

Cleveland County, OK
Cleveland County Office Building

201 South Jones
Norman, OK 73069
Suite 200

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Printed on 4/10/2026
Pamela Howlett,
County Clerk, Cleveland County

Pam Howlett

Board of County Commissioners
Regular Meeting Agenda - Final

Monday, April 13, 2026
1:00 PM

Jacob McHughes - Chairman
Rusty Grissom - Vice Chairman
Rod Cleveland - Member

<https://www.clevelandcount yok.com/>

Pam Howlett, County Clerk

Prayer and Pledge of Allegiance**Meeting Called to Order****Roll Call**

Notice of the meeting was properly posted on April 10, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action concerning the minutes from the Board of County Commissioners' regular meeting held on Monday, April 6, 2026.

[2026-04-06 Minutes](#)

Public Comment: Comments from the public will be allowed on any item listed on the agenda. Public comments will be accepted on a first come, first serve basis and are limited to two (2) minutes per person, for a total of ten (10) minutes. Individuals who wish to participate in the public comment portion of the meeting should complete a "Request to Speak" form at the beginning of the meeting and specify the agenda item they want to discuss.

Consent Items

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

District 1

2. Discussion and/or Action regarding: City of Oklahoma City (CITY)- Mutual Cooperation Agreement pursuant to 69 O.S. §1903, et seq. It is to the mutual benefit of the citizens to enter into this agreement pertaining to grading, draining, and hard surfacing of certain streets with the CITY which are continuations or connecting links in the State or County Highway system or other project that mutually benefit the two jurisdictions, and is located within Cleveland County. This agreement will be for July 1, 2026 thru June 30,2027.

[2026-2027 INTERLOCAL AGREEMENT OKC](#)

3. Discussion and possible action regarding approval of the agreement with the City of Oklahoma City, Proj # PJ-CL-0073 for base repair and chip seal of S. Midwest Boulevard between SE 149th and SE 179th approx 2 miles.

[PJ-CL-0073 AGREEMENT APRIL 2026 4-13-26](#)

4. Discussion and possible action for District #1 to purchase a Landoll Trailer from Bruckner's using \$111,365.83 in ARPA funds, Proj Code 3.006, Object Code 54818 with remaining \$24, 146.17 to be paid for from District #1 Hwy Unrestricted Capital 110910-55000.

[Trailer](#)

County Clerk

5. Discussion, review audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
6. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
7. Discussion and possible action regarding claims for Payment of Personnel Services for payroll period ending March 31, 2026.

[Payroll](#)

8. Discussion and possible action regarding the Cleveland County Clerk March 2026 Monthly Report.

[County Clerk March 2026 Monthly Report](#)

Assessor

9. Discussion and possible action regarding County Assessor's monthly report for the Month of March 2026.

[MARCH 2026 DEPOSIT](#)

Fairgrounds

10. Discussion and possible action regarding approval of a new Independent Contractor Agreement (setup crew) for Brileigh McClain

[Farm Market Labor Contractor Agreement FY 27 - Brileigh Setup](#)

11. Discussion and possible action regarding approval of a DUO Capacity Building Grant for the Norman Farm Market

[DUO GRANT](#)

Sheriff

12. Discussion and possible approval of the renewal agreement with Central Square for the Cleveland County Sheriff's Office. Central Square provides the jail management system currently utilized across all divisions within the Sheriff's Office. The proposed renewal will transition the system to a cloud-based platform, enhancing accessibility, reliability, and system performance. The agreement term will run from June 26, 2026, through November 25, 2026.

This renewal represents a six-month prorated agreement in the total amount of \$14,157.58.

[Central Square Renewal Quote # Q-243812](#)

13. Discussion and possible action regarding the submission of the March month-end reports for the Sheriff's Official Depository General Ledger.

[March 2026 - Month End Reports](#)

Emergency Management

14. Discussion and possible action regarding - Quote from UniFirst for AED supplies for \$4,472.00.

[UniFirst](#)

End of Consent Agenda

Bid Opening

15. Discussion and possible action regarding Bid #COM-2185 Glass replacement for 631 E. Robinson Norman, OK

[Bid 2185](#)

16. Discussion and possible action regarding Bid #COM-2190 Installation of a new air handler for the courthouse and business offices in Norman. Includes removal of the old unit and installation of a new unit and all related components. (ARPA funds)

[Bid 2190](#)

17. Discussion and possible action regarding Bid #SHE-2192-One-year (1) non-encumbered contract for the purchase of ammunition for the Cleveland County Sheriff's Office. Bid term will run from May 1, 2026 to April 30, 2027.

[Bid 2192](#)

Unfinished Business: Discussion, Consideration and/or Action regarding the following items that were previously Accepted and Postponed.

18. Discussion and possible action regarding Bid #HWY-2191-One (1) year non-encumbered contract for Highway and Bridge Materials for the County Commissioners. The bid term will start May 5, 2026 and end on May 4, 2027.

[Bid HWY2191](#)

Items of Business

19. Consideration and action upon a Resolution authorizing and approving the sale of the Cleveland County Recreational and Entertainment Facility Authority's Bond Anticipation Note, Series 2026A to Clayton Holdings, LLC, a wholly owned subsidiary of Commerce Bank, as Purchaser (the "Purchaser") authorizing and approving the waiver of competitive bidding with respect to the sale of said Note to the Purchaser, and ratifying and affirming prior actions of the Board of County Commissioners taken at the March 2, 2026 Regular Meeting of the Board of County Commissioners

New Business: As per 2001 25 O.S. § 311(A)(9) - "New Business" as used herein, shall mean any matter not known or which could not have been reasonably foreseen prior to the time of posting.

Board Member Statements and Announcements

Executive Session

20. Discussion and possible action regarding **Executive Session for the purpose of the following:** Pursuant to 25 O.S. §307 (B)(4), confidential communications between a public body and its attorney, Pierce, Couch, Hendrickson, Baysinger & Green, concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
21. **Executive Session for the purpose of the following:** Pursuant to 25 O.S. §307 (B)(4), confidential communication between a public body and its attorney, Pierce, Couch, Hendrickson, Baysinger & Green, concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

- 22. Executive Session for the purpose of the following:** Pursuant to 25 O.S. §307 (B)(1), discussion of hiring and employment of Charles Hamilton for the position of Fair Grounds Manager.
- 23. Action Regarding Executive Session** for the purpose of the following: Pursuant to 25 O.S. §307 (B)(1), for hiring and employment of Charles Hamilton for the Fair Grounds Manager.

Adjourn