

Cleveland County, OK
Cleveland County Office Building

201 South Jones
Norman, OK 73069
Suite 200

1:44:58 PM

FILED IN OFFICE
COUNTY CLERK
NORMAN, OK



Printed on 3/24/2026
Pamela Howlett,
County Clerk, Cleveland County

Pam Howlett

Excise Board
Regular Meeting Agenda

Thursday, March 26, 2026
10:00 AM

Chuck R. Thompson - Chairman
Josh Edge - Vice-Chairman
John Wullich - Member

<https://www.clevelandcount yok.com/>

Pam Howlett, County Clerk

Meeting Called to Order**Roll Call**

Notice of the meeting was properly posted on March 26, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action concerning the Minutes of the Regular Meeting of February 26, 2026.

[2026-03-26 Excise Bd Minutes 2-26-2026](#)

Public Comment: Comments from the public will be allowed on any item listed on the agenda. Public comments will be accepted on a first come, first serve basis and are limited to two (2) minutes per person, for a total of ten (10) minutes. Individuals who wish to participate in the public comment portion of the meeting should complete a "Request to Speak" form at the beginning of the meeting and specify the agenda item they want to discuss.

Items of Business

2. Discussion and possible action on request for approval of State Aid and/or Federal Funds for Schools made by Little Axe School, No. I-070, to certify that the notice of approval of the following State and/or Federal Funds has been received and is currently on file in the school's business office: 1) Title III Part A - \$5,012.26. Further, Little Axe School is requesting the school's appropriations be increased by the following amounts: 1) Current Expense - Prior Approved Appropriations - \$16,819.38; Requested Application of Funds - \$5,012.26; Current Approved Appropriations - \$21,831.64.

[2026-03-26 Little Axe -3](#)

3. Discussion and possible action regarding the request for Approval of State Aid and/or Federal Funds for Schools, made by the Little Axe Schools, No. I-070, to certify that Federal Funds has been received and is currently on file in the school's business office: 1) Redbud School Grant in the amount of \$33,506.84.
Further it is requested that the school's appropriations be increased by the following amounts: 1) Current Expense - Prior Approved Appropriations - \$523,638.63; Requested Application of Funds - \$33,506.84; and Current Approved Appropriations totals are \$557,145.47.

[2026-03-26 Little Axe -2](#)

4. Discussion and possible action to certify that the request for approval of State Aid and/or Federal Funds for Schools submitted by Little Axe Schools, No. I-070, as follows: 1) Strong Readers - \$29,694.28; 2) Inspired to Teach - \$4,000.00; and 3) Teacher Empowerment - \$66,000.00. Total - \$99,694.28.
A request is made that the school's appropriations be increased by the following amounts: 1) Current Expense - Prior Approved Appropriations were \$11,046,811.09; Requested Application of Funds, \$99,694.28; Total Current Approved Appropriations are in the amount of \$11,146,505.37.

[2026-03-26 Little Axe -26-0631](#)

5. Discussion and possible action to approve the transfer in the amount of \$35,000.00 from Sheriff Service Fee Personnel (116500-51000) to Sheriff Service Fee Maintenance and Operations (M&O) (116500-54000).
The transfer of funds is necessary to cover expenses associated with the relocation to the new Sheriff's Office. Although these funds were originally budgeted within the Public Safety account, guidance from the Assistant District Attorney's Office has clarified that they are restricted for detention related use only and cannot be allocated to the Sheriff's Office Operations. Therefore, a transfer of funds is required to ensure these expenses can be properly covered.

[Transfer of Funds - Sheriff Service Fee 3.17.26](#)

6. Discussion and possible action to approve the transfer of funds in the amount of \$135,000.00 from General Fund Sheriff (100500-51000) Personnel to Sheriff General Fund (100500-54000) Maintenance and Operations.
The transfer of funds will be used for Ammo \$69,073.00, Gas Blocks \$49,450.00, Media Wall (New Sheriff's Office) \$16,583.19, Utilities (New Sheriff's Office) \$30,000.00, Blankets for the remainder of FY26 \$126,500.00 and Vehicle/Self Insurance \$13,428.81.

[Transfer of Funds - General 3.17.26](#)

7. Discussion and possible action to approve the transfer of funds in the amount of \$170,000.00 from General Fund Sheriff Detention Center (100552-51000) Personnel to Sheriff General Fund (100500-54000) Maintenance and Operations.

[20260317173743482](#)

8. Discussion and possible action regarding a Transfer of funds from: CCSO Detention Center, M&O, 100280-54004, to CCSO Detention Center, Capital Outlay, 100280-55004, in the amount of \$55,000.00.

[2026-03-23 BB - Transfer](#)

9. Discussion and possible action to approve the transfer in the amount of \$254,000 from Public Safety Sales Tax (209500-54000) Maintenance and operations to Public Safety Sales Tax (209500-55000) Capital Outlay. The transfer of funds will be used to purchase new vehicles for the transport division at the detention facility.

[Public Safety Sales Tax Transfer 3.17.26](#)

10. Discussion and possible action regarding Transfer of funds from: General Fund - 100 - to Rainy Day Fund - 250200-54801 - in the amount of \$500,000.00. (Clerk's Note: A Resolution to Allocate Excess Surplus Funds Over and Above the Itemized Estimate of Needs for the General Fund to the Rainy Day Fund 250200 was approved on May 28, 2025.)

[20236-03-23 Transfer Funds - \\$500,000](#)

11. Discussion and possible action regarding Transfer of funds from: General Fund - 100 - to Capital Reserve Fund - 200200-54000 - in the amount of \$500,000.00. (Clerk's Note: The Budget Board approved a Resolution on May 28, 2025, to Allocate Excess Surplus Funds Over and Above the Itemized Estimate of Needs for the General Fund to the Capital Reserve Fund \$500,000.00.)

[2026-03-23 Transfer of Funds](#)

12. Discussion and possible action regarding a Transfer of funds from: General Fund District Two Lease/Purchase, 100921-50000, \$33,088.68; General Fund Personnel, 100920-51000, \$290,000.00; General Fund Travel, 100920-53000, \$10,000.00, to General Fund Capital Outlay, 100920-55000, \$43,088.68; General Fund M&O, 100920-54000, \$290,000.00.

Transfer to Capital Outlay for Purchase of a pickup from lease purchase and Travel accounts. All leases have been paid off and there is no travel scheduled for the remainder of the fiscal year. The pickup to be replaced will be in the next auction. Transfer from Personnel to M&O for road materials. Excess in Personnel was due to retirees that used their accrued time instead of a payout and replacements having a lower salary.

[2026-03-23 BB - Transfer- District 2](#)

13. Discussion and possible action regarding a Transfer of funds from: GF Commissioners - Capital Outlay, 100120-55000, to GF Commissioners - Travel, 100120-53000, in the amount of \$13,000.00.

[2026-03-23 BB - Transfer- GF Comm](#)

14. Discussion and possible action regarding a Transfer of funds: General Fund Election Board - Capital Outlay, 100250-55000, to Salaries & Wages - Personnel, 100250-51000, in the amount of \$25,000.00. Description of transfer: The transfer of \$25,000.00 from 100250-55000 Capital Outlay to 100250-51000 Salaries and Wages is due to a need for Election Help Salaries in the June County-Wide Elections.

[2026-03-23 BB - Transfer- Election Board\(2\)](#)

15. Discussion and possible action regarding the Transfer of funds from: General Fund, Free Fair Board, 100750 GF 51000 Personal Services to General Fund, Free Fair Board, 100750 GF 54000 M&O, in the amount of \$18,084.00.

The Funds requested are to assure sufficient funding to print County Fair Books, provide and purchase support equipment and supplies for County Fair.

[2026-03-23 BB - Transfer - Fairgrounds](#)

16. Discussion and possible action regarding Transfer of funds from: State Opioid Abatement Program - 2512-1-54000, to Opioid Abatement Settlement - 251200-54868, in the amount of \$22,272.83. Description of transfer: \$22,272.83 from PO 20252255 was charged to account 251200 but should have been charged to 251201.

[2026-03-23 BB - Transfer- State Opioid Abatement Program](#)

17. Discussion and possible action regarding a Transfer of funds from: Court Judges - M&O, 100160-54000, to Court Judges - Payroll, 100160-51000, in the amount of \$2,160.00.

[2026-03-23 BB - Transfer- Court Judges](#)

18. Discussion and possible action regarding the Transfer of funds: County Clerk - Personnel - 100170-51000 to County Clerk - Capital Outlay - 100170-55000, in the amount of \$20,000.00. Description of transfer: Transferring from 100170-51000 Personnel to 100170-55000 Capital Outlay for building improvements.

[2026-03-23 BB - Transfer- County Clerk](#)

New Business

Board Member Statements and Announcements

Adjourn

Cleveland County, OK
Cleveland County Office Building

*201 South Jones
Norman, OK 73069
Suite 200*



Excise Board
Meeting Minutes - Final

Thursday, February 26, 2026
10:00 AM

*Chuck R. Thompson - Chairman
Josh Edge - Vice-Chairman
John Wullich - Member*

<https://www.clevelandcountyoak.com/>

Meeting Called to Order

Roll Call

Present Chuck Thompson, Josh Edge, and John Wullich

Notice of the meeting was properly posted on February 24, 2026.

Approval of Minutes

- 1. Discussion and possible action concerning the Minutes of the Regular Meeting of January 29, 2026.

Minutes

A motion was made by Edge, seconded by Wullich, that this item be approved. The motion carried by the following vote:

Aye: 3 - Edge, Wullich, and Thompson

No comments were made from the Public during this meeting.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Items of Business

- 2. Discussion and possible action regarding the transfer of funds in the amount of \$400,000.00 from Public Safety Sales Tax - Personnel (209500-51000) to the Public Safety Sales Tax - M&O (209500-54000). This transfer will be used for Detention Facility M&O expenses for the remainder of FY26.

Transfer of Funds - 209500-51000 to 209500-54000 2.17.26

A motion was made by Wullich, seconded by Edge, that this item be approved. The motion carried by the following vote:

Aye: 3 - Edge, Thompson, and Wullich

- 3. Discussion and possible action regarding a transfer of funds in the amount of \$60,000 from the Sheriff Service Fee/Unrestricted - Personnel (116500-51000) to the Sheriff Service Fee/Unrestricted - M&O (116500-54000). This transfer will be to secure funds for the remaining M&O expenses for FY26.

Transfer of funds - 116500-51000 to 116500-54000 2.17.26

A motion was made by Edge, seconded by Wullich, that this item be approved. The motion carried by the following vote:

Aye: 3 - Edge, Thompson, and Wullich

- 4. Discussion and possible action regarding the District #3 Transfer of Funds From Capital Outlay - 100930-55000 - to District #3 M&O - 100930-54000 - in the amount of \$119,646.67.

District #3 intends to allocate these funds for road maintenance. Previously, they used the Capital Outlay Account, which is not the appropriate account for purchasing asphalt.

2026-02-26 Excise 26-0519

A motion was made by Edge, seconded by Wullich, that this item be approved. The motion carried by the following vote:

Aye: 3 - Edge, Thompson, and Wullich

- 5. Discussion and possible action regarding the Transfer of Funds from District #3 Lease/Purchase - 100931-50000 - to District #3 M&O - 100930-54000 - in the amount of \$14,215.86.

There was a surplus in the account due to a delay in equipment delivery. They will use these funds for road maintenance.

2026-02-26 Excise 26-0520

A motion was made by Edge, seconded by Wullich, that this item be approved. The motion carried by the following vote:

Aye: 3 - Edge, Thompson, and Wullich

No new business was presented at this time for discussion.

No Board members discussions were had at this time.

Adjourn

A motion was made by Edge, seconded by Wullich, that the meeting is adjourned at 10:10 A.M. The motion carried by the following vote:

Aye: 3 - Edge, Thompson, and Wullich

**Excise Board
CLEVELAND COUNTY, OKLAHOMA**

Chairman

ATTEST:

Pam Howlett, County Clerk

Minutes Prepared by: _____
Deputy County Clerk

REQUEST FOR APPROVAL OF STATE AID AND/OR FEDERAL FUNDS FOR SCHOOLS

Co-op FUND

S.A.&I.307(2006)

School District No. 1070

To the County Clerk of Cleveland County, State of Oklahoma:

We, the undersigned, duly qualified and acting officers of the Governing Board of aforementioned school district of said County and State hereby certify that the notice of approval of the following State and/or Federal Funds has been received and is currently on file in the school's business office:

1.	<u>Title III Part A</u>	<u>5012.26</u>
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
	Total	<u><u>5012.26</u></u>

We, further certify that these funds are in addition to and in excess of the State and/or Federal Funds previously appropriated for the school district. We, therefore, request that the school's appropriations be increased by the following amounts:

PURPOSE OF ITEM OF APPROPRIATIONS	Prior Approved Appropriations	Requested Application of Funds	Current Approved Appropriations	Added By County Clerk
1. Current Expense	16819.38	5012.26	21831.64	
2. Interest Reserve				
3. Grand Total				

Submitted, by order of the Board, this 9 day of March 2026.

Beverly Feagin
President of the Board

Colbey Melt
Clerk

CERTIFICATE OF COUNTY CLERK

STATE OF OKLAHOMA, COUNTY OF _____, SS:

I, the duly qualified and acting County Clerk in and for the said County and State, do hereby certify that I have added the requested amounts to the appropriations of the school district in the manner requested by the School's Board of Education.

Done at _____ Oklahoma, this _____ day of _____, 20____.

_____ County Clerk

(SEAL)

By _____ Deputy

REQUEST FOR APPROVAL OF STATE AID AND/OR FEDERAL FUNDS FOR SCHOOLS

Building FUND

S.A.&I.307(2006)

School District No. I-070

To the County Clerk of Cleveland County, State of Oklahoma:

We, the undersigned, duly qualified and acting officers of the Governing Board of aforementioned school district of said County and State hereby certify that the notice of approval of the following State and/or Federal Funds has been received and is currently on file in the school's business office:

1. <u>Redbud School Grant</u>	<u>33506.84</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total	<u>33506.84</u>

We, further certify that these funds are in addition to and in excess of the State and/or Federal Funds previously appropriated for the school district. We, therefore, request that the school's appropriations be increased by the following amounts:

PURPOSE OF ITEM OF APPROPRIATIONS	Prior Approved Appropriations	Requested Application of Funds	Current Approved Appropriations	Added By County Clerk
1. Current Expense	<u>523,638.63</u>	<u>33506.84</u>	<u>557,145.47</u>	
2. Interest Reserve				
3. Grand Total				

Submitted, by order of the Board, this 9 day of March 2026.

Beverly Jackson
President of the Board

Colby Melt
Clerk

CERTIFICATE OF COUNTY CLERK

STATE OF OKLAHOMA, COUNTY OF _____, SS:

I, the duly qualified and acting County Clerk in and for the said County and State, do hereby certify that I have added the requested amounts to the appropriations of the school district in the manner requested by the School's Board of Education.

Done at _____ Oklahoma, this _____ day of _____, 20____.

Approved this _____ day of _____, 20____, by the
Excise Board of Cleveland County.

_____ County Clerk

(SEAL) ATTEST:

_____ Chair

By _____ Deputy

_____ County Clerk

_____ Vice Chair

_____ Member

REQUEST FOR APPROVAL OF STATE AID AND/OR FEDERAL FUNDS FOR SCHOOLS

General FUND

S.A.&I.307(2006)

School District No. I-070

To the County Clerk of Cleveland County, State of Oklahoma:

We, the undersigned, duly qualified and acting officers of the Governing Board of aforementioned school district of said County and State hereby certify that the notice of approval of the following State and/or Federal Funds has been received and is currently on file in the school's business office:

1. <u>Strong Readers</u>	<u>29694.28</u>
2. <u>Inspired to Teach</u>	<u>4000.00</u>
3. <u>Teacher Empowerment</u>	<u>66000.00</u>
4. _____	_____
5. _____	_____
Total	<u>99694.28</u>

We, further certify that these funds are in addition to and in excess of the State and/or Federal Funds previously appropriated for the school district. We, therefore, request that the school's appropriations be increased by the following amounts:

PURPOSE OF ITEM OF APPROPRIATIONS	Prior Approved Appropriations	Requested Application of Funds	Current Approved Appropriations	Added By County Clerk
1. Current Expense	<u>11,046,811.09</u>	<u>99694.28</u>	<u>11,146,505.37</u>	
2. Interest Reserve				
3. Grand Total				

Submitted, by order of the Board, this 9 day of March 2026.

Beverly Felton
President of the Board

Anthony McE
Clerk

CERTIFICATE OF COUNTY CLERK

STATE OF OKLAHOMA, COUNTY OF _____, SS:

I, the duly qualified and acting County Clerk in and for the said County and State, do hereby certify that I have added the requested amounts to the appropriations of the school district in the manner requested by the School's Board of Education.

Done at _____ Oklahoma, this _____ day of _____, 20____.
Approved this _____ day of _____, 20____, by the _____
Excise Board of Cleveland County.

_____ County Clerk

(SEAL) ATTEST:

County Clerk

Chair

Vice Chair

Member

By _____ Deputy

Transfer of Funds

Cleveland County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Requesting the transfer of funds in the amount of \$35,000.00 from (116500-51000) Sheriff Service Fee Personnel to (116500-54000) Sheriff Serv Fee M&O. The transfer of funds will be used for M&O for the move of the new Sheriff's Office.	

	Amount
Transfer of funds from:	
116500-51000	35,000.00
Sheriff Service Fee - Personnel	
Total Transfers Out:	35,000.00
Transfer of funds to:	
116500-54000	35,000.00
Sheriff Service Fee - M&O	
Total Transfers In:	35,000.00

Transfer Initiated by: *Ramie Mc*

Approved by: *Chris Amasa*

Date: *3-16-26*

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable):

Excise Board (if applicable):

Chairman

Transfer of Funds

Cleveland County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Requesting the transfer of funds in the amount of \$135,000.00 from General Fund Sheriff (100500-51000) Personnel to the Sheriff General Fund (100500-54000) M&O. The transfer funds will be used for Ammo \$69,037.00, Gas Blocks \$49,450.00, Media Wall (New Sheriff's Office) \$16,583.19, Utilities (New Sheriff's Office) \$30,000.00, Blankets for the remainder of FY26 \$126,500.00, and Vehicle/Self Insurance \$13,429.81.	

Amount

Transfer of funds from:	
100500-51000	135,000.00
General Fund Sheriff Personnel Services	
Total Transfers Out:	135,000.00
Transfer of funds to:	
100500-54000	135,000.00
General Fund Sheriff M&O	
Total Transfers In:	135,000.00

Transfer Initiated by: *Y. Davis*

Approved by: *Sam Amason*

Date: 3/16/26

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable): _____

Excise Board (if applicable): _____

Chairman _____

Transfer of Funds

Cleveland County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Requesting the transfer of funds in the amount of \$170,000.00 from General Fund Sheriff Detention Center (100552-51000) Personnel to the Sheriff General Fund (100500-54000) M&O. The transfer funds will be used for Ammo \$69,037.00, Gas Blocks \$49,450.00, Media Wall (New Sheriff's Office) \$16,583.19, Utilities (New Sheriff's Office) \$30,000.00, Blankets for the remainder of FY26 \$126,500.00, and Vehicle/Self Insurance \$13,429.81.	

Amount

Transfer of funds from:	
100552-51000	170,000.00
General Fund Sheriff Detention Center Personnel Services	
Total Transfers Out:	170,000.00
Transfer of funds to:	
100500-54000	170,000.00
General Fund Sheriff M&O	
Total Transfers In:	170,000.00

Transfer Initiated by: *Dennis Mica*

Approved by: *Shirley Aman*

Date: *3-16-26*

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable):

Excise Board (if applicable):

Chairman

Transfer of Funds

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer:	

	Amount
Transfer of funds from:	
100280-54004 CCSO Detention Center M&O	55,000.00
Total Transfers Out:	55,000.00
Transfer of funds to:	
100280-55004 CCSO Detention Center Capital Outlay	55,000.00
Total Transfers In:	55,000.00

Transfer Initiated by: Brian Wint Facilities & Projects Manager

Approved by: _____

Date: _____

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable): _____

Excise Board (if applicable): _____

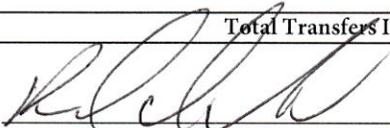
Transfer of Funds

- | | |
|--|---|
| <input type="checkbox"/> Error Correction | <input type="checkbox"/> Temporary Transfer (68 O.S. § 3021) |
| <input type="checkbox"/> Adjustment to Disbursements | <input type="checkbox"/> Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3) |
| <input type="checkbox"/> Adjustment to Revenue | <input type="checkbox"/> Residual Balance Transfer |

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: 05/28/2025 Approved Resolution to Allocate Excess Surplus Funds Over and Above the Itemized Estimate of Needs for the General Fund to the Rainy Day Fund \$500,000	

	Amount
Transfer of funds from:	
100	
General Fund	500,000.00
Total Transfers Out:	500,000.00
Transfer of funds to:	
250200-54801	
Rainy Day Fund	500,000.00
Total Transfers In:	500,000.00

Transfer Initiated by: 

Approved by: _____

Date: 3-11-26

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable):

 Chairman

Excise Board (if applicable):



**CLEVELAND COUNTY
BUDGET BOARD**

ROD CLEVELAND
County Commissioner
Chairman

DOUGLAS WARR
County Assessor
Vice-Chairman

PAM HOWLETT
County Clerk
Secretary to the Board
Member

CHRIS AMASON
County Sheriff
Member

JACOB MCHUGHES
County Commissioner
Member

MARILYN WILLIAMS
District Court Clerk
Member

RUSTY GRISSOM
County Commissioner
Member

JIM REYNOLDS
County Treasurer
Member

**NOTICE OF SPECIAL MEETING AND
AGENDA**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN,
OKLAHOMA 73069**

1:00 P.M., WEDNESDAY, MAY 28, 2025

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes: of the Special Meeting of May 20, 2025.**
- D. Items of Business: Discussion, Consideration, and/or Action regarding the following:**
 - 1. Review of Estimate of Needs for FY2025/2026 and Estimated Revenues.**
 - 2. Approve** Resolution Authorizing the Minimum Allocation of \$17 Million for the General Fund Capital Reserve Carry-over Account.
 - 3. Approve** Resolution to Allocate Excess Surplus Funds Over and Above the Itemized Estimate of Needs for the General Fund to the Capital Reserve Fund 200200, Using state Auditor & Inspector Form 240, Per 68 O.S. § 3034.
 - 4. Approve** Resolution to Allocate Excess Surplus Funds Over and Above the Itemized Estimate of Needs for the General Fund to the Rainy Day Fund 250200, Using State Auditor & Inspector Form 240, Per 68 O.S. § 3034.
 - 5. Approve Transfer of Funds:**
 - a. From** GF General Government Capital Improvement, M&O, 100201-54000, **to** GF Commissioners General Government, M&O, 100124-54000, in the amount of \$65,000.00. (The transfer was made for FY25 year-end expenses.)
 - b. From** General District #1, Revolving Expense, 100911-50000, **to** General District #1, Personnel, 100910-51000, in the amount of \$15,000.00.
 - c. From** General District #1, M&O, 100910-54000, **to** General District #1, Capital Outlay, 100910-55000, in the amount of \$58,000.00.

Transfer of Funds

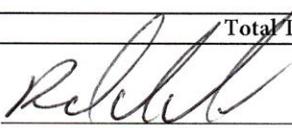
Cleveland County, Oklahoma

- | | |
|--|---|
| <input type="checkbox"/> Error Correction | <input type="checkbox"/> Temporary Transfer (68 O.S. § 3021) |
| <input type="checkbox"/> Adjustment to Disbursements | <input type="checkbox"/> Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3) |
| <input type="checkbox"/> Adjustment to Revenue | <input type="checkbox"/> Residual Balance Transfer |

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: 05/28/2025 Approved Resolution to Allocate Excess Surplus Funds Over and Above the Itemized Estimate of Needs for the General Fund to the Capital Reserve Fund \$500,000	

	Amount
Transfer of funds from:	
100	
General Fund	500,000.00
Total Transfers Out:	500,000.00
Transfer of funds to:	
200200-54000	
Capital Reserve Fund	500,000.00
Total Transfers In:	500,000.00

Transfer Initiated by: 

Approved by: _____

Date: 3-11-20

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable):	Excise Board (if applicable):
_____	_____
Chairman	_____
_____	_____
_____	_____



**CLEVELAND COUNTY
BUDGET BOARD**

ROD CLEVELAND
County Commissioner
Chairman

DOUGLAS WARR
County Assessor
Vice-Chairman

PAM HOWLETT
County Clerk
Secretary to the Board
Member

CHRIS AMASON
County Sheriff
Member

JACOB MCHUGHES
County Commissioner
Member

MARILYN WILLIAMS
District Court Clerk
Member

RUSTY GRISSOM
County Commissioner
Member

JIM REYNOLDS
County Treasurer
Member

**NOTICE OF SPECIAL MEETING AND
AGENDA**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN,
OKLAHOMA 73069**

1:00 P.M., WEDNESDAY, MAY 28, 2025

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes: of the Special Meeting of May 20, 2025.**
- D. Items of Business: Discussion, Consideration, and/or Action regarding the following:**
 - 1. Review of Estimate of Needs for FY2025/2026 and Estimated Revenues.**
 - 2. Approve** Resolution Authorizing the Minimum Allocation of \$17 Million for the General Fund Capital Reserve Carry-over Account.
 - 3. Approve** Resolution to Allocate Excess Surplus Funds Over and Above the Itemized Estimate of Needs for the General Fund to the Capital Reserve Fund 200200, Using state Auditor & Inspector Form 240, Per 68 O.S. § 3034.
 - 4. Approve** Resolution to Allocate Excess Surplus Funds Over and Above the Itemized Estimate of Needs for the General Fund to the Rainy Day Fund 250200, Using State Auditor & Inspector Form 240, Per 68 O.S. § 3034.
 - 5. Approve Transfer of Funds:**
 - a. From** GF General Government Capital Improvement, M&O, 100201-54000, to GF Commissioners General Government, M&O, 100124-54000, in the amount of \$65,000.00. (The transfer was made for FY25 year-end expenses.)
 - b. From** General District #1, Revolving Expense, 100911-50000, to General District #1, Personnel, 100910-51000, in the amount of \$15,000.00.
 - c. From** General District #1, M&O, 100910-54000, to General District #1, Capital Outlay, 100910-55000, in the amount of \$58,000.00.

Transfer of Funds

Cleveland County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Transfer to Capital Outlay for purchase of a pickup from lease purchase and Travel accounts. All leases have been paid off and there is no travel scheduled for the remainder of the fiscal year. The pickup to be replaced will be in the next auction. Transfer fro Personnel to M&O for road materials. Excess in Personnel was due to retirees that used their accrued time instead of a payout an replacements having a lower salary.	

	Amount
Transfer of funds from:	
General Fund District Two Lease/Purchase	33,088.68
100921-50000	
General Fund Personnel	290,000.00
100920-51000	
General Fund Travel	10,000.00
100920-53000	
Total Transfers Out:	333,088.68
Transfer of funds to:	
General Fund Capital Outlay	43,088.68
100920-55000	
General Fund M&O	290,000.00
100920-54000	
Total Transfers In:	333,088.68

Transfer Initiated by: Mark Bailey

Approved by: [Signature]

Date: 3/16/20

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable): _____

Excise Board (if applicable): _____

Chairman _____

Transfer of Funds

Cleveland County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer:	

	Amount
Transfer of funds from:	
100120 - 55000	13,000.00
GF Commissioners - Capital Outlay	
Total Transfers Out:	13,000.00
Transfer of funds to:	
100120-53000	13,000.00
GF Commissioners - Travel	
Total Transfers In:	13,000.00

Transfer Initiated by: Goldie West

Approved by: *Goldie West*

Date: 03.16.26

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____

Signature of Department Head

Budget Board Approval (if applicable): Excise Board

Board of County Commissioners (if applicable):

Chairman _____

Transfer of Funds

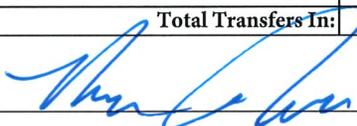
Cleveland County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Funds requested to assure sufficient funding to print County Fair Books, provide and purchase support equipment and supplies for County Fair.	

	Amount
Transfer of funds from:	
General Fund, Free Fair Board	
100750 GF 51000 Personal Services	18,084.00
Total Transfers Out:	18,084.00
Transfer of funds to:	
General Fund, Free Fair Board	
100750 GF 54000 Maint. & Operations	18,084.00
Total Transfers In:	18,084.00

Transfer Initiated by:  3/17/26

Approved by: _____

Date: _____

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable):

Excise Board (if applicable):

 Chairman

Transfer of Funds

Cleveland County, Oklahoma

- | | |
|--|---|
| <input type="checkbox"/> Error Correction | <input type="checkbox"/> Temporary Transfer (68 O.S. § 3021) |
| <input type="checkbox"/> Adjustment to Disbursements | <input type="checkbox"/> Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3) |
| <input type="checkbox"/> Adjustment to Revenue | <input type="checkbox"/> Residual Balance Transfer |

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: \$22,272.83 from PO 20252255, paid from 251200 and should have been paid from 251201	

	Amount
Transfer of funds from:	
251201-54000	
State Opioid Abatement Program	22,272.83
Total Transfers Out:	22,272.83
Transfer of funds to:	
251200-54868	
Opioid Abatement Settlement	22,272.83
Total Transfers In:	22,272.83

Transfer Initiated by: 

Approved by: 

Date: March 18, 2020

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable): _____ Chairman _____ _____	Excise Board (if applicable): _____ _____ _____
---	--

Transfer of Funds

Cleveland County, Oklahoma

- | | |
|--|---|
| <input type="checkbox"/> Error Correction | <input type="checkbox"/> Temporary Transfer (68 O.S. § 3021) |
| <input type="checkbox"/> Adjustment to Disbursements | <input type="checkbox"/> Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3) |
| <input type="checkbox"/> Adjustment to Revenue | <input type="checkbox"/> Residual Balance Transfer |

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer:	

Amount

Transfer of funds from:	Amount
100160-54000	2,160.00
Court Judges - Maintenance & Operations	
Total Transfers Out:	2,160.00
Transfer of funds to:	
100160-51000	2,160.00
Court Judges - Payroll	
Total Transfers In:	2,160.00

Transfer Initiated by: Goldie West
 Approved by: *[Signature]*
 Date: 03.16.26

Corrected on Appropriation Ledger by (if applicable): _____
 Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable): Excise Board
Board of County Commissioners (if applicable):

Chairman _____

Transfer of Funds

Cleveland County, Oklahoma

- | | |
|--|---|
| <input type="checkbox"/> Error Correction | <input type="checkbox"/> Temporary Transfer (68 O.S. § 3021) |
| <input type="checkbox"/> Adjustment to Disbursements | <input type="checkbox"/> Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3) |
| <input type="checkbox"/> Adjustment to Revenue | <input type="checkbox"/> Residual Balance Transfer |

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Transferring from 100170-51000 Personnel to 100170-55000 Capital Outlay for building improvements	

	Amount
Transfer of funds from:	
100170-51000	
County Clerk Personnel	20,000.00
Total Transfers Out:	20,000.00
Transfer of funds to:	
100170-55000	
County Clerk Capital Outlay	20,000.00
Total Transfers In:	20,000.00

Transfer Initiated by: Bruce Wilkerson

Approved by: _____

Date: _____

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____

Signature of Department Head

Budget Board Approval (if applicable):

Excise Board (if applicable):

Chairman
