

TRANSFER OF APPROPRIATIONS

Cleveland County, Oklahoma

Fiscal Year Ending June 30, 2027

To the Honorable Governing Board:

Due to a need which has arisen in my office or department, and under the authority of 68 O.S. § 3021 and 62 O.S. § 461, I hereby request additional appropriations for current expense in the fund as shown in exhibit B. I further state that I have obtained written consent to the cancellation of appropriations balances detailed in Exhibit A as evidenced by the signature of the department heads in schedule 2. The reason for this requested transfer is as follows: Transfer \$40,000 from Clerk Lien Fee M&O 119170-54000 to Clerk Lien Fee Travel 119170-53000 for travel expenses.

Respectfully submitted this day of July 16, 2026

CONSENT TO CANCEL:

I (we) the undersigned official(s)/department head(s) of the above named governmental agency do hereby consent to the cancellation of appropriation balances detailed in Exhibit A.

Signature and Title of Officer(s)/Department Head(s):

 Pam Howlett, County Clerk

CONSENT TO CANCEL AND REQUEST FOR ADDITIONAL NEEDS:

We the undersigned Governing Board under authority of 68 O.S. § 3021 and 62 O.S. § 461, do hereby consent to the cancellation of the appropriation balances detailed in exhibit A and request that the revenues released be appropriated to the accounts detailed in Exhibit B. We further state that this request is made due to the following reason: Transfer \$40,000 from Clerk Lien Fee M&O 119170-54000 to Clerk Lien Fee Travel 119170-53000 for travel expenses

Done in a meeting of the Budget Board and recorded in the minutes of the Secretary or Clerk of said Board and signed this ____ day of _____, 20__.

Chairman: _____

Member: _____

Vice-Chairman: _____

Member: _____

Member: _____

Member: _____

Member: _____

Member: _____

Attest: _____

Deputy: _____

NOTICE TO COUNTY EXCISE BOARD:

Pursuant to 62 O.S. § 461, the undersigned County Clerk of Cleveland County, Oklahoma, gives notice to the Cleveland County Excise Board that there has been a transfer of appropriations following the approval by the governing board of the Cleveland County Budget Board.

ATTEST: _____

Chairman: _____

Deputy: _____

Vice-Chairman: _____

Member: _____

Exhibit A

Unencumbered appropriations account balances as of

and schedule of amounts to be cancelled.

Account #	Name of Account	Office/Department	Unencumbered Balance	Consent to cancel by Officer	Cancelled by Governing Board
119170-55000	Clerk Lien Fee	County Clerk			
			TOTAL:	\$40,000	\$40,000

Exhibit B

Additional appropriations requested for remainder of fiscal year ending

Account #	Purpose or Name of Account	Office/Department	Amount Requested	Approved by Governing Board
119170-53000	Clerk Lien Fee	County Clerk	\$40,000	
			TOTAL:	\$40,000

Note: the total amount of additional appropriations may not exceed the total amount approved for cancellation.