

Cleveland County, OK
Cleveland County Office Building

201 South Jones
Norman, OK 73069
Suite 200

9:32:33 AM

FILED IN OFFICE
COUNTY CLERK
NORMAN, OK



Printed on 3/13/2026
Pamela Howlett,
County Clerk, Cleveland County

Pam Howlett

Board of County Commissioners
Regular Meeting Agenda - Final

Monday, March 16, 2026
1:00 PM

Jacob McHughes - Chairman
Rusty Grissom - Vice Chairman
Rod Cleveland - Member

<https://www.clevelandcount yok.com/>

Pam Howlett, County Clerk

Prayer and Pledge of Allegiance

Meeting Called to Order

Roll Call

Notice of the meeting was properly posted on March 13, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of the Meeting held on March 9, 2026.

[2026-03-09 Minutes](#)

Public Comment: Comments from the public will be allowed on any item listed on the agenda. Public comments will be accepted on a first come, first serve basis and are limited to two (2) minutes per person, for a total of ten (10) minutes. Individuals who wish to participate in the public comment portion of the meeting should complete a "Request to Speak" form at the beginning of the meeting and specify the agenda item they want to discuss.

Consent Items

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

2. Discussion, review, audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
3. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
4. Discussion and possible action regarding Transferring Representation of ACOG MPO Technical Committee from Brian Wint, to Bailey Breen.

[BOCC-ACOG Membership](#)

5. Discussion and possible action regarding - Blanket request for \$400.00 for Bank of America under the Youth Wellness initiative for Meta Post Boosting under ARPA Project #2.013, Object Code 54825.

[Agenda Request Form for ARPA PO's](#)

6. Discussion and possible action regarding - Request for \$140.00 to Mathis Enterprises under ARPA Project #2.013, Object Code 54824 for the Martha Collard Conference as part of the Car Seat program.

[Agenda Request Form for ARPA PO's](#)

7. Discussion and possible action regarding - Payment of Steven Owens Insurance Group invoice for added buildings in District 2 to the County coverage for \$2,503.86.

[Jan 15 2026 End Invoice](#)

8. Discussion and possible action regarding the submission of the February month-end reports for the Sheriff's Official Depository General Ledger related to Pending Property Forfeiture.

[General Ledger - Pending Property Forfeiture - February 2026](#)

9. Discussion and possible action regarding the Cleveland County Sheriff's Office General Ledger monthly report for February 2026.

[Sheriff General Ledger Report - February 2026](#)

10. Discussion and possible action regarding the February 2026 monthly report of the County Clerk.

[2026-03-16 County Clerk Monthly Report - February](#)

11. Discussion and possible action regarding Election Board February 2026 Monthly Report.

[Monthly Report of Officers Feb. 2026](#)

12. Discussion and possible action regarding the Cleveland County Health Department Monthly Report for the month of January 2026.

[2026-03-16 Hlth Dept.](#)

13. Discussion and possible action regarding approval of a new Independent Contractor Agreement (setup crew) for Carson Lyda

[Farm Market Labor Contractor Agreement FY 26 - Carson](#)

14. Discussion and possible action regarding MOU between Cleveland County and the American Legion regarding Cleveland County Veterans Coordinator

[Cleveland County Veteran Coordinator Confidentiality Agreement](#)

End of Consent Agenda

Unfinished Business: Discussion, Consideration and/or Action regarding the following items that were previously Accepted and Postponed.

15. Discussion and possible action regarding Bid #COM3-2184 - Design and build a new 40'x20' raised metal stage 3' above grade and a 15' awning coming off the front of the stage, three (3) sided with steel-framed walls ARPA - Proj. #3.008/Obj. Code: 54820. This item was Postponed on 3/9/2026.

[2026-03-16 Bid #COM3-2184](#)

16. Discussion and possible action regarding Bid #CW-2187 Non-Encumbered Contract for crack sealing, large crack and transverse depressed crack repairs for chip seal and asphalt roadways, driveways and parking lots for Cleveland County

[Agenda Request Form - #CW-2187](#)

Items of Business

17. Discussion and possible action on County-wide Burn Ban.

[County Burn Ban 3-16-26](#)

18. Discussion and possible action regarding - To start at 1:30 p.m., as published in the Norman Transcript on March 3, 2026 and March 10, 2026 in accordance with 8 O.S. § 183, conduct public hearing on application of John Roberts for a Certificate of Authority to establish a private cemetery at 3751 Heritage Lane, Norman, OK 73026.

[Agenda Request Form](#)

[John Roberts Application.pdf](#)

19. Discussion and possible action regarding - Issuance or denial of requested Certificate of Authority to establish a private cemetery at 3751 Heritage Lane, Norman, OK 73026, filed by John Roberts. Hearing to begin at 1:30.

[John Roberts Application.pdf](#)

[Cleveland County COA](#)

New Business: As per 2001 25 O.S. § 311(A)(9) - "New Business" as used herein, shall mean any matter not known or which could not have been reasonably foreseen prior to the time of posting.

Board Member Statements and Announcements

Adjourn