

**Cleveland County, OK**  
**Cleveland County Office Building**

201 South Jones  
Norman, OK 73069  
Suite 200

8:29:29 AM

FILED IN OFFICE  
COUNTY CLERK  
NORMAN, OK

Printed on 3/20/2026  
Pamela Howlett,  
County Clerk, Cleveland County



*Pam Howlett*

**Budget Board**  
**Regular Meeting Agenda**

**Monday, March 23, 2026**  
**10:30 AM**

*Jacob McHughes - Chairman*  
*Douglas Warr- Vice-Chairman*  
*Pam Howlett- Secretary, Member*  
*Rusty Grissom - Member*  
*Rod Cleveland - Member*  
*Chris Amason - Member*  
*Marilyn Williams - Member*  
*Tammy Richards - Member*  
<https://www.clevelandcountyoak.com/>

*Pam Howlett, County Clerk*

**Meeting Called to Order****Roll Call**

Notice of the meeting was properly posted on March 20, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

**Approval of Minutes**

1. Discussion and possible action regarding the approval of the Budget Board Minutes of the Regular Meeting for February 23, 2026, and the Minutes of the Special Meeting of March 2, 2026.

[2026-02-23 BB Minutes](#)

[2026-003-02 Special Minutes](#)

**Public Comment: Comments from the public will be allowed on any item listed on the agenda. Public comments will be accepted on a first come, first serve basis and are limited to two (2) minutes per person, for a total of ten (10) minutes. Individuals who wish to participate in the public comment portion of the meeting should complete a "Request to Speak" form at the beginning of the meeting and specify the agenda item they want to discuss.**

**ITEMS OF BUSINESS****Cash Fund Request for Appropriations**

**2. Discussion and possible action regarding Cash Fund Appropriations for February 16th to March 15th**

Cash Fund Request for Appropriations FY 2025/2026

01)Assessor Revolving	120133-55000	\$50.00
02)CBRIF #1 202910-50000		\$13,133.96
03)CBRIF #2 202920-50000		\$17,862.18
04)CBRIF #3 202930-50000		\$21,539.69
05)County Clerk Lien Fee Payroll	119170-51000	\$8,083.87
06)County Clerk Rec Mgmt/Presrv Fee	115170-54000	\$42,356.57
07)DA Revolving Fund	207165-54000	\$586.81
08)Drug Court Contribution/Donation	603165/54000	\$410.43
09)Fairgrounds	128700-55000	\$17,714.00
10)Farm Market Fund	133285-54000	\$2,320.00
11)Farm Market Fund	133285-51000	\$1,240.00
12)Health	105265-54000	\$24,387.91
13)Highway District #1	110910-51000	\$80,000.00
14)Highway District #1	110910-54000	\$30,553.49
15)Highway District #2	110920-51000	\$75,176.39
16)Highway District #2	110920-54000	\$75,176.38
17)Highway District #3	110930-51000	\$90,000.00
18)Highway District #3	110930-54000	\$138,009.00
19)Highway District #3	110930-55000	\$14,400.00
20)Jail Commissary	204553-54000	\$61,276.86
21)Opioid Abatement Settlement	251200-54868	\$142,349.67
22)Sales Tax	619150-54000	\$532,703.51
23)Sheriff Service Fees	116500-54000	\$25,319.27
24)Sheriff Service Fees	116554-54000	\$6,870.12
25)Sheriff Service Fees	116552-54000	\$218,824.92
26)Sheriff Service Fees	116500-51000	\$13,063.83
27)Sheriff Service Fees	116450-51000	\$107,293.17
28)Stop Violence Against Women	602166-51000	\$4,594.00
29)Treasurer Certification Fee	114150-55000	\$6,940.00

[Appropriations for February 16th to March 15th](#)

**Approve Transfer of Funds:**

**Commissioners**

3. Discussion and possible action regarding Transfer of funds from: General Fund - 100 - to Capital Reserve Fund - 200200-54000 - in the amount of \$500,000.00. (Clerk's Note: The Budget Board approved a Resolution on May 28, 2025, to allocate Excess Surplus Funds Over and Above the Itemized Estimate of Needs for the General Fund to the Capital Reserve Fund 200200-54000, Using State Auditor & Inspector Form 240, Per 68 O.S. § 3034. The amount of \$500,000 was transferred from the General Fund to the Capital Reserve Fund.)

[2026-03-23 BB Transfer of Funds](#)

4. Discussion and possible action regarding the Transfer of funds from: General Fund - 100 to Rainy Day Fund - 250200-54801 - in the amount of \$500,000.00. (Clerk's Note: On May 28, 2025, a resolution was approved to transfer \$500,000 in excess surplus funds from the General Fund-above the amount listed in the itemized estimate of needs-into the Rainy Day Fund.)

[20236-03-23 BB Transfer Funds - \\$500,000](#)

5. Discussion and possible action regarding a Transfer of funds from: GF Commissioners - Capital Outlay, 100120-55000, to GF Commissioners - Travel, 100120-53000, in the amount of \$13,000.00.

[2026-03-23 BB - Transfer- GF Comm](#)

6. Discussion and possible action regarding Transfer of funds from: State Opioid Abatement Program - 2512-1-54000, to Opioid Abatement Settlement - 251200-54868, in the amount of \$22,272.83. Description of transfer: \$22,272.83 from PO 20252255 was charged to account 251200 but should have been charged to 251201.

[2026-03-23 BB - Transfer- State Opioid Abatement Program](#)

## Highway District 2

7. Discussion and possible action regarding a Transfer of funds from: General Fund District Two Lease/Purchase, 100921-50000, \$33,088.68; General Fund Personnel, 100920-51000, \$290,000.00; General Fund Travel, 100920-53000, \$10,000.00, to General Fund Capital Outlay, 100920-55000, \$43,088.68; General Fund M&O, 100920-54000, \$290,000.00.

Transfer to Capital Outlay for Purchase of a pickup from lease purchase and Travel accounts. All leases have been paid off and there is no travel scheduled for the remainder of the fiscal year. The pickup to be replaced will be in the next auction. Transfer from Personnel to M&O for road materials. Excess in Personnel was due to retirees that used their accrued time instead of a payout and replacements having a lower salary.

[2026-03-23 BB - Transfer- District 2](#)

**Sheriff**

8. Discussion and possible action to approve the transfer in the amount of \$35,000.00 from the Sheriff Service Fee Personnel (116500-51000) to Sheriff Service Fee Maintenance and Operations (M&O) (116500-54000).

The transfer of funds is necessary to cover expenses associated with the relocation to the new Sheriff's Office. Although these funds were originally budgeted within the Public Safety Sales Tax, guidance from the Assistant District Attorney's Office has clarified that they are restricted for detention related use only and cannot be allocated to the Sheriff's Office Operations. Therefore, a transfer of funds is required to ensure these expenses can be properly covered.

[Transfer of Funds - Sheriff Service Fee 3.17.26](#)

9. Discussion and possible action to approve the transfer in the of \$135,000.00 from General Fund Sheriff (100500-51000) Personnel to Sheriff General Fund (100500-54000) Maintenance and Operations.

The transfer of funds will be used for Ammo \$69,073.00, Gas Blocks \$49,450.00, Media Wall (New Sheriff's Office) \$16,583.19, Utilities (New Sheriff's Office) \$30,000.00, Blankets for the remainder of FY26 \$126,500.00 and Vehicle/Self Insurance \$13,428.81.

[Transfer of funds General Fund 3.17.26](#)

10. Discussion and possible action to approve the transfer of funds in the amount of \$170,000.00 from General Fund Sheriff Detention Center (100552-51000) Personnel to Sheriff General Fund (100500-54000) Maintenance and Operations.

The transfer of funds will be used for Ammo \$69,073.00, Gas Blocks \$49,450.00, Media Wall (New Sheriff's Office) \$16,583.19, Utilities (New Sheriff's Office) \$30,000.00, Blankets for the remainder of FY26 \$126,500.00 and Vehicle/Self Insurance \$13,428.81.

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11. Discussion and possible action to approve the transfer in the amount of \$254,000 from Public Safety Sales Tax (209500-54000) Maintenance and operations to Public Safety Sales Tax (209500-55000) Capital Outlay.

[Public Safety Sales Tax Transfer 3.17.26](#)

12. Discussion and possible action regarding a Transfer of funds from: CCSO Detention Center, M&O, 100280-54004, to CCSO Detention Center, Capital Outlay, 100280-55004, in the amount of \$55,000.00.

[2026-03-23 BB - Transfer](#)

**Court Clerk**

13. Discussion and possible action regarding a Transfer of funds from: Court Judges - M&O, 100160-54000, to Court Judges - Payroll, 100160-51000, in the amount of \$2,160.00.

[2026-03-23 BB - Transfer- Court Judges](#)

**County Clerk**

14. Discussion and possible action regarding the Transfer of funds: County Clerk - Personnel - 100170-51000 to County Clerk - Capital Outlay - 100170-55000, in the amount of \$20,000.00. Description of transfer: Transferring from 100170-51000 Personnel to 100170-55000 Capital Outlay for building improvements.

[2026-03-23 BB - Transfer- County Clerk](#)

**Fairgrounds**

15. Discussion and possible action regarding the Transfer of funds from: General Fund, Free Fair Board, 100750 GF 51000 Personal Services to General Fund, Free Fair Board, 100750 GF 54000 M&O, in the amount of \$18,084.00. The Funds requested are to assure sufficient funding to print County Fair Books, provide and purchase support equipment and supplies for County Fair.

[2026-03-23 BB - Transfer - Fairgrounds](#)

**Election Board**

16. Discussion and possible action regarding a Transfer of funds: General Fund Election Board - Capital Outlay, 100250-55000, to Salaries & Wages - Personnel, 100250-51000, in the amount of \$25,000.00. Description of transfer: The transfer of \$25,000.00 from 100250-55000 Capital Outlay to 100250-51000 Salaries and Wages is due to a need for Election Help Salaries in the June County-Wide Elections.

[2026-03-23 BB - Transfer- Election Board\(2\)](#)

**Approve Error of Corrections**

17. Discussion and possible action regarding an Error of Correction: PO #'s 20260137, 20261578 and 20261579 were written on 100120-54022 and should have been from 100124-54022. Total expenditures across the three PO's were \$10,308.76. Transfer of funds from: GF Commissioners General Government-Maintenance & Operations, 100124-54000, to GF Commissioners - Maintenance & Operations, 100120-54000, in the amount of \$10,308.76.

[Error of Correction](#)

18. Discussion and possible action regarding an Error of Correction from: General Fund Court Clerk Travel - 100161-53000, to General Fund Court Judges Travel, 100160-53000, in the amount of \$32.48.  
The Invoice was paid out of the wrong account. Transferring \$32.48 back into account 100160-53000.

[2026-03-23 Court Clerk Error of Correction](#)**Updates and Reports**

19. Discussion and possible action regarding an update/report on Employee Benefits.
20. Discussion and possible action regarding an update/report on the Infrastructure Committee.
21. Discussion and possible action on Presentation from George Mauldin, Safety & Emergency Management Director.

**New Business****Board Member Statements and Announcements****Adjourn**