

Cleveland County, OK
Cleveland County Office Building

201 South Jones
Norman, OK 73069
Suite 200

8:35:43 AM

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COUNTY CLERK
NORMAN, OK



Printed on 3/13/2026
Pamela Howlett,
County Clerk, Cleveland County

Pam Howlett

Home Loan Authority
Regular Meeting Agenda - Final

Monday, March 16, 2026
10:00 AM

Rod Cleveland - Chairman
Rusty Grissom - Vice-Chairman
Jacob McHughes - Member

<https://www.clevelandcount yok.com/>

Pam Howlett, County Clerk

Meeting Called to Order**Roll Call**

Notice of the meeting was properly posted on March 13, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes**Consent Items**

1. Discussion and possible action regarding - Approve the Regular Meeting minutes of the February 17, 2026 meeting.

[02.17.2026 CCHLA](#)

BID OPENING

2. Discussion and possible action regarding Bid #HLA-2188 Removing and disposing of old TPO roof, and replacing with new TPO roof located at 122 E. Eufaula (The Annex Building) and the Cell Holding Transfer Building across the street.

[Agenda Request Form - #HLA-2188](#)

New Business**Board Member Statements and Announcements****Adjourn**

Date: TUESDAY, FEBRUARY 17, 2026

Time: 10:00 A.M.

Place: County Commissioner's Meeting Room

201 S. Jones, Ste. 200

Norman, OK 73069

Rod Cleveland called the regular meeting of the Cleveland County Home Loan Authority to order on this 17th of day of February 2026 at 10:00 A.M. and asked that roll be called.

PRESENT: Rod Cleveland, Rusty Grissom, Jacob McHughes

ALSO PRESENT: Goldie West, Chuck Thompson, Brian Wint, Cynthia Rogers, Joy Hampton, Linda Atkins, Rebecca Pfeiffer, Stephanie Jackson, Robin Moore, Ronnie Fulks, Christi Morren, Andy Sherrer, Jenny Goodspeed, Bailey Breen, Deidre Ebrey, and Brooks Mitchell

ABSENT: N/A

Approval of Minutes

1. Discussion and possible action regarding - Approve the Regular Meeting minutes of the January 20, 2026 meeting. Jacob McHughes made a motion seconded by Rusty Grissom.

Vote was as follows:

CLEVELAND: YES GRISSOM: YES McHUGHES: YES

MOTION CARRIED

Items of Business

2. Discussion and possible action regarding rotation of the Chair/Vice Chair. Jacob made a motion, seconded by Rusty Grissom, for Rusty Grissom to be the Chair and Jacob McHughes to be the Vice Chair beginning (originally suggested January 1, 2027 for rotating two-year terms, amended to July 1 at the suggestion of Rod Cleveland) July 1, 2026 for a two year period, to be rotated bi-annually each July 1st.

Vote was as follows:

CLEVELAND: NO GRISSOM: YES McHUGHES: YES

MOTION CARRIED

3. Discussion and possible action regarding - Approve the following: 1)Removal of Jodi Roundtree as Secretary. 2)Removal of Goldie West as Assistant Secretary. 3)Add Goldie West as Secretary. 4)Add Bailey Breen as Assistant Secretary. Jacob McHughes made a motion seconded by Rusty Grissom.

Vote was as follows:

CLEVELAND: YES GRISSOM: YES McHUGHES: YES

MOTION CARRIED

4. Discussion and possible action regarding - Reimburse \$38.04 to the Cleveland County Industrial Authority for IQ Accounting Solutions LLC invoice #6629 for phone support for Sage 50 installation for Kendra Wesson and Goldie West in the amount of \$228.25. Jacob McHughes made a motion seconded by Rusty Grissom.

Vote was as follows:

CLEVELAND: YES GRISSOM: YES McHUGHES: YES

MOTION CARRIED

New Business – None

Board Member Statements and Announcements – Rod noted that he has spoken with 3 people who have used the 1st Time Homebuyer program and they are very pleased. Rusty stated it is a good program that he hopes to see continue.

5. Adjourn – Rusty Grissom made a motion seconded by Jacob McHughes.

Vote was as follows:

CLEVELAND: YES GRISSOM: YES MCHUGHES: YES

MOTION CARRIED

AGENDA REQUEST FORM

Agenda Item: Accept, Award and/or Reject County Bid #HLA-2188
Name of Person Submitting Request: Keri Lyles
Address: Purchasing Department
Phone: (405) 366-0224
Date Requested: 3/16/2026

Description of Agenda Item Including purpose for consideration by Board of Home Loan Authority (include type of Motion requested).

#HLA-2188 Removing and disposing of old TPO roof, and replacing with new TPO roof located at
122 E. Eufaula (the Annex Building), and the Cell Holding Transfer Building across the street.

Home Loan Authority - Bid Openings