

**Cleveland County, OK**  
**Cleveland County Office Building**

*201 South Jones  
Norman, OK 73069  
Suite 200*



**Board of County Commissioners**  
**Meeting Minutes**

**Monday, March 9, 2026**  
**1:00 PM**

*Jacob McHughes - Chairman  
Rusty Grissom - Vice Chairman  
Rod Cleveland - Member*

*<https://www.clevelandcountyoak.com/>*

Goldie West led the group in Prayer and the Pledge of Allegiance.

**Meeting Called to Order**

**Roll Call**

**Present:** Chairman Jacob McHughes, Vice Chairman Rusty Grissom, and Member Rod Cleveland

**Notice of the meeting was properly posted on March 6, 2026.**

**Approval of Minutes**

- 1. Discussion and possible action regarding approval of the minutes of the Meeting held on March 2, 2026.

[03.02.2026 Minutes](#)

A motion was made by Vice Chairman Grissom, seconded by Member Cleveland, that the minutes be approved. The motion carried by the following vote:

**Aye:** 3 - Member Cleveland, Chairman McHughes, and Vice Chairman Grissom

**No comments from the Public were made during this meeting.**

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

**Consent Items**

A motion was made by Member Cleveland, seconded by Vice Chairman Grissom, to approve the Consent Items that are routine in nature. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

- 2. Discussion and possible action regarding review audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
- 3. Discussion and possible action regarding review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
- 4. Discussion and possible action regarding claims for Payment of Personnel

Services for payroll period ending February 28, 2026..

[3.13.26 Payroll Totals](#)

5. Discussion and possible action regarding - Quote from Bob Usry & Sons Inc for gas line connection at the Election Board using ARPA Project # 3.009, Object Code 54827, for \$3,662.00.

[Bob Usry](#)

6. Discussion and possible action regarding - Public Fleet Conversion Grant Contract with the Association of Central Oklahoma Governments (ACOG) for the purchase of one (1) dual DC fast charger, to be installed at the Cleveland County Fairgrounds, grant amount not to exceed \$69,584.00.

[FY2026 - Cleveland County - Public Fleet Grant Contract](#)

7. Discussion and possible action regarding - Professional Services agreement with Consor Engineers for engineering services as requested by the County Commissioners, fee schedule attached.

[Consor Engineers Statement of Engagement and Fee Schedule 3.3.26](#)

8. Discussion and possible action regarding - District 3 from Pinnacle to accept and execute the claim form for submission to the Oklahoma Department of Transportation for payment of Condemnation Case # CJ-2025-1287 for Parcel 49 for \$65,000.00 on Project #J3-1255(004).

[Cleveland County claim #6](#)

[Agreed JE](#)

9. Discussion and possible action regarding - Quote from RSM US Product Sales LLC for Singularity Commercial server and workstation protection and related support for \$5,005.00.

[Cleveland County, Oklahoma SentinelOne Singularity Quote 116514](#)

10. Discussion and possible action regarding - Appointment and Removal of Receiving Officers - Add Bailey Breen to accounts 251200 & 251201 and Remove Jodi Roundtree from accounts 251200 & 251201.

[Appointment of Receiving Officer\(s\) Blank](#)

11. Discussion and possible action regarding - Two (2) Quotes from Apple for a new computers and related equipment for both the Courthouse and District 1 barn locations at \$2,996.00 each for a total cost of \$5,992.00 using LATCF ARPA Grant 570120-54867.

[2112438776](#)

[2112438777](#)

12. Discussion and possible action regarding - Payment of DriveSavers invoice for \$12,812.50 for cyber security.

[Data Recovery Expense](#)

13. Discussion and possible action regarding the approval of a Resolution for Disposing of Equipment - multiple monitors, for the County Clerk's Office.

[Resolution for Disposing of Equipment Co Clerk](#)

14. Request approval of the renewal yearly software maintenance agreement with iTouch Biometrics. This is a software that is used by the detention facility for fingerprints. The software allows access to the Accurate- ID Software Suite. Includes iTough Technical Support, software and statue updates for licensed products required by the appropriate State agency. Maintenance period will be 4/30/26 through 04/29/27 with an annual cost of \$1,980.00.

[iTouch Biometrics Software maintenance agreement](#)

15. Requesting the approval to start the application process for the Highway Safety Grant for FY2027. The Sheriff's Office uses the OHSO Grant funding to emphasis on impaired driving, contributing to statewide traffic safety improvement goal and the reduction of KA crashes throughout Cleveland County.

16. Discussion and possible action regarding County Treasurer's Fee of Daily Collections for the month of February 2026

[County Treasurer's Fee of Daily Collections Report February 2026](#)

## End of Consent Agenda

## Bid Opening

17. Discussion and possible action regarding Bid #COM3-2184 Design and build a new 40'x20' raised metal stage 3' above grade and a 15' awning coming off the front of the stage. ARPA - Proj #3.008/Obj. Code: 54820

[Agenda Request Form - #COM3-2184](#)

A motion was made by Vice Chairman Grissom, seconded by Chairman McHughes, to accept the bids and to postpone the decisions to award or reject the bids until a later date. At that time, the purchasing department will review and tabulate the bids and present its findings to the Board of County Commissioners.

The bidders were: Iron Dog Welding LLC; Sun Construction; and TC Grissom Building Company.

The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

18. Discussion and possible action regarding Bid #CW-2187 Non-Encumbered Contract for crack sealing, large crack and transverse depressed crack repairs for chip seal and asphalt roadways, driveways and parking lots for Cleveland County

[Agenda Request Form - #CW-2187](#)

A motion was made by Chairman McHughes, seconded by Member Cleveland, to accept the only bid from City Pavement and to postpone the decision to award or reject the bid until a later date. At that time, the purchasing department will review and tabulate the bid and present its finding to the Board of County Commissioners.

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

#### **Unfinished Business:**

19. Discussion and possible action regarding Bid #COM-2176 Elevator Replacement-Installation and upgrades of existing elevator to meet current requirements for the State Codes. ARPA Building & Grounds Repair/ #55060 is being used.

[Copy of Agenda Request Form - #COM-2176 \(2\)](#)

A motion was made by Chairman McHughes, seconded by Member Cleveland, that this item be awarded to the only bidder, American Elevator. The motion carried by the following vote:

**Aye:** 2 - Member Cleveland, and Vice Chairman Grissom

**Nay:** 1 - Chairman McHughes

**No items of business were presented at this time for discussion.**

**No new business was presented during this meeting for discussion or action.**

**No Board members statements or announcements were made at this time.**

#### **Adjourn**

At 1:04 P.M., a motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to adjourn the meeting. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and  
Member Cleveland

**Board of County Commissioners  
CLEVELAND COUNTY, OKLAHOMA**

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Chairman

**ATTEST:**

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Pam Howlett, County Clerk

Minutes Prepared by: \_\_\_\_\_  
Deputy County Clerk