

Cleveland County, OK
Cleveland County Office Building

*201 South Jones
Norman, OK 73069
Suite 200*



Infrastructure Committee
Meeting Minutes

Thursday, March 26, 2026
10:30 AM

*Douglas Warr - Chairman
Brian Wint - Vice-Chairman
Rusty Grissom - Member
Mike Finley - Member
Mark Braley - Member
Judge Thad Balkman - Member
Pam Howlett - Member*

<https://www.clevelandcount yok.com/>

Meeting Called to Order**Roll Call**

Present County Assessor Douglas Warr, Facilities Manager Brian Wint, Commissioner Rusty Grissom, Chief District Judge Judge Thad Balkman, and County Clerk Pam Howlett

Absent County Undersheriff Michael Finley, and Deputy Commissioner Mark Braley

Notice of the meeting was properly posted on March 26, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action regarding the Minutes of the Regular Meeting of February 26, 2026.

[2026-02-26 Minutes](#)

A motion was made by Chief District Judge Balkman, seconded by Commissioner Grissom, that the minutes be approved. The motion carried by the following vote:

Aye: 5 - County Assessor Warr, Facilities Manager Wint, Commissioner Grissom, Chief District Judge Balkman, and County Clerk Howlett

Public Comment:

No comments were made from the Public during this meeting.

Items of Business

2. Discussion and possible action regarding an Infrastructure report by Brian Wint, Project/Facilities Manager.

Brian Wint stated that the dock leveler has been ordered and delivered to the 631 Building. District 2 will complete the installation once a suitable weather day is available. The ARPA bid for the 631 building's windows has been released. During renovations, it was found that all exterior glass was damaged.

For the Sheriff's Office, the move-in is scheduled for April 9–10, with the official ribbon-cutting ceremony planned for May 6 at 10 a.m.

Detention Center: District 2 has begun dirt work on the second garden. They are continuing the installation of Lexan and are addressing several lights that are no longer functioning in a few pods. He added that the Elevator Upgrade project is nearing finalization of the contract. The ARPA-funded lighting control project has begun and remains in progress. The bid for the South Annex roof has been awarded, and they are working through an issue prior to executing the contract. The Courthouse Air Handler, also an ARPA project, has a pre-bid meeting scheduled for next week.

New Business

No new business was presented during this meeting for discussion or action.

During Board Members statements and announcements, it was discussed that the ARPA funds were used for courtroom upgrades, particularly audiovisual systems, which have already required some troubleshooting. There is currently a two-year service agreement in place providing full coverage, but there is uncertainty about support after that period. Officials are considering long-term service contract options and plan to gather pricing to prepare for future budgeting.

Responsibility for ongoing maintenance will likely fall to the county, as the equipment is considered county property. While some initial technical issues (like firmware problems) have been resolved and vendor support has been responsive, there is recognition that continued maintenance will be necessary.

Additionally, there was a concern raised about deterioration in a courthouse walkway area, likely due to exposed rebar and weather-related damage, and repairs are ongoing.

Adjourn

A motion was made by Commissioner Grissom, seconded by Facilities Manager Wint, that the meeting be adjourned at 10:54 a.m. The motion carried by the following vote:

Aye: 5 - County Assessor Warr, Facilities Manager Wint, Commissioner Grissom, Chief District Judge Balkman, and County Clerk Howlett

**Infrastructure Committee
CLEVELAND COUNTY, OKLAHOMA**

Chairman

ATTEST:

Pam Howlett, County Clerk

Minutes Prepared by: _____
Deputy County Clerk