

**Cleveland County, OK**  
**Cleveland County Office Building**

*201 South Jones  
Norman, OK 73069  
Suite 200*



**Employee Benefits Committee**  
**Meeting Minutes**

**Thursday, March 5, 2026**  
**9:00 AM**

*Rod Cleveland - Chairman  
Douglas Warr - Vice-Chairman  
Pam Howlett - Member  
Raimie McDaniel - Member  
Marilyn Williams - Member  
Tammy Richards - Member*

*<https://www.clevelandcountyoak.com/>*

## Meeting Called to Order

### Roll Call

Present: Chairman Rod Cleveland; Vice Chairman Shannon Lane representing Douglas Warr; Pam Howlett, Secretary/Member; Raimie McDaniel, Member; Marilyn Williams, Member; and Tammy Richards, Member.

**Notice of the meeting was properly posted on March 3, 2026.**

### Approval of Minutes

1. Discussion and possible action to approve the minutes of the Regular Meeting held on February 5, 2026.

[2026-02-05 Minutes](#)

Shannon Lane moved, seconded by Tammy Richards, to approve the minutes of the Regular Meeting held on February 5, 2026.

The motion carried by the following vote:

Aye: 6 - Cleveland, Lane, Howlett, McDaniel, Williams, and Richards

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.**

### Items of Business

2. Discussion and possible action on a status update from Classen Family Medicine, presented by Emergency Manager George Mauldin.

IV Therapy: George Mauldin reported that IV therapy is being phased out mainly due to cost and waste. The supplies used in the more comprehensive option (Option 3) only last one month after opening, leading to about 75% of the product being discarded.

The clinic will continue offering the current IV therapy only while supplies last (about 1–2 weeks).

After that, the only IV options available will be saline and B12, which will continue for the foreseeable future.

Clinic Activity (January report):

No COVID encounters reported.

High flu activity.

180 total encounters, including:

10 at Norman Clinic

99 at Norman Urgent Care

10 at Moore Family Medicine

41 at Moore Urgent Care

7 drug screens conducted.

28 on-site clinic visits, showing improved utilization compared to previous periods.

Overall: No major issues; operations appear stable, and on-site clinic usage is improving.

**No new business was presented for discussion or action during this meeting.**

#### **Board Member Statements and Announcements**

Chairman Cleveland discussed a wellness initiative being developed through the Wellness Committee using ARPA funds.

The previous weight loss challenge is being discontinued due to low participation, and those who signed up will be refunded.

The county is exploring a wellness incentive program where employees can earn points for healthy activities and potentially receive cash incentives.

A mobile app is planned to help employees track activities and points.

Possible activities that could earn points include:

Going to the gym several times per week

Reaching daily step goals (e.g., 10,000 steps)

Drinking water

Taking fitness or wellness classes

Participating in wellness-related events

Donating blood

Joining activities like the Trail to Recovery (May 9) or walking groups

The program is intended to focus on overall wellness, including physical health, mindfulness, and community involvement—not just exercise.

Program plans:

Proposed start: around May 1

Duration: about three months to encourage lasting healthy habits

Multiple participants can earn incentives rather than having a single winner.

The county has ARPA funds already allocated for such initiatives that must be spent by the end of the year, making this program a good use of those funds.

**Adjourn**

At 9:10 A.M., Shannon Lane moved, seconded by Pam Howlett, to adjourn the meeting.

The motion carried by the following vote:

Aye: 6 - Cleveland, Lane, Howlett, McDaniel, Williams, and Richards

**Employee Benefits Committee  
CLEVELAND COUNTY, OKLAHOMA**

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Pam Howlett, County Clerk

Minutes Prepared by: \_\_\_\_\_  
Deputy County Clerk