

Cleveland County, OK

Cleveland County Office Building

*201 South Jones
Norman, OK 73069
Suite 200*



Budget Board

Meeting Minutes

Monday, June 22, 2026
10:30 AM

*Jacob McHughes - Chairman
Douglas Warr - Vice-Chairman
Pam Howlett - Secretary, Member
Rusty Grissom - Member
Rod Cleveland - Member
Vacant - Member
Marilyn Williams - Member
Tammy Richards - Member
<https://www.clevelandcount yok.com/>*

Meeting Called to Order**Roll Call**

Present Chairman Jacob McHughes, Pam Howlett, Commissioner Rusty Grissom, Commissioner Rod Cleveland, Marilyn Williams, and Tammy Richards

Notice of the meeting was properly posted on June 19, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action to approve the minutes of the Regular Meeting of the Budget Board held on May 26, 2026, and the minutes of the Special Meeting held on June 8, 2026.

[2026-06-08 Minutes BB Sp](#)

[2026-05-26 Minutes](#)

A motion was made by Commissioner Grissom, seconded by Chairman McHughes, to approve the minutes. The motion carried by the following vote:

Aye: 6 - Chairman McHughes, Howlett, Commissioner Grissom, Commissioner Cleveland, Williams, and Richards

Public Comment: No comments were made by the public during this meeting.

Items of Business

2. Discussion and possible action regarding the Certification of Adoption of County Budget.

[Certification of Adoption of County Budget](#)

A motion was made by Commissioner Grissom, seconded by Richards, that this item be approved. The motion carried by the following vote:

Aye: 6 - Chairman McHughes, Howlett, Commissioner Grissom, Commissioner Cleveland, Williams, and Richards

3. Discussion and possible action regarding Cash Fund Request for Appropriations from May 16, 2026 to June 15, 2026.

Cash Fund Request for Appropriations FY 2025/2026

01) Assessor Revolving	120133-55000	\$234.75
02) Co Brdg & Rd Imp Dist #1	202910-50000	\$293,207.53
03) Co Brdg & Rd Imp Dist #2	202920-50000	\$27,621.84
04) Co Brdg & Rd Imp Dist #3	202930-50000	\$33,308.67
05) County Clerk Lien Fee Payroll	119170-51000	\$20,535.76
06) County Clerk Rec Mgmt/Presrv Fee	115170-54000	\$50,596.18
07) Community Revitalization Grant	140930-54000	\$300,000.00
08) DA Revolving Fund	207165-54000	\$750.53
09) Fairgrounds	128700-55000	\$32,503.76
10) Farm Market Fund	133285-54000	\$6,189.00
11) Farm Market Fund Payroll	133285-51000	\$2,063.00
12) Health	105265-54000	\$11,936.93
13) Health Capital Outlay	105265-55000	\$375.00
14) Highway District #1	110910-51000	\$80,000.00
15) Highway District #1	110910-54000	\$78,523.55
16) Highway District #2	110920-51000	\$83,837.04
17) Highway District #2	110920-54000	\$83,837.03
18) Highway District #3	110930-51000	\$90,000.00
19) Highway District #3	110930-54000	\$137,099.40
20) Jail Commissary	204553-54000	\$43,479.98
21) Sales Tax	619150-54000	\$620,497.58
22) Sheriff Service Fees	116500-54000	\$25,740.70
23) Sheriff Service Fees	116554-51000	\$6,940.46
24) Sheriff Service Fees	116552-54000	\$31,191.11
25) Sheriff Service Fees	116500-51000	\$16,664.21
26) Sheriff Service Fees	116450-51000	\$28,500.00
27) Sheriff Service Fees	116552-51000	\$158,505.00
28) Treasurer Certification Fee	114150-53000	\$8,930.00

[Appropriations May 16 to June 15 NEW.pdf](#)

A motion was made by Williams, seconded by Commissioner Grissom, that this item be approved. The motion carried by the following vote:

Aye: 6 - Chairman McHughes, Howlett, Commissioner Grissom, Commissioner Cleveland, Williams, and Richards

4. Discussion and possible action regarding FY 2025-2026 Lapsed Appropriations.

[FY 2025-2026 Lapsed Appropriations.pdf](#)

A motion was made by Richards, seconded by Chairman McHughes, that this item be approved. The motion carried by the following vote:

Aye: 6 - Chairman McHughes, Howlett, Commissioner Grissom, Commissioner Cleveland, Williams, and Richards

5. Discussion and possible action to approve Transfer of Funds from ARPA M&O, 112120-54000, to ARPA Project #3.009 112120-54827, in the amount of \$115,517.00. The transfer is for concrete replacement at Couch Center and lighting project for controls in Courtrooms.

ARPA Project

A motion was made by Commissioner Grissom, seconded by Howlett, that this item be approved. The motion carried by the following vote:

Aye: 6 - Chairman McHughes, Howlett, Commissioner Grissom, Commissioner Cleveland, Williams, and Richards

6. Discussion and possible action regarding an update/report on the Employee Benefits Committee.
Nothing to report at this time regarding the Employee Benefits Committee.
7. Discussion and possible action regarding an update/report on the Infrastructure Committee.
During his report, Brian Wint stated that the Infrastructure Committee's projects are progressing as expected and are not experiencing any delays.
8. Discussion and possible action regarding a presentation from George Mauldin, Safety & Emergency Management Director.
Emergency Management Director George Mauldin reported that thunderstorms could create challenges Tuesday morning and Wednesday afternoon. No new updates were provided.

No new business presented for discussion.

Pam Howlett stated that all Purchase Orders are to be closed out by September 30, 2026.

Adjourn

Tammy Richards moved, seconded by Marilyn Williams, to adjourn the meeting.
The motion carried by the following vote:

Aye: 6 - Chairman McHughes, Howlett, Grissom, Cleveland, Williams, and Richards

Budget Board
CLEVELAND COUNTY, OKLAHOMA

Chairman

ATTEST:

Pam Howlett, County Clerk

Minutes Prepared by:

Deputy County Clerk