

Cleveland County, OK

Cleveland County Office Building

*201 South Jones
Norman, OK 73069
Suite 200*



Board of County Commissioners

Meeting Minutes

Monday, June 22, 2026
1:00 PM

*Jacob McHughes - Chairman
Rusty Grissom - Vice Chairman
Rod Cleveland - Member*

<https://www.clevelandcount yok.com/>

Christine Cleveland led the group in prayer and Pledge of Allegiance.

Roll Call

Present: Chairman Jacob McHughes, Vice Chairman Rusty Grissom,
and Member Rod Cleveland

Notice of the meeting was properly posted on June 19, 2026.

For purposes of this agenda "Action" means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of the Special Meeting of the Board of County Commissioners held on June 11, 2026, minutes of the Regular Meeting of the Board of County Commissioners held on June 15, 2026 and Special Meeting of the Board of County Commissioners held on June 18, 2026.

[2026-06-11 Minutes BOCC](#)

[2026-06-15 Minutes BOCC Reg](#)

[2026-06-18 Minutes Sp BOCC](#)

A motion was made by Vice Chairman Rusty Grissom, seconded by Member Cleveland, to approve the minutes as listed.

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and
Member Cleveland

Public Comment: No comments from the public were made during this meeting.

Consent Items

A motion was made by Member Cleveland, seconded by Vice Chairman Grissom, approve the Consent Agenda with the exception of Item 5 which is moved to the end of the Consent Docket for individual attention. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and
Member Cleveland

County Commissioners

2. Discussion and possible action regarding change order for migration to MS 365 for additional estimated hours needed to complete project.

[IT- CDW MS 365 additional hours agreement signed](#)

3. Discussion and possible action regarding the Resolution - Cleveland County Board of County Commissioners directs the County Treasurer to reimburse the County Election Board's Personnel Services, Part-Time Help, or Maintenance and Operations General Fund Account pursuant to Title 62, Section 335 of the Oklahoma Statutes.
[Resolution for FY26-27](#)
4. Discussion and possible action regarding - Tramman Group contract renewal for HR Services from July 1, 2026 through June 30, 2027 for an amount not to exceed \$18,550.00 per month for an annual total of \$222,600.00.
[Tramman HR FY27 contract](#)
[Tramman Group- Cleveland County HR Services 2026-2027 .pdf](#)
5. Clerk's Note: Moved to the end of the Consent Docket for individual attention.
[RR.pdf](#)
6. Discussion and possible action regarding OEC Fiber contract renewals for account #7014754900 located at 13190 Cemetery Rd. Noble for FY 27.
[7014754900 Cleveland County - July 1, 2026 - June 30, 2027](#)
7. Discussion and possible action regarding renewal of OEC Fiber Contracts for account # 7000668200 located at 125 NE 12th St for FY 2027.
[7000668200 Board of Cleveland County Commissioners 7.1.26 - 6.30.27](#)
8. Discussion and possible action regarding Renewal of OEC Fiber contracts for account #7015070900 located at 14701 S. Westminster Rd. (phone only) for FY27.
[7015070900 - Cleveland County Commissioners 7.1.26 - 6.30.27](#)
9. Discussion and possible action regarding renewal of contract with Standley Systems for service work on Savin IM C4500 SN: 3121RA10276 for FY27.
[Cleveland County Commissioner 16632-01 2026](#)
10. Discussion and possible action regarding renewal of contract with Standley Services for service work on Savin IM C4500 SN: 3128MB00383 for FY 27
[Cleveland County Commissioner 13437-01 2026](#)

11. Discussion and possible action regarding contract with Thunderbird Clubhouse for expanded education, employment, and housing opportunities through clubhouse services. This contract is funded through the County Community Safety Investment Fund with the Oklahoma Department of Mental Health and Substance Abuse Services.

[Thunderbird Clubhouse 2026.pdf](#)
12. Discussion and possible action regarding the contract with The Virtue Center for provision of outpatient substance use disorder treatment for Cleveland County Treatment Court participants and indigent, non-Medicaid-eligible Cleveland County residents. This contract is funded through the County Community Safety Investment Fund with the Oklahoma Department of Mental Health and Substance Abuse Services.

[TVC 781-Cleveland County Service Agreement.pdf](#)
13. Discussion and possible action regarding Third Party Administration Services, Johnston & Associates/OCCUSURE, Flat TPA Fee for Cleveland County would be a \$20,600 per year payable in 12 monthly installments of \$1,716.67. The 1 year contract, after the initial contract term will be auto renewed annually with a 3% increase. \$100 per hour for RN Case Management, 23% of savings for Medical Bill Review, \$250 per specialty for Medical Canvassing, \$30 per year, per open claim for ISO/Medicare/ED I reporting. All claims handling, RMIS System Access, Account management Banking fees, Claim reviews, Stewardship Meetings and regular reporting.

[Johnston & Associates Inc](#)
14. Discussion and possible action regarding-Black Oak Roof LLC , roof replacement at 122 E. Eufaula. This is a correction to the May 26, 2026 item, Original Proj #7.001- Code 55065 and should be Proj. # 3.009- Code 54827.

[Commissioners-Black Oak Roofing-2](#)
15. Discussion and possible action regarding Renewal agreement for Early Settlement Mediation - Central Program for FY 2027.

[early settlement mediation fy27_0001](#)
16. Discussion and possible action regarding - Voss bid for lighting controls phase 2 revised scope of work for \$23,195.00 on ARPA Project #3.009, object code 54827.

[Voss 6.22.26](#)

District 1

17. Discussion and possible action regarding request from Mid Del Schools-Schwartz school for assistance demolition of two portable buildings.

[Scharwtz School letter of request](#)

District 3

18. Discussion and possible action regarding - renewal contract for Paula Dougherty for monthly media relations utilizing Facebook, Instagram, Twitter, Google and You Tube for \$500.00 per month.

[Paula Dougherty](#)

Sheriff

19. Discussion and possible action regarding the Declaration of Surplus and Resolution for Disposing of Equipment,

[Declaration of Surplus & Resolution for Disposing of Equipment \(Eagle Storage Cabinet\)](#)

20. Discussion and possible action regarding Declaration of Surplus and Resolution for Disposing of Equipment

[Declaration of Surplus & Resolution for Disposing of Equipment \(Lang Countertop Griddle, Gas\)](#)

County Clerk

21. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
22. Discussion, review audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
23. Discussion and possible action regarding claims for Payment of Personnel Services for payroll period ending June 15, 2026.

[June Payroll](#)

Court Clerk

24. Discussion and possible action regarding to receive Cleveland County Court Clerk Monthly Report for May.

[Monthly Report Court Clerk May](#)

Treasurer

25. Discussion and possible action regarding Cash Fund Request for Appropriations from May 16, 2026 to June 15, 2026.

Cash Fund Request for Appropriations FY 2025/2026

01) Assessor Revolving	120133-55000	\$234.75
02) Co Brdg & Rd Imp Dist #1	202910-50000	\$293,207.53
03) Co Brdg & Rd Imp Dist #2	202920-50000	\$27,621.84
04) Co Brdg & Rd Imp Dist #3	202930-50000	\$33,308.67
05) County Clerk Lien Fee Payroll	119170-51000	\$20,535.76
06) County Clerk Rec Mgmt/Presrv Fee	115170-54000	\$50,596.18
07) Community Revitalization Grant	140930-54000	\$300,000.00
08) DA Revolving Fund	207165-54000	\$750.53
09) Fairgrounds	128700-55000	\$32,503.76
10) Farm Market Fund	133285-54000	\$6,189.00
11) Farm Market Fund Payroll	133285-51000	\$2,063.00
12) Health	105265-54000	\$11,936.93
13) Health Capital Outlay	105265-55000	\$375.00
14) Highway District #1	110910-51000	\$80,000.00
15) Highway District #1	110910-54000	\$78,523.55
16) Highway District #2	110920-51000	\$83,837.04
17) Highway District #2	110920-54000	\$83,837.03
18) Highway District #3	110930-51000	\$90,000.00
19) Highway District #3	110930-54000	\$137,099.40
20) Jail Commissary	204553-54000	\$43,479.98
21) Sales Tax	619150-54000	\$620,497.58
22) Sheriff Service Fees	116500-54000	\$25,740.70
23) Sheriff Service Fees	116554-51000	\$6,940.46
24) Sheriff Service Fees	116552-54000	\$31,191.11
25) Sheriff Service Fees	116500-51000	\$16,664.21
26) Sheriff Service Fees	116450-51000	\$28,500.00
27) Sheriff Service Fees	116552-51000	\$158,505.00
28) Treasurer Certification Fee	114150-53000	\$8,930.00

[File No. 26-1495](#)

26. Discussion and possible action regarding FY 26-27 contract renewal between PublicSoft and Cleveland County Treasurer for service, consulting, training, conversation, and other miscellaneous services for two (2) equal payments of \$108,136.50 each with first installation due on or after July 1, 2026 and the second on or after January 1, 2027. This contract is between July 1, 2026 to June 30, 2027.

[PublicSoft FY 26-27.pdf](#)

27. Discussion and possible action regarding Cleveland County Acceptance of No Bid - Treasurer's Deed.

[Acceptance of No Bid - Treasurer's Deed](#)

28. Discussion and possible action regarding Cleveland County Common Area Nuisance Declaration Request.

[Common Area Nuisance Declaration Request](#)

29. Discussion and possible action regarding FY 26-27 equipment lease agreement (60 months) between Standley Systems and County Treasurer's Office for 11 Ricoh IM C4510 model copiers at a monthly cost of \$1,172.26 with \$0.008 per B/W and \$0.045 per color pages between July 1, 2026 and June 30, 2027.

[Standley Systems Equip Leasing FY 26-27](#)

30. Discussion and possible action regarding FY 2025-2026 Lapsed Appropriations.

[FY 2025-2026 Lapsed Appropriations.pdf](#)

31. Discussion and possible action regarding Request for Approval of Allocation of Alcoholic Beverage Tax collected in May 2026 for June 2026 Distribution.

1) Etowah	\$65.05
2) Lexington	\$822.39
3) Moore	\$25,691.61
4) Noble	\$2,857.90
5) Norman	\$52,381.54
6) Slaughterville	\$1,703.28
TOTAL:	\$83,521.77

[Alcohol Beverage Tax May-June 2026](#)

32. Discussion and possible action regarding FY 26-27 contract renewal between Oklahoma Self Storage and the County Treasurer for a 5 X 10 storage unit rental for \$35.00 rent per month between July 1, 2026 to June 30, 2027.

[Oklahoma Self Storage FY 26-27.pdf](#)

33. Discussion and possible action regarding FY 26-27 renewal contract between Meeder Public Funds and the County Treasurer's Office for investment advisory agreement for assets under management with a minimum of \$15,000 per year between July 1, 2026 and June 30, 2027.

[Meeder Public Funds FY 26-27](#)

End of Consent Agenda

Chairman McHughes moved, seconded by Vice Chairman Grissom, to strike Item 5 from the agenda.

The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

Bid Opening

34. Discussion and possible action regarding Bid #COM-2202-Multiple year agreement for preventative maintenance of seven (7) Hydraulic Elevators and three (3) Traction Elevators for Cleveland County.

[Agenda Request Form - #COM-2202](#)

Keri Lyles publicly opened and named each bidder regarding Bid#COM-2202. A motion was made by Chairman McHughes, seconded by Member Cleveland, to accept the bids received and postpone the decision on the bids. He instructed the Purchasing Department to tabulate and qualify the bid, with a report to be presented back to the Board of County Commissioners. The bids received were from American Elevator Company, Inc.; and TK Elevator Corporation - Option 1 and Option 2.

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

35. Discussion and possible action regarding Bid COM-2203 Replacement of HVAC System and Electrical Panel at 122 E. Eufaula Norman, OK and replacement of electrical panel in the basement of the Cleveland County Courthouse.

[Agenda Request Form - #COM-2203](#)

Keri Lyles publicly opened and named each bidder regarding Bid #COM-2203. A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to accept the only bid received and postpone the decision on the bids. He instructed the Purchasing Department to tabulate and qualify the bid, with a report to be presented back to the Board of County Commissioners. The bids received were from Baker Borthers Electric, Inc; Metroplex Electric Heat & Air; and Streets, LLC.

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

36. Discussion and possible action regarding Bid #FB-2204 Complete Irrigation System designed and installed for the Cleveland County Fairgrounds. The system should be divided into four (4) zones based on how the property is laid out.

[New Irrigation System](#)

Keri Lyles publicly opened and named each bidder regarding Bid #FB-2204.. A motion was made by Chairman McHughes, seconded by Member Cleveland, to accept the only bid received and postpone the decision on the bids.

He instructed the Purchasing Department to tabulate and qualify the bid, with a report to be presented back to the Board of County Commissioners. The bids received were from Everything Green Irrigation; GreenShade; Grooms Irrigation & Landscape; Bellas Landscape & Irrigation; and Hernandez Total Management, Inc.

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

37. Discussion and possible action regarding Bid #HD-2205-One (1) year agreement for HVAC maintenance for the Moore and Norman Health Departments and The Well.

[Agenda Request Form - #HD-2205](#)

Keri Lyles publicly opened and named each bidder regarding Bid #HD-2205. A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to accept the only bid received and postpone the decision on the bids. He instructed the Purchasing Department to tabulate and qualify the bid, with a report to be presented back to the Board of County Commissioners. The bids received were from Emerald Heat & Air; and United Mechanical Service.

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

38. Discussion and possible action regarding Bid #BE-2206 -One-Year (1) Maintenance Contract for Lawn Treatment & Weed Prevention Services for the Cleveland County Courthouse, North Lot, East Parking Lot, Detention Center, Sheriffs Office, South Annex, Alan J. Couch Center, and the building at 718 N. Porter. Bid term will be from July 1, 2026 through June 30, 2027.

[Agenda Request Form - #BE-2206](#)

Keri Lyles publicly opened and named each bidder regarding Bid #BE-2206. A motion was made by Chairman McHughes, seconded by Member Cleveland, to accept the only bid received and postpone the decision on the bids.

He instructed the Purchasing Department to tabulate and qualify the bid, with a report to be presented back to the Board of County Commissioners. The bids received were from Central Staffing Solutions; New Season Landscaping; and Shuterra, LLC.

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

39. Discussion and possible action regarding Bid #BE-2207 One (1) year maintenance agreement for Pest Control at 10 different locations for Cleveland County. Bid term will run from July 1, 2026 to June 30, 2027 with option to renew for one (1) additional year.

[Agenda Request Form - #BE-2207](#)

Keri Lyles publicly opened and named each bidder regarding Bid #BE-2207. A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to accept the only bid received and postpone the decision on the bids. He instructed the Purchasing Department to tabulate and qualify the bid, with a report to be presented back to the Board of County Commissioners. The bid received was from Erwins Affordable Pest Control, Inc.

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

40. Discussion and possible action regarding Bid #BE-2208 One-Year (1) maintenance contract for Fire Life Safety Inspection and Service for twelve (12) different locations for Cleveland County. Bid term will run from July 1, 2026 through June 30, 2027.

[Fire Safety and Inspection Service BID-2208](#)

Keri Lyles publicly opened and named each bidder regarding Bid #BE-2208. A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to accept the only bid received and postpone the decision on the bids. He instructed the Purchasing Department to tabulate and qualify the bid, with a report to be presented back to the Board of County Commissioners. The bid received was from Firetrol Protection Systems.

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

41. Discussion and possible action regarding Bid #BE-2209 One-year (1) Service/Maintenance agreement for the Kitchen Appliances and Equipment at the Cleveland County Detention Center located at 2550 W. Franklin Rd., Norman, OK. The agreement will include inspections, maintenance and repairs (within 24 hours). Bid term is from July 1, 2026 through June 30, 2027.

[Agenda Request Form - #BE-2209](#)

Clerk's Note: This item is postponed until the next meeting for Bid Opening, June 29, 2026.

No new business was presented for discussion or action at this time.

Unfinished Business:

42. Discussion and possible action regarding Bid #SHE-2199 One (1) year, non-encumbered contract for Inmate and Detention Supplies for the Cleveland County Sheriff. Bid term will be from July 1, 2026 to June 30, 2027.

[26-1094](#)

A motion was made by Chairman McHughes, seconded by Member Cleveland, to award the bid to multiple vendors and where low bid was not awarded there is an explanation. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

43. Discussion and possible action regarding Bid #EB-2201 One-Year (1) Non-Encumbered Contract for the printing of Election Ballots for the Cleveland County Election Board. The bid term will be from July 1, 2026 through June 30, 2027 with the option to renew one (1) additional year.

[Agenda Request - #EB-2201](#)

A motion was made by Chairman McHughes, seconded by Member Cleveland, to award to Midwest Printing. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

44. Discussion and possible action regarding Bid #EB-2200 One-(1) year Non-Encumbered Contract for Voting Equipment delivery Service for Ballot Boxes, Voting Booths and any other additional equipment for the Election Board. The bid term will be from July 1, 2026 through June 30, 2027 with option to renew for one (1) additional year.

[File No. 26-1171](#)

A motion was made by Chairman McHughes, seconded by Member Cleveland, to award to Two Men and a Truck. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

No statements or announcements were made by the Board at this time.

Executive Session

45. Discussion regarding - Executive Session for the purpose of the following: Pursuant to 25 O.S. § 307(B)(1), discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Cleveland County Sheriff.

At 1:10 P.M., A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to go into executive session. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

46. At 1:29 P.M., a motion was made by Chairman McHughes, seconded by Member Cleveland, to reconvene into open session. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

A motion was made by Chairman McHughes, seconded by Member Cleveland, to appoint Senator Darrel Weaver as interim Sheriff beginning Monday, July 6, 2026.

The motion carried by the following vote:

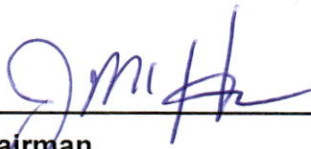
Aye: 3 – Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

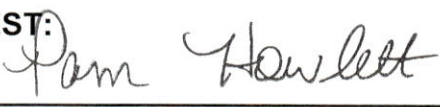
Adjourn

At 1:31 P.M., a motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to adjourn the meeting. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

Board of County Commissioners CLEVELAND COUNTY, OKLAHOMA


Chairman

ATTEST: 
Pam Howlett, County Clerk

Minutes Prepared by: 
Deputy County Clerk

