

Approved ARC Standard Service Contract to renew the maintenance of an OCE Plot Ware 300, S/N 330103619 for the period 07/01/2026 thru 06/30/2027. The monthly rate is \$272.00, with 1,000 square feet included with an overage charge of \$.1200 per square feet. Lease covers parts, labor, travel, bond paper and toner.

_____, 2026

By: _____
Chairman

By: _____
Vice-Chairman

By: _____
Member

Attest: _____

By: _____
Deputy

By: _____
ADA



Cost Per Copy Maintenance Agreement

Customer Name Cleveland County Clerk

Installation Address 201 S. Jones Ste. 210
Norman, OK 73069

Equipment Description

Equipment # 1 Model OCE PlotWave 300 Serial # 330103619

Monthly Rate \$272.00 Square Feet Included Per Month 1,000 Overages Billed Monthly

Supplies Included Yes Drum Covered Yes

Covers all parts, labor, travel, bond paper and toner.

| Effective Date | Expiration Date | Beginning Meter | Expiring Meter | Overage Charge |
|----------------|-----------------|-----------------|----------------|------------------|
| 7-1-26 | 6-30-27 | | | .1200 per sq. ft |

Customer agrees to purchase and ARC agrees to provide maintenance service for the equipment identified above in accordance with the terms and conditions of this agreement. No terms or conditions, expressed or implied, are authorized unless they appear on the original of this agreement, signed by the customer and a ARC Manager. The maintenance included in each plan and costed above will be performed during normal business hours, i.e. 08:00 a.m. through 5:00 p.m., Monday through Friday, excluding holidays. Any maintenance required outside of normal business hours is not included in any of the maintenance plans. Maintenance performed outside of normal business hours is subject to overtime billing. Maintenance will be automatically renewed every 12 months at an increase not to exceed 10% per year, unless previously notified (30 Days Prior) in writing. Maintenance is required for full length of term when leasing equipment on the \$1 buyout plan. Any adjustments, repairs or replacement of parts due to misuse, improper care or storage, negligence, unauthorized alteration, accident, unforeseen acts of nature, use of improper supplies or lack of specified maintenance with respect to hardware is not covered by this agreement. There will be a Delivery/Fuel Surcharge of \$20.00 per Cost Per Copy supply order delivered.

No one is authorized to change, alter or amend the terms or conditions of this agreement unless agreed to in writing by both

[Signature]
ARC Approval

Customer Approval

Date: 4-10-2026

Date:

