

Cleveland County, OK
Cleveland County Office Building

*201 South Jones
Norman, OK 73069
Suite 200*



Justice Authority
Meeting Minutes

Monday, June 15, 2026
11:00 AM

*Rusty Grissom - Chairman
Rod Cleveland - Vice-Chairman
Jacob McHughes - Member*

<https://www.clevelandcount yok.com/>

9:08:30 AM

FILED IN OFFICE
COUNTY CLERK
NORMAN, OK

Printed on 7/8/2026
Pamela Howlett,
County Clerk, Cleveland County

Pam Howlett

Meeting Called to Order**Roll Call**

Present Commissioner Rusty Grissom, Commissioner Rod Cleveland, and Commissioner Jacob McHughes

Notice of the meeting was properly posted on June 12, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action regarding - Approve, Amend, or Modify the Minutes of the Regular Meeting of May 18, 2026.

A motion was made by Commissioner McHughes, seconded by Commissioner Cleveland, that this item be approved. The motion carried by the following vote:

Aye: 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes

Items of Business

2. Discussion and possible action regarding - Sage software renewal, to be split between all six Authorities, Justice Authority share is \$780.84.

A motion was made by Commissioner McHughes, seconded by Commissioner Cleveland, that this item be approved. The motion carried by the following vote:

Aye: 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes

3. Discussion and possible action regarding - Resolution #26-1375 directing the County Treasurer to deposit collection of the Sales Tax with the Justice Authority.

A motion was made by Commissioner Cleveland, seconded by Commissioner McHughes, that this item be approved. The motion carried by the following vote:

Aye: 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes

4. Discussion and possible action regarding - Memorandum of Understanding between the Cleveland County Building Maintenance Department (CCBM) and the Justice Authority (JA) to manage day to day maintenance and operations of properties owned and operated by the JA.

A motion was made by Commissioner McHughes, seconded by Commissioner Cleveland, that this item be approved. The motion carried by the following vote:

- Aye:** 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes
5. Discussion and possible action regarding - Accept payment from the County Clerk for Sales & Tobacco Tax, \$511,168.15 on check #80876
- A motion was made by Commissioner McHughes, seconded by Commissioner Cleveland, that this item be approved. The motion carried by the following vote:
- Aye:** 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes
6. Discussion and possible action regarding - Payment of Cooper Project Advisors invoice #2329-29 for \$1,423.95 for owner's representative services.
- A motion was made by Commissioner Cleveland, seconded by Commissioner McHughes, that this item be approved. The motion carried by the following vote:
- Aye:** 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes
7. Discussion and possible action regarding - Payment of Crossland Construction Pay App #16 for \$685,547.74 for the Cleveland County Sheriff's Office building.
- A motion was made by Commissioner McHughes, seconded by Commissioner Cleveland, that this item be approved. The motion carried by the following vote:
- Aye:** 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes
8. Discussion and possible action regarding - Payment of Johnson Controls invoice #00049356328 for \$7,083.00 for the Cleveland County Sheriff's Department.
- A motion was made by Commissioner Cleveland, seconded by Commissioner McHughes, that this item be approve and to authorize the chairman to sign a letter to Commerce. The motion carried by the following vote:
- Aye:** 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes
9. Discussion and possible action regarding - Monthly payment in the amount of \$100,000.00 for the Alan J Couch Juvenile Service Center Project #OK1070.
- A motion was made by Commissioner McHughes, seconded by Commissioner Cleveland, that this item be approved. The motion carried by the following vote:
- Aye:** 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes
10. Discussion and possible action regarding - Request from Cedar Country Fire Department for \$22,400.00 to purchase a 750 BBL tank.
- A motion was made by Commissioner McHughes, seconded by Commissioner Grissom, that this item be approved. It was also stated that \$8,000.00 was left for this year. The motion carried by the following vote:

Aye: 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes

11. Discussion and possible action regarding - Request from Little Axe Fire Department for an additional \$97,037.70 to purchase thirty (30) handheld L3Harris radios and third-party speaker microphones. Little Axe Fire Department was awarded \$50,000.00 as an installment for radio purchase on April 14, 2026. The total amount needed to purchase the radios is \$147,037.70. Little Axe Fire Department must accept the L3Harris quote before June 30, 2026 to avoid a six to eight percent price increase.

A motion was made by Commissioner Cleveland, seconded by Commissioner Grissom, that this item be approved. The motion carried by the following vote:

Aye: 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes

12. Discussion and possible action regarding.. Johnson Control Invoice 49356328 in the amount of \$7,083.00 for the Cleveland County New Sheriff's Department.

A motion was made by Commissioner Cleveland, seconded by Commissioner McHughes, that this item be stricken. The motion carried by the following vote:

Aye: 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes

13. Discussion and possible action regarding the renewal of the Thomson Reuters (Clear ProFlex) subscription FY27. The Clear subscription is a vital resource used at the Sheriff's office for obtaining information on individuals. The annual subscription cost for FY27 is \$10,327.80, payable in 12 monthly installments of \$860.65.

A motion was made by Commissioner Grissom, seconded by Commissioner McHughes, that this item be stricken. The motion carried by the following vote:

Aye: 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes

14. Discussion and possible action regarding Crossland Construction application for payment for \$238,049.09 regarding the New Sheriffs Department.

A motion was made by Commissioner Cleveland, seconded by Commissioner Grissom, that this item be approved. The motion carried by the following vote:

Aye: 3 - Commissioner Grissom, Commissioner Cleveland, and Commissioner McHughes

No New Business

No Board Member Statements and Announcements

Adjourn

A motion was made by Commissioner Grissom, seconded by Commissioner McHughes, to adjourn.. The motion carried by the following vote:

Aye: 3 - Commissioner Grissom, Commissioner Cleveland, and
Commissioner McHughes

Justice Authority
CLEVELAND COUNTY, OKLAHOMA

Chairman

ATTEST:

Pam Howlett, County Clerk

Minutes Prepared by:
Deputy County Clerk