

Cleveland County, OK

Cleveland County Office Building

*201 South Jones
Norman, OK 73069
Suite 200*



Board of County Commissioners

Meeting Minutes

**Monday, June 29, 2026
1:00 PM**

*Jacob McHughes - Chairman
Rusty Grissom - Vice Chairman
Rod Cleveland - Member*

<https://www.clevelandcount yok.com/>

Alyse Moore led the group in Prayer and Pledge of Allegiance.

Meeting Called to Order

Roll Call

Present: Chairman Jacob McHughes, Vice Chairman Rusty Grissom,
and Member Rod Cleveland

Notice of the meeting was properly posted on June 26, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action to approve the minutes of the Special Meeting held on June 19, 2026, and the minutes of Regular Meeting held on June 22nd, 2026.

[2026-06-19 Sp Mtg Minutes](#)

[2026-06-22 Minutes](#)

A motion was made by Vice Chairman Grissom, seconded by Member Cleveland, to approve the minutes as listed. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

Public Comment: No comments from the public were made during this meeting.

Consent Items

Chairman McHughes said that items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

A motion was made by Member Cleveland, seconded by Vice Chairman Grissom, to approve the Consent Items as listed. The motion carried by the following vote:

Aye: 3 - Member Cleveland, Chairman McHughes, and Vice Chairman Grissom

County Commissioners

2. Discussion and possible action regarding provision of family reunification and stabilization services through supervised family engagement, reunification sessions, and family days by Hope Center Ministries. This agreement is funded by the County Community Safety Investment Fund through the Oklahoma Department of Mental Health and Substance Abuse Services.

[Hope Center Ministries.pdf](#)

3. Discussion and possible action regarding - renewal of T-Mobile contract for 8 phones and 1 hot spot for the Commissioner's Office at \$267.75 per month.

[Cleveland County Renewal Contract](#)

4. Discussion and possible action regarding renewal of FY2027 Master Contract for regional secure detention including one year options to renew for FY 2028 and FY 2029 with the Oklahoma Office of Juvenile Affairs.

[FY2027 Secure Detention Cleveland](#)

5. Discussion and possible action regarding the Contract approval with Fellers Snider Attorneys at Law.

[Fellers Snider Contract](#)

6. Discussion and possible action regarding the Independent Contractor agreement between Cleveland County Board of Commissioners on behalf of Family Drug Court and Casey Hudiburg. This agreement is for Administration duties as defined in agreement. The cost is \$16200.00/yr, in monthly payments of \$1350.00. The term is July 1, 2026 thru June 30, 2027.

[Family Drug Ct. Agreement for Agenda 6-29-26](#)

Sheriff

7. Discussion and possible action on the renewal of the annual Service Contract with Percs Index, Inc. for support of the Evidence Manager System. The Service Contract provides annual maintenance and support services, including the Version 5.0 software update, unlimited technical support, product updates, and access to the Customer Service Support area on the company's website. The annual cost of the Service Contract is \$700.00. Approval of the renewal will ensure continued system support, software updates, and technical assistance for the Evidence Manager System.

[Percs Service Contract Renewal](#)

8. Discussion and possible action of the MOU between Cleveland County Sheriff's Office and Cleveland County Oklahoma Human Services for a joint response when a child is taken into protective custody by law enforcement. This protocol shall remain in effect for the duration of the requirements of 10A O.S. Section 1-4-201 et seq. and shall be renewed annually to ensure that it continues to fulfill the requirements of said statute.

[MOU - Cleveland County Oklahoma Human Services](#)

9. Discussion and possible action regarding the renewal of the user agreement between State Incident Based Reporting System (SIBRS) for Oklahoma and the Cleveland County Sheriff's Office. This is a user agreement granting access to and use of SIBRS for direct data entry and/or submission of incident records from certified records management system, and to search records for law enforcement information sharing purposes.

[SIBRS - user agreement](#)

10. Discussion and possible action of May's monthly General Ledger reports from the Sheriff's Office.

[Monthly Reports for May 2026](#)

11. Discussion and possible action of the renewal standard agreement between Cleveland County Sheriff's Office and Absolute Data Shredding for July 1, 2026 through June 30, 2027. This agreement will cover shred service for the Detention Facility and the new HQ's location. The 2600 W. Franklin location will be serviced every two weeks, for \$40 per service with additional consoles at \$10, per service. The detention facility will be serviced once a week at \$50.00 per service with additional consoles at \$10.00 per console, per service upon request.

[Absolute Data Shredding Service Renewal - Signed Acting Sheriff](#)

12. Discussion and possible action regarding renewal of the Standard Agreement between the Cleveland County Sheriff's Office and Thomson Reuters for the monthly Clear Proflex service in the amount of \$860.65 per month, effective July 1, 2026, through June 30, 2027.

[Thomas Reuters Renewal FY27](#)

13. Discussion and possible action regarding the renewal of the Commercial Service Agreement with OEC Fiber for internet services at the "Slaughterville" OPS located at 10501 St Hwy 77, Lexington, Oklahoma 73051. The agreement will provide Fiber Business 100 fiber internet service for the facility at a monthly rate of \$125.00 plus a \$10.00 Basic Business Unlimited Fax Line, totaling \$135.00 monthly.

[OEC Fiber - Slaughterville - renewal](#)

14. Discussion and possible action regarding the renewal of the Commercial Service Agreement with OEC Fiber for internet services at the Couch Center, located at 1650 W. Tecumseh Road, Norman, Oklahoma 73069. The agreement will provide Fiber Business 100 fiber internet service for the facility at a monthly rate of \$125.00 for FY27.

[OEC Fiber Couch Center Renewal](#)

15. Discussion and possible action regarding the renewal of Fleetio Contract. Fleetio is the fleet management software used to track and manage all fleet-related operations, including vehicle inventory, maintenance, inspections, service history, and other fleet management functions. The proposed renewal term is July 1, 2026, through July 1, 2027, at an annual cost of \$12,825.00.

[Fleetio renewal](#)

16. Discussion and possible action regarding the renewal agreement between Cleveland County Sheriff and Network Communications International Corp (NCIC) for the inmate communication service. The term of the agreement will be from July 1, 2026 through June 30, 2027.

[NCIC Contract](#)

County Clerk

17. Discussion, review audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
18. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
19. Discussion and possible action regarding the Declaration of Surplus and Resolution for Disposing of Equipment.

[County Clerk Surplus](#)

Court Clerk

20. Discussion and possible action regarding Quadient Leasing and Cleveland County Court Clerk. One Meter POC, One Weight Platform, One Mailing Base, One Mixed Sized Feeder and One Dynamic Scale.

[Quadient Leasing](#)

21. Discussion and possible action regarding Quadient Leasing and Cleveland County Court Clerk. Leasing equipment one Meter POC, One Integrated Scale, One Mailing Base, One Hand Feed Table Moistener.

[Quadient Leasing-2](#)

22. Discussion and possible action regarding Standard Rental Contract between Cleveland County Court Clerk and Cross Heritage Storage XII LP (Cambridge Mini Storage). For the rental of the following items 3- 10x20 storage units #'s 626, 724 & 730. This contract shall commence on July 1, 2026 and shall terminate on June 30, 2027. The contract is renewable for an additional fiscal year upon approval of both parties. The County shall pay the Vendor for the rental of this equipment as follows: \$160 a month per unit. Payable annually in the amount of \$5,760.

[Cross Heritage Storage](#)

23. Discussion and possible action regarding standard service contract between Cleveland County Court Clerk and Absolute Data Shredding. Pickup Shredding service of 1-95 gallon carts every 4 weeks Courthouse Pickup Shredding service of 3-95 gallon carts every other week. One (1) 95 Gallon Cart@\$50.00 per cart per service at the Alan J. Couch Juvenile Center Service Frequency: Once every 4 weeks Three (3) 95 Gallon Cart@ \$35.00 per cart per service at the Cleveland County Courthouse Service Frequency: Once every other week. This contract shall commence on July 1, 2026 and shall terminate on June 30, 2027. The contract is renewable for an additional fiscal year upon approval of both parties.

[Absolute Data Shredding](#)

Assessor

24. Discussion and possible action regarding approval to renew contract with CoStar, \$984.49/mo software subscription.

[COSTAR 2026-2027](#)

IT Department

25. Discussion and possible action regarding Ethernet and Hosting agreement for the Board of County Commissioner's on behalf of IT and OneNet. The cost will be \$12,000.00 annually and term is July 1, 2026 thru June 30, 2027.

[IT- Dell Quote](#)

26. Discussion and possible action regarding the License agreement between the Board of County Commissioner's on behalf of IT and TechRadium. This is for \$582.00 annually. The term is July 1, 2026 thru June 30, 2027.

[IT- Iris quote FY27](#)

27. Discussion and possible action regarding Server Agreements between the Cleveland County Board of Commissioners on behalf of IT and Dell Technologies. This will cover the Courthouse servers for an amount of \$13,553.73 using Statewide Contract 1020D. The term is July 2, 2026 thru July 1, 2027.

[IT- Dell Quote](#)

Health Department

28. Discussion and possible action to approve a Contract for Services between Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler, extinguishers and monitoring from July 1, 2026, to June 30, 2027. The Health Department will pay \$400.00 for Fire Sprinkler test and inspection; \$720.00 for Fire Alarm System Inspection and testing; \$85.00 for Portable Fire Extinguisher Inspection and Tagging (all services are extra). All pricing is for one year for The Well. Total cost is \$1,205.00.

[26-1604 BOCC Agenda Request - FY27 - Firetrol The Well Inspections \(003\)](#)

29. Discussion and possible action to approve a Contract for Services between Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler, and Kitchen Hood Systems, extinguishers and monitoring from July 1, 2026, to June 30, 2027. The Health Department will pay \$275.00 for Fire Sprinkler test and inspection; \$702.00 for Fire Alarm System Inspection and testing; \$128.00 for Portable Fire Extinguisher Inspection and Tagging (all services are extra); and \$340.00 for Kitchen Hood Suppression System Test and Inspection. All pricing is for one year for the Moore office. Total cost is \$1,445.00.

[26-1603OCC Agenda Request - FY27 - Firetrol Moore Inspections \(003\)](#)

30. Discussion and possible action to approve a Contract for Services between Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler, and Kitchen Hood Systems, extinguishers and monitoring from July 1, 2026 to June 30, 2027. The health department will pay \$275.00 for Fire Sprinkler test and inspection; \$992.00 for Fire Alarm System Inspection and testing; \$128.00 for Portable Fire Extinguisher Inspection and Tagging (all services are extra); and \$368.00 for Kitchen Hood Suppression System Test and Inspection. All pricing is for one year for the Norman office. Total cost is \$1763.00.

[26-1597 BOCC Agenda Request - FY27 - Firetrol Norman Inspections](#)

31. Discussion and possible action to approve a Contract between Cleveland County Health Department and Florentine Compter to provide line dancing classes at The Well. The Health Department will pay \$40 per hour at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - Florentine Compter](#)

32. Discussion and possible action to approve a Contract between Cleveland County Health Department and Barbara Pyle to provide yoga classes at The Well. The Health Department will pay \$35 per hour at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - Barbara Pyle](#)

33. Discussion and possible action to approve a Service Agreement between Cleveland County Health Department and Absolute Data Shredding for document destruction services for The Well. The charge is \$30.00 for (1) Shred Vantage Collection Container 10% for Fuel & Environmental Fee every 4 weeks. Special Purges - Quote Upon Request. Service will be every four weeks. This agreement is for one year beginning July 1, 2026 to June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - ADS - The Well](#)

34. Discussion and possible action to approve a Contract between Cleveland County Health Department and David Boeck to provide Sketching classes at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - David Boeck](#)

35. Discussion and possible action to approve a Contract for Services between Cleveland County Health Department and Firetrol Protection Systems to provide Fire and Security Alarm System Monitoring from July 1, 2026 to June 30, 2027. The Health Department will pay \$900.00 (\$468 for Fire and \$432 for Security) for this service at the Norman office.

[6-29-26 BOCC Agenda Request - FY27 - Firetrol Norman Monitoring](#)

36. Discussion and possible action to approve a Contract for Services between Cleveland County Health Department and Firetrol Protection Systems to provide Security and Fire Alarm System Monitoring from July 1, 2026 to June 30, 2027. The Health Department will pay \$762.00 (\$330 for Fire and \$432 for Security) for this service at the Moore office.

[6-29-26 BOCC Agenda Request - FY27 - Firetrol Moore Monitoring](#)

37. Discussion and possible action to approve a Contract for Services between Cleveland County Health Department and Firetrol Protection Systems to provide Fire Alarm System Monitoring from July 1, 2026 to June 30, 2027. The health department will pay \$660.00 (\$330 for each building) for this service at the The Well at 200/210 James Garner Ave.

[CCHD-Firetrol Protection Systems Fire Alarm Monitoring James Garner](#)

38. Discussion and possible action to approve a Service Agreement between Cleveland County Health Department and Absolute Data Shredding for document destruction services for the Norman and Moore offices. The charge for Norman and Moore is \$18.75 per secure consoles (8 total) and \$40.00 per secure poly cart (3 total), plus 10% for Fuel & Environmental Fee every 4 weeks. Special Purges - Quote Upon Request. Service will be every four weeks for Norman and Moore. This agreement is for one year beginning July 1, 2026, to June 30, 2027.

[CCHD-Absolute Data Shredding](#)

39. Discussion and possible action to approve a Contract between Cleveland County Health Department and Matthew Collier to provide Mindfulness Meditation, Art of Change and Emotions 101 Classes at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[CCHD-MCollier](#)

40. Discussion and possible action to approve a Facility Assignment Confirmation for services between Amergis Healthcare Services and the Cleveland County Health Department per the statewide contract SW 1032 for staffing Registered Nurse, Helen Shin. The Cleveland County Health Department agrees to pay \$65 per hour worked and \$96.00 per overtime hour worked, and .725/mile (or current gsa rate) for mileage. This agreement is for July 1, 2026, to June 30, 2027.

[CCHD-Shin](#)

41. Discussion and possible action to approve a Contract between Cleveland County Health Department and Alma Logan to provide Strength Training and Cardio classes at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[CCHD-Logan](#)

42. Discussion and possible action to approve a Contract between Cleveland County Health Department and Shannon Cretsinger to provide Mommy and Me classes at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[CCHD-Cretsinger](#)

43. Discussion and possible action to approve a Contract between Cleveland County Health Department and Maria Leticia G. Moreira to provide English classes at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[CCHD-Moreira](#)

44. Discussion and possible action to approve a Contract between Cleveland County Health Department and Jamie Belknap to provide Line Dancing, Children's Oral Health, and Substitute Instruction at The Well. The Health Department will pay \$30 per class at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[CCHD-Belknap](#)

45. Discussion and possible action to approve a Contract between Cleveland County Health Department and Anne Roberts to provide Yoga Classes and Substitute Instruction at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[CCHD-Roberts](#)

46. Discussion and possible action regarding Contract between Cleveland County Health Department and Shayda Omoumi to provide Zumba classes at The Well. The Health Department will pay \$35 per hour at The Well. The contract is to be effective July 1, 2026 through June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - Shayda Omoumi](#)

47. Discussion and possible action to approve a Facility Assignment Confirmation for services between Amergis Healthcare Services and the Cleveland County Health Department per the statewide contract SW 1032 for staffing Registered Nurse, Claire Richards. The Cleveland County Health Department agrees to pay \$65 per hour worked and \$96.00 per overtime hour worked, and .725/mile (or current gsa rate) for mileage. This agreement is for July 1, 2026, to June 30, 2027.

[Amergis HlthCare and CCHD-Richards](#)

48. Discussion and possible action regarding Facility Assignment Confirmation for services between Amergis Healthcare Services and the Cleveland County Health Department per the statewide contract SW 1032 for staffing Customer Service Representative (bilingual), Rebecca Posadas. The Cleveland County Health Department agrees to pay \$43 per hour worked, \$64.50 per overtime hour worked, and .725/mile or current GSA Rate for travel. This agreement is for July 1, 2026 to June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - Amergis - Rebecca Posadas](#)

49. Discussion and possible action regarding Contract between Cleveland County Health Department and Tracy Gibson to provide Art classes at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026 through June 30, 2027.

[Tracy Gibson Contract](#)

50. Discussion and possible action regarding Contract between Cleveland County Health Department and David Shroyer to provide entertainment services at The Well. Funded through ARPA funding, project #2.013, object code 54825 for Youth Wellness. The Health Department will pay \$150 per performance at The Well. The contract is to be effective July 1, 2026 through June 30, 2027.

[David Shroyer Contract](#)

51. Discussion and possible action regarding Contract between Cleveland County Health Department and Jeri Smalley to provide ballet classes and substitute teach yoga at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026 through June 30, 2027

[Jeri Smalley Contract](#)

52. Discussion and possible action regarding Contract between Cleveland County Health Department and Robert Egle to provide yoga classes at The Well. The Health Department will pay \$40 per class at The Well. The contract is to be effective July 1, 2026 through June 30, 2027.

[Robert Egle Contract](#)

53. Discussion and possible action regarding Contract between Cleveland County Health Department and Debbie Poland to provide Line Dancing classes and Substitute Instruction at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026 through June 30, 2027.

[Debbie Poland](#)

54. Discussion and possible action regarding Contract between Cleveland County Health Department and Ariel Anglin to provide Gymnastics and Tumbling classes at The Well. The Health Department will pay \$30.00 per hour at The Well. The Contract is to be effective July 1, 2026 through June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - Ariel Anglin](#)

55. Discussion and possible action regarding Contract between Cleveland County Health Department and Saffron Fletcher to provide Yoga Classes at The Well. The Health Department will pay \$35.00 per hour at The Well. The Contract is to be effective July 1, 2026 through June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - Amergis - Saffron Fletcher](#)

56. Discussion and possible action regarding Amergis Healthcare Services and the Cleveland County Health Department per the statewide contract SW 1032 for staffing Customer Service Rep, Jennifer Holder. The Cleveland County Health Department agrees to pay \$40 per hour worked, \$64.50 per overtime hour worked, and .725/mile or current GSA Rate for travel. This agreement is for July 1, 2026 to June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - Amergis - Jennifer Holder](#)

57. Discussion and possible action regarding Facility Assignment Confirmation for services between Amergis Healthcare Services and the Cleveland County Health Department per the statewide contract SWJ 032 for staffing Patient Care Assistant (bilingual), Alba Ramirez. The Cleveland County Health Department agrees to pay \$43 per hour worked, \$64.50 per overtime hour worked, and .725/mile or current GSA Rate for travel. This agreement is for July 1, 2026 to June 30, 2027.

[File No. 26-1523 Alba Ramirez](#)

58. Discussion and possible action regarding services between Amergis Healthcare Services and the Cleveland County Health Department per the statewide contract SW1032 for staffing Customer Service Rep, NyBrittany Brown. The Cleveland County Health Department agrees to pay \$40 per hour worked, \$60 per overtime hour worked, and .725/mile or current GSA Rate for travel. This agreement is for June 29, 2026 to June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - Amergis - NyBrittany Brown](#)

59. Discussion and possible action regarding Contract between Cleveland County Health Department and Aisha Ali to provide Zumba classes at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026 through June 30, 2027.

[Aisha Ali Contract](#)

60. Discussion and possible action regarding Contract between Cleveland County Health Department and Maya Read to provide Ballet and Ballet Barre classes at The Well. The Health Department will pay \$30 per class at The Well. The contract is to be effective July 1, 2026 through June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - Maya Read](#)

61. Discussion and possible action regarding Contract between Cleveland County Health Department and Laura "Elle" Shroyer to provide Young Innovators Market Classes at The Well. The Health Department will pay \$200.00 per Young Innovators Market class at The Well during 24 Friday Art Walks. The contract is to be effective July 1, 2026 through June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - Laura 'Elle' Shroyer - Young Innovator Market](#)

62. Discussion and possible action regarding Contract between Cleveland County Health Department and Laura "Elle" Shroyer to provide Power of Produce facilitation services at The Well. The Health Department will pay \$20/hour for an anticipated 6 hours per week that the farm market is active. The contract is to be effective July 1, 2026 through December 31, 2026. ARPA project #2.013 object code 54825.

[6-29-26 BOCC Agenda Request - FY27 - Laura 'Elle' Shroyer - ARPA - Power of Produce](#)

63. Discussion and possible action regarding Contract between Cleveland County Health Department and Kelly Haggard to provide Senior Fitness and CardioTraining classes at The Well. The Health Department will pay \$30 per class at The Well. The contract is to be effective July 1, 2026 through June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - Kelly Haggard](#)

64. Discussion and possible action regarding Cleveland County Health Department and Gwenn Agiopal to provide yoga and cooking classes at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026 through June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - Gwenn Agiopal](#)

65. Discussion and possible action regarding Facility Assignment Confirmation for services between Amergis Healthcare Services and the Cleveland County Health Department per the statewide contract SW 1032 for staffing Patient Care Assistant (bilingual), Vanessa Berry. The Cleveland County Health Department agrees to pay \$43 per hour worked, \$64.50 per overtime hour worked, and .725/mile or current GSA Rate for travel. This agreement is for July 1, 2026 to June 30, 2027.

[Vanessa Berry](#)

66. Discussion and possible action regarding between Cleveland County Health Department and Ella Anglin to provide Gymnastics classes at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026 through June 30, 2027.

[6-29-26 BOCC Agenda Request - FY27 - Ella Anglin](#)

Treasurer

67. Discussion and possible action regarding contract renewal between Standley Systems and County Treasurer's Office for one (1) Savin/Ricoh C4504EX model copier at monthly rates of \$0.01 per B/W and \$0.06 per color page; two (2) HP LJ M602N model printers at a monthly rate of \$0.0243 per B/W between July 1, 2026 and June 30, 2027

[Standley Systems \(C4504EX and HP LJ M602N\) FY 26-27.pdf](#)

68. Discussion and possible action regarding approval of FY 26-27 contract renewal between Standley Systems and County Treasurer's Office for eight (8) Savin IM C4500 model printers at a monthly rate of \$0.008 per B/W page and \$0.045 per color page between July 1, 2026 and June 30, 2027

[Standley Systems \(C4500\) FY 26-27.pdf](#)

End of Consent Agenda

Items of Business

69. Discussion and possible action regarding approval of Property Liability insurance premium in the amount of \$1,924,710.89 from Steve Owens Insurance Group for FY 2027.

[Comm-Steve Owens Prop-Liability Ins. FY 27](#)

A motion was made by Member Cleveland, seconded by Vice Chairman Grissom, to approve this item. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, and Vice Chairma Grissom, and Member Cleveland,

70. Discussion and possible action Regarding workers comp insurance for FY 27

Option 1 - \$523,765 with no deductible

Option 2 - \$505,051 \$1,000 deductible

Option 3 - \$493,737 \$2,000 deductible

Option 4 - \$483,737 \$3,000 deductible

[2026 Cleveland County - Final Proposal \(Adobe\)](#)

A motion was made by Vice Chairman Grissom, seconded by Chairman McHughes, to select Option 4 - \$483,737 \$3,000 deductible. The motion carried by the following vote:

Aye: 3 - Chairman McHughes Vice Chairman Grissom, and Member Cleveland,

Bid Opening

71. Discussion and possible action regarding Bid #BE-2209 One-year (1) Service/Maintenance agreement for the Kitchen Appliances and Equipment at the Cleveland County Detention Center located at 2550 W. Franklin Rd., Norman, OK. The agreement will include inspections, maintenance and repairs (within 24 hours). Bid term is from July 1, 2026 through June 30, 2027.

[Agenda Request Form - #BE-2209](#)

Keri Lyles publicly opened and named each bidder regarding Bid #BE-2209. A motion was made by Chairman McHughes, seconded by Member Cleveland, to accept the bids and postpone the decision on the bids. He instructed the Purchasing Department to tabulate and qualify the bid, with a report to be presented back to the Board of County Commissioners. The bids received were from Hobart, and On Demand Restaurant Service. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

New Business: No new business was presented for discussion or action during this meeting.

Board Members wished everyone a safe, happy, and enjoyable Fourth of July.

Unfinished Business:

72. Discussion and possible action regarding Bid #BE-2208 One-Year (1) maintenance contract for Fire Life Safety Inspection and Service for twelve (12) different locations for Cleveland County. Bid term will run from July 1, 2026, through June 30, 2027.

[#BE-2208](#)

A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to award to Firetrol Protection Systems, Inc. Exception: Rejecting all bids for the Cleveland County Detention Center and is not included in bid award. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

73. Discussion and possible action regarding Bid COM-2203 Replacement of HVAC System and Electrical Panel at 122 E. Eufaula Norman, OK and replacement of electrical panel in the basement of the Cleveland County Courthouse.

[Bid #COM-2203](#)

A motion was made by Chairman McHughes, seconded by Member Cleveland, to award to Option A: Replacement of HVAC System Metroplex Electric Heat and Air, ad to Option B: FP Electrical Panels Only Baker Brothers Electric, Inc.. The motion carried by the following vote:

Aye: 3 - Member Cleveland, Chairman McHughes, and Vice Chairman Grissom

74. Discussion and possible action regarding Bid #FB-2204 Complete Irrigation System designed and installed for the Cleveland County Fairgrounds. The system should be divided into four (4) zones based on how the property is laid out.

[BID 2204](#)

A motion was made by Chairman McHughes, seconded by Member Cleveland, to award the low bidder, Barnett Ventures, LLC, dba Everything Green Irrigation. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom and Member Cleveland

75. Discussion and possible action regarding Bid #HD-2205-One (1) year agreement for HVAC maintenance for the Moore and Norman Health Departments and The Well.

[2205](#)

A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to award to United Mechanical Services, for preventative HVAC Maintenance at the following locations, Moore, Norman, and The Well. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member McHughes

76. Discussion and possible action regarding Bid #BE-2206 -One-Year (1) Maintenance Contract for Lawn Treatment & Weed Prevention Services for the Cleveland County Courthouse, North Lot, East Parking Lot, Detention Center, Sheriff's Office, South Annex, Alan J. Couch Center, and the building at 718 N. Porter. Bid term will be from July 1, 2026 through June 30, 2027.

[2206](#)

A motion was made by Chairman McHughes, seconded by Member Cleveland, to postpone the awarding and/or rejecting the bids until a later date. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

77. Discussion and possible action regarding Bid #BE-2207 One (1) year maintenance agreement for Pest Control at 10 different locations for Cleveland County. Bid term will run from July 1, 2026 to June 30, 2027 with option to renew for one (1) additional year.

[2207](#)

A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to award to low bidder, Erwin's Affordable Pest Control, Inc. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

78. Discussion and possible action regarding Bid #COM-2202-Multiple year agreement for preventative maintenance of seven (7) Hydraulic Elevators and three (3) Traction Elevators for Cleveland County.

[Bid #COM-2202](#)

A motion was made by Chairman McHughes, seconded by Member Cleveland, to award to American Elevator Company. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

Executive Session

79. Executive Session for the purpose of the following: Pursuant to 25 O.S. § 307(B) (1), discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Ted Woodhead.

A motion was made by Member Cleveland, seconded by Vice Chairman Grissom, to strike this item from the agenda. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

80. Action regarding Executive Session for the purpose of the following: Pursuant to 25 O.S. § 307(B)(1), discussing employment, hiring, appointment, promotion, demotion, disciplining or resignation of Ted Woodhead.

A motion was made by Chairman McHughes, seconded by Member Cleveland, to strike this item from the agenda. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

Adjourn

At 1:10 P.M., a motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to adjourn the meeting. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and
Member Cleveland,

**Board of County Commissioners
CLEVELAND COUNTY, OKLAHOMA**

Chairman

ATTEST:

Pam Howlett, County Clerk

Minutes Prepared by:

Deputy County Clerk