLED9PR266711) has approximately 21,000 miles, is equipped with emergency lights and siren, speed radar, center console, computer stand, spot light, front push-bumper, center (prisoner) divider and rear cargo divider. Vehicle declared surplus on 5/05/26, valued at \$45,000. The vehicle will be available on or after 06/05/2026.
21. Discussion and possible action to purchase eight (8) 2024 Dodge Durango Pursuit AWD vehicles from the Kansas Highway Patrol. Each vehicle is equipped with a 5.7L V8 engine and 8-speed automatic transmission. All vehicles will include remote start, spotlight, used TVI bumpers, used interior lighting, and used siren systems. Each vehicle will have fewer than 50,000 miles and will cost \$41,325.00. These eight (8) units will replace aging vehicles currently assigned to the Transport Division.

#### **County Clerk**

22. Discussion and possible action regarding increasing the County Clerk's Change Over Account balance from \$500.00 to \$700.00 due to an increase in the number of cashiers from five to seven, pursuant to the authority granted under 19 O.S. § 682.
23. Discussion and possible action regarding Public Standard PLLC, agreement between Public Standard PLLC, and Cleveland County for the Compilation of the Estimate of Needs and the Schedule of Expenditure of Federal Awards for the fiscal year ending June 30, 2026.

- 24. Discussion, review audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
- 25. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
- 26. Discussion and possible action regarding County Clerk's April's Monthly Report.
- 27. Discussion and possible action regarding the Standard Service Contract for the following: Maintenance Agreement with Cleveland County Clerk and R.K. Black, Inc. for HP M602 MICR Printer ID 44528. Total Care will be \$181.33 per quarter, which includes a base of 4500 MICR black & white copies. Overage charges are at \$.0452 per copy over 4500. This rate includes all parts, labor, toner & internal consumables. Paper is excluded.

**Treasurer**

- 28. Discussion and possible action regarding Service Agreement for insulated fire vault door Knight TL-30 safe for \$750.00 per year
- 29. Discussion and possible action regarding the Standard Contract for the following Commercial Services Agreement between the Cleveland County Clerk's Office, Cleveland County Treasurer's Office and Cox Business for July 1, 2026 through June 30, 2027 for CBI 300, 300 MBPS X 30 MBPS, Static IP Address, CBI Modem. The total of Services will be \$106.00 per month. Treasurer's Office pays even months and Clerk's office pays odd months, as this is a shared contract. (Clerk's Note: This is a County Clerk Item.)
- 30. (Clerk's Note: Item 29 was inadvertently duplicated and has been removed from the consent agenda.)
- 31. Discussion and possible action regarding Alcohol Beverage Tax collected in April 2026 for May 2026 Distribution

Allocation of Alcoholic Beverage Tax collected in April 2026 for May 2026 as follows:

1) Etowah	\$61.86
2) Lexington	\$781.94
3) Moore	\$24,428.16
4) Noble	\$2,717.35
5) Norman	\$49,805.56
6) Slaughterville	\$1,619.52
TOTAL:	\$79,414.39

**Election Board**

32. Discussion and possible action regarding County Election Board Monthly Report of Officers for April 2026

**Building Maintenance**

33. Discussion and possible action regarding Service Agreement P/PM Services, water treating for the Detention Center
34. Discussion and possible action regarding Service Agreement P/PM Services, water treating for the Courthouse building
35. Discussion and possible action regarding Service Agreement Zion Services for Jetting Services - Detention Center
36. Discussion and possible action regarding Contract / Service Agreement Clifford Power for PM at Courthouse, Sheriff's office, Couch Center, and Detention Center

**Health Department**

37. Discussion and possible regarding Health Department monthly report for April.
38. Discussion and possible action regarding Melody Bays as Requisition Officer for All Health Department Accounts. Melody Bays will replace Jackie Kanak as Alternate Requisition Officer.
39. Discussion and action regarding Cleveland County Health Department Professional Service Agreement between the Cleveland County Health Department with approval from the Board of County Commissioners for Cleveland County and Sohayla Samimi. Term of Agreement from May 18, 2026 to June 30, 2027. This agreement is to provide targeted Pregnancy Resource Navigator (PRN) and Doula related services at a rate of \$23.00 per hour for PRN services and \$28.00 per hour for Doula Services. Mileage will be reimbursed in accordance with the State Travel Reimbursement Act (STRA) which is currently \$.725 per mile. Contract should not exceed \$60,000.00.

**Court Clerk**

40. Discussion and possible action regarding Court clerk monthly report for April 2026.

**End of Consent Agenda****Items of Business**

41. Discussion and/or possible action regarding the Amended Description of Services and Proposed Budget for funding through the County Community Safety Investment as authorized by 43A O.S. §2-312.1, et. seq.

A motion was made by Member Cleveland, seconded by Vice Chairman Grissom, that this item be approved. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

**Unfinished Business:**

42. Discussion and possible action regarding Bid #HWY-2194 Three (3) month non-encumbered contract to provide materials and installation of asphaltic concrete base and surface coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from June 1, 2026 through August 31, 2026.

Upon the recommendation made by Keri Lyles, a motion was made by Chairman McHughes, seconded by Member Cleveland, that this item be postponed. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

**New Business: No new business was presented for discussion or possible action during this meeting.**

**During Board Member statements and announcements, Commissioner Grissom introduced the new Farm Manager Asaleigh Cline.**

**Executive Session**

43. Executive Session for the purpose of the following: Discussion regarding the appointment of the Cleveland County Sheriff as authorized by 25 O.S. § 307(B) (1).

At 1:05 P.M., A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to go into executive session. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

- 44. Action regarding Executive Session for the purpose of the appointment of the Cleveland County Sheriff as authorized by 25 O.S. § 307(B)(1).

At 1:23 P.M., a motion was made by Chairman McHughes, seconded by Member Cleveland, to return to open session.

The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to take no action at this time. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

**Adjourn**

A motion was made by Vice Chairman Grissom, seconded by Member Cleveland, to adjourn the meeting at 1:24 P.M. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

**Board of County Commissioners  
CLEVELAND COUNTY, OKLAHOMA**

\_\_\_\_\_  
Chairman

**ATTEST:**

\_\_\_\_\_  
Pam Howlett, County Clerk

Minutes Prepared by: \_\_\_\_\_  
Deputy County Clerk