

AGENDA REQUEST FORM

Agenda Item:	One-Year Renewal for Bid #COM-2106
Name of Person Submitting Request:	Keri Lyles
Address:	Purchasing Dept.
Phone:	(405) 366-0240
Date Requested:	6/1/2026

Description of Agenda Item Including purpose for consideration by Board of County Commissioners (include type of Motion requested).

Discussion, Consideration and/or Action to approve the one (1) year auto renewal for Bid #COM-2106

Employee Uniforms

The Rental/Cleaning of New 100% Cotton and New Polyester/Cotton Blend Uniforms for another year.

All terms and conditions will remain the same.

The renewal period will be from July 1, 2026 through June 30, 2027.

Internal Use Only

Received By: _____
 Acknowledge: _____ (Chairman)
 _____ (Member)
 _____ (Member)

Date Assigned: _____
 Applicant Notified: _____
 Routine (Consent) Item: _____

Other Parties Notified: _____



UniFirst Corporation
2130 E. California Avenue
Oklahoma City, OK 73117
405-272-0422
405-290-7376 FAX
800-324-5187 toll free

Dear Keri,

Please accept this letter as formal notice that UniFirst wishes to exercise the automatic renewal option for an additional one-year term.

The renewal period will extend from July 1, 2026, through June 30, 2027.

We appreciate the opportunity to continue serving Cleveland County and look forward to another successful year working together. Please let us know if any additional documentation or action is needed to complete the renewal process.

Sincerely,

*Cole Williams
Route Service Manager*

CLEVELAND COUNTY BID #COM-2106

EMPLOYEE UNIFORMS

The bid term will be from 7-1-24 thru 6-30-25
With option to renew up to two (2) additional years
Must be rebid in 2027

VENDOR INFORMATION:

Unifirst	Contact: Phil Kerbo
2130 E. California Avenue	Telephone: (405) 272-0422
Oklahoma City, OK 73117	Cell Number: (405) 640-6756
email: phil_kerbo@unifirst.com	

Prepared by:
Keri Lyles, Purchasing Coordinator
(405) 366-0240

UNIFORMS:

The bid price is per employee per week. The bid price includes eleven (11) shirts, eleven (11) pants/denim jeans and two (2) quilt-lined jackets. Coveralls and Overalls are separate charges.
per employee per week:

100% COTTON UNIFORMS :

All Sizes:

Year One (1) thru Three (3): \$ \$6.27

65% POLYESTER 35% COTTON UNIFORMS:

All Sizes:

Year One (1) thru Three (3): \$ \$5.39

New Overalls (2):

All Sizes:

Year One (1) thru Three (3): \$ \$2.10

NEW COVERALLS (2):

All Sizes:

Year One (1) thru Three (3): \$ \$0.78

NEW DENIM JEANS (11):

All Sizes:

Year One (1) thru Three (3): \$ \$3.52

DENIM JEANS WRANGLERS (11):

All Sizes:

Year One (1) thru Three (3): \$ \$4.18

Price difference for Short Sleeve and Long Sleeve shirts:

No Price Difference

Clarification for Employee Uniform Bid #COM-2106

4/17/2025

For the remainder of the agreement Unifirst will remove any and all emblem and prep charges from billing for new add (employees), exchanges, or replacements.

Set-Up/Prep Charges:

There is NO charge for new employee set up no matter what time of the fiscal year they start.

Uniform-Replacement Cost:

Damage such as; paint, rips, cuts, tears and stains larger than a half dollar will be paid for by the county. The county will only be charged for the item (no prep charges). The Unifirst Representative will provide the garment that is billed for damage.

Damage such as; broken zippers, replacing buttons things of this nature will be repaired and/or replaced by Unifirst at no charge to the county.

Per Malisa Phillips w/Unifirst

SET-UP/PREP CHARGES:

No charge for initial set-up.

Charges after first initial sizing:

Size change per shirt/ per pant - See attached A-1 chart
Sleeve change per Garment - See attached A-1 chart

UNIFORM REPLACEMENT COST:

Replacement and new employee orders will be filled with brand new garments.

The awarded vendor will replace uniforms that are damaged beyond repair and will make repairs on uniforms as needed, in a timely manner, at no cost to the County. Uniforms that are lost by a County Employee will be replaced at the County's expense.

Sizes Small thru 3XL:

Shirts: 0102/06mx	\$15.20/\$27.40	Patches: Company/name/ Flag	\$1.67/\$0.50/\$2.50
Pants/Slacks: wrangler/10HD	\$31.00/\$26.80	Coveralls:	\$33.25
Jeans:	\$26.80	Overalls:	\$70.85
Jeans: Wrangler:	\$31.00		
Jackets:	\$34.65	garment prep: waived on initial set up	\$0.83

DELIVERY/PICKUP TIME:

Weekly Delivery:

District #1 -
District #2 -
District #3 -
Fairgrounds -
Sheriff -
Building Maintenance-

ENVIRONMENTAL WASTE SERVICE CHARGE:

weekly - \$3.89

CLOTHING BREAKDOWN:

	Each	Week	
65/35 shirts - long or short sleeve	\$0.18	\$1.98	11 ct/week
Mimix 65/35	\$0.46	\$5.06	11 ct/week
100% cotton shirts - long or short sleeve	\$0.26	\$2.86	11 ct/week
Alt. Denim Jeans (sizes 28-54 waist/30-36 length)	\$0.32	\$3.52	11 ct/week
Denim Jeans (Wrangler)	\$0.38	\$4.18	11 ct/week
Jackets	\$0.60	\$1.20	2 ct/week
Bib Overalls (Denim & 100% cotton)	\$1.05	\$2.10	11 ct/week
Coveralls (poly/cotton blend)	\$0.39	\$0.78	11 ct/week
65/35 Poly/Cotton pants (10Al)	\$0.31	\$3.41	11 ct/week
Mimix pants	\$0.52	\$5.72	11 ct/week

WALK-OFF MATS:

Types available:

Colors available:

3' x 4':	\$1.33
4' x 6':	\$2.13
3' x 10':	\$2.66

DUST MOP HEAD, FRAME AND HANDLE:

18":	\$0.30	weekly rental for 1 mop/one handle
24":	\$0.40	weekly rental for 1 mop/one handle
30":	N/A	weekly rental for 1 mop/one handle
36":	\$0.60	weekly rental for 1 mop/one handle
48":	\$0.80	weekly rental for 1 mop/one handle

WET MOP HEAD, FRAME AND HANDLE:

Sm	0.27	12 oz.	weekly rental for 1 mop head/one handle
Md			weekly rental for 1 mop head/one handle
Lg	0.53	24 oz.	weekly rental for 1 mop head/one handle
XLg			weekly rental for 1 mop head/one handle

SHOP TOWELS:

We are only charged for usage

Minimum quantity:	50
Rental price per towel:	\$0.06
Replacement price per towel:	\$0.30

See attachment A-1 for additional charges

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Unifirst Service Charges

A-1

Garment Preparation Charge \$0.83 each

 This Charge is waived for the initial installation of service at each customer location

Outsize Garment Charges (SPCL)

Shirts	size 2XL - 6XL	\$2.65 each
	size 7XL and up	\$4.25
Men's Pants	size 44-48	\$3.20
	size 50-56	\$3.70
	size 58 and up	\$4.25
Woman's Pants	size 22-28	\$3.20
	size 30 and up	\$3.70
Jackets	size 2xl - 5XL	\$3.90
	size 6XL	\$6.40
	size 7XL and up	\$8.60
Coveralls	size 52-58	\$3.90 each
	size 60-64	\$6.40 each
	size 66 and up	\$8.60 each
Misc.	size 50-56	\$2.90 each
	size 58 and up	\$3.45 each
DEFE	per service Invoice	\$3.89
Unscheduled Deliveries	During normal Business hrs. Mon-Fri	\$27.75 each
	After normal business hours Mon-Fri	\$83.25 each
	Saturday, Sunday & Holidays	\$277.50 each
	Minimum Charge per Invoice	\$27.75 each