

Cleveland County, OK
Cleveland County Office Building

201 South Jones
Norman, OK 73069
Suite 200

3:12:40 PM

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NORMAN, OK



Printed on 5/21/2026
Pamela Howlett,
County Clerk, Cleveland County

Pam Howlett

Budget Board
Regular Meeting Agenda - Final

Tuesday, May 26, 2026
10:30 AM

Jacob McHughes - Chairman
Douglas Warr - Vice-Chairman
Pam Howlett - Secretary, Member
Rusty Grissom - Member
Rod Cleveland - Member
Vacant - Member
Marilyn Williams - Member
Tammy Richards - Member
<https://www.clevelandcountyoak.com/>

Pam Howlett, County Clerk

Meeting Called to Order

Roll Call

Notice of the meeting was properly posted on May 21, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action regarding the approval of the Budget Board Minutes for April 27, 2026.

[2026-04-24 Minutes](#)

Public Comment: Comments from the public will be allowed on any item listed on the agenda. Public comments will be accepted on a first come, first serve basis and are limited to two (2) minutes per person, for a total of ten (10) minutes. Individuals who wish to participate in the public comment portion of the meeting should complete a "Request to Speak" form at the beginning of the meeting and specify the agenda item they want to discuss.

Items of Business

2. Discussion and possible action regarding the review of Estimate of Needs for FY2026/2027 and Estimated Revenues.
3. Discussion and possible action regarding approval of a Resolution Authorizing the Minimum Allocation of \$17 Million for the General Fund Capital Reserve Carry-over Account.

[Resolution Allocation of \\$17 Million for Gen Fd](#)

4. Discussion and possible action regarding approval of a Resolution to Allocate Excess Surplus Funds Over and Above the Itemized Estimate of Needs for the General Fund to the Capital Reserve Fund 200200, Using State Auditor & Inspector Form 240, Per 68 O.S. §3034.

[Resolution Excess Surplus FDS 200200](#)

5. Discussion and possible action regarding approval of a Resolution to Allocate Excess Surplus Funds Over and Above the Itemized Estimate of Needs for the General Fund to the Rainy Day Fund 250200, Using State Auditor & Inspector Form 240, Per 68 O.S. § 3034.

[Resolution Excess Surplus FDS 250200](#)

District #3

6. Discussion and possible action regarding the approval of a Transfer of Funds from District #3, General-Personnel 100930-51000, to General - M&O, 100930-54000, in the amount of \$34,000.00.

[Transfer of Funds District #3](#)

Sheriff's Office

7. Requesting the transfer of funds in the amount of \$5,000 from (100552-51000) Sheriff General Personnel to (100500-53000) Sheriff General Travel.

The Transfer is the upcoming Oklahoma Gang Investigator Conference June 22-26 in Lawton, Oklahoma. The Sheriff's Office will be sending 4 deputies and one Detention Officer to the conference.

[Transfer 100552--51000 to 100500-53000](#)

8. Discussion and possible action requesting the transfer of funds in the amount of \$100,000 from account 100552-51000 (Sheriff General Detention Personnel) to account 100552-54000 (Sheriff General Detention M&O). This transfer is requested to purchase tasers, uniforms and other general items for everyday functions at the detention facility.

[Transfer of Funds - 100500-51000 05.19.26](#)

9. Discussion and possible action requesting the transfer of funds in the amount of \$49,000 from account 100500-51000 (Sheriff General Personnel) to account 100500-54000 (Sheriff General M&O). This transfer is requested is to purchase new radios to replace outdated radios in OPS vehicles.

[Transfer of Funds - 100552 - 54000 5.19.26](#)

Assessor's Office

10. Discussion and possible action regarding a Transfer of funds from: Assessor Payroll - 100133-51000, to Assessor Capital Outlay - 100133-55000, in the amount of \$35,000.00, for furniture and computers.

[2026-05-26 Assessor Transfer - Furniture & Computers](#)

11. Discussion and possible action regarding a Transfer of funds from: Assessor Re-Val Payroll - 100132-51000, to Assessor Re-Val M & O - 100132-54000, in the amount of \$31,500.00, for appraiser equipment and software.

[2026-05-26 Assessor Appraiser Equipment & Software](#)

12. Discussion and possible action regarding approval of a Transfer of funds from: Assessor Payroll - 100133-51000, to Assessor M & O - 100133-54000, in the amount of \$48,000.00, for postage.

[2026-05-26 Assessor Transfer - Postage](#)

13. Discussion and possible action regarding a Transfer of funds from: Assessor Re-Val Payroll - 100132-51000, to Assessor Re-Val Capital Outlay - 100132-55000, in the amount of \$42,500.00, for office furniture and computer equipment.

[026-05-26 Assessor Furniture and Computer Equipment](#)

Treasurer's Office

14. Discussion and possible action regarding Appropriations for April 16th through May 15th

Cash Fund Request for Appropriations FY 2025/2026

01) Assessor Revolving	120133-55000	\$44.00
02) Co Brdg & Rd Imp Dist #1	202910-50000	\$13,399.05
03) Co Brdg & Rd Imp Dist #2	202920-50000	\$31,446.37
04) Co Brdg & Rd Imp Dist #3	202930-50000	\$21,974.43
05) County Clerk Lien Fee Payroll	119170-51000	\$14,792.48
06) County Clerk Rec Mgmt/Presrv Fee	115170-54000	\$55,851.66
07) DA Revolving Fund	207165-54000	\$1,442.33
08) Drug Court Contribution/Donation	603165-54000	\$702.39
09) Fairgrounds	128700-55000	\$70,499.92
10) Farm Market Fund	133285-54000	\$5,645.00
11) Farm Market Fund Payroll	133285-51000	\$2,150.00
12) Health	105265-54000	\$7,731.00
13) Highway District #1	110910-51000	\$80,000.00
14) Highway District #1	110910-54000	\$93,167.09
15) Highway District #1	110910-55000	\$200,000.00
16) Highway District #2	110920-51000	\$172,361.69
17) Highway District #2	110920-55000	\$69,450.00
18) Highway District #3	110930-51000	\$90,000.00
19) Highway District #3	110930-54000	\$122,128.29
20) Jail Commissary	204553-54000	\$66,994.87
21) Local Emergency Planning Committee	125255-55000	\$1,000.00
22) Opioid Abatement Settlement	251201-54000	\$47,449.89
23) Sales Tax	619150-54000	\$653,844.28
24) Sheriff Service Fees	116500-54000	\$48,830.84
25) Sheriff Service Fees	116554-51000	\$6,825.11
26) Sheriff Service Fees	116552-54000	\$200,722.97
27) Sheriff Service Fees	116500-51000	\$27,929.16
28) Sheriff Service Fees	116450-51000	\$152,293.17
29) Sheriff Service Fees	116552-51000	\$11,435.80
30) Treasurer Certification Fee	114150-53000	\$9,010.00

[Appropriations May 16.pdf](#)

Building Maintenance

- 15.** Discussion and possible action regarding approval of a Transfer of funds from: General Building Maintenance Personnel Services, 100280-51000, to General Buildings Maintenance Capital Outlay, 100280-55000, in the amount of \$35,000.00. The transfer is for purchasing a truck for Building Maintenance.

[2026-05-28 Bldg Maintenance](#)

- 16.** Discussion and possible action regarding a Transfer of Funds from General Fund Election Board - Salaries/Wages, 100250-51000, to General Fund Election Board - M & O, 100250-54000, in the amount of \$40,000.00. The transfer from 100250-51000 Salaries/Wages to 100250-54000, M & O, is to pay for the June 2026 Election precinct officials, poll sites, and election moving trucks. (All Election Expense must be paid through M & O)

[2026-05-26 Transfer Election Bd 1](#)

17. Discussion and possible action regarding a Transfer of Funds from General Fund Election Board - Salaries/Wages, 100250-51000, to General Fund Election Board - Travel, 100250-53000, in the amount of \$10,000.00. The Transfer of \$10,000.00 from 100250-51000 Salaries/Wages to 100250-53000 - Travel is to pay Precinct Officials Training Mileage Claims.

[2026-05-26 Transfer Election Bd 2](#)

Court Judges

18. Discussion and possible action concerning the Transfer of funds from: General Fund Court Judges - Maintenance & Operations, 100160-54000, to General Fund Court Judges - Contract Services, 100160-51040, in the amount of \$3,000.00.

[2026-05-26 Transfer GFCourt Judges](#)

Error of Corrections

19. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$8,920.71 from Emergency Rental Assistance Grant 2 (ERAG2) M&O (121120-54000) to General Fund (100) to correct all interest appropriated to ERAG2 M&O due to a rule change per the State Auditor.

[8920.71](#)

20. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$5,438.05 from Emergency Rental Assistance Grant 1 (ERAG1) M&O (111120-54000) to General Fund (100) to correct all interest appropriated to ERAG1 M&O due to a rule change per the State Auditor.

[5438.05](#)

21. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$1,410,876.49 from American Rescue Plan Act 2021 (ARPA2021) M&O (112120-54000) and \$1,727,520.32 from ARPA 2021 Capital Outlay (112120-55000) for a total of \$3,138,396.81 to General Fund (100) to correct all interest due to a rule change per the State Auditor.

[3138396.81](#)

22. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$8,920.71 from Emergency Rental Assistance Grant 2 (ERAG2) M&O (121120-54000) to General Fund (100) to correct all interest appropriated to ERAG2 M&O due to a rule change per the State Auditor.

[\\$8,920.71 BOCC](#)

23. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$1,410,876.49 from American Rescue Plan Act 2021 (ARPA2021) M&O (112120-54000) and \$1,727,520.32 from ARPA 2021 Capital Outlay (112120-55000) for a total of \$3,138,396.81 to General Fund (100) to correct all interest due to a rule change per the State Auditor.

[\\$3,138,396.81 BOCC](#)

24. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$5,438.05 from Emergency Rental Assistance Grant 1 (ERAG1) M&O (111120-54000) to General Fund (100) to correct all interest appropriated to ERAG1 M&O due to a rule change per the State Auditor.

[\\$5,438.05- BOCC](#)

25. Discussion and possible approval of an Election Board Error Correction for the transfer of funds from the Coronavirus Relief Fund (CRF) - Capital Outlay, 109250-55000, to the General Fund - 100, in the amount of \$108.11. This correction is necessary because interest earnings in the amount of \$108.11 were incorrectly appropriated to the Coronavirus Relief Fund (CRF) - Capital Outlay, 109250-55000. Due to a rule change, the funds should have been apportioned to the General Fund - 100, as directed by the State Auditor.

[Election Bd Error Correction](#)

26. Discussion and possible action regarding County Election Board Transfer of Funds Error Correction

[Transfer of Fund 54000-51000 Error May 2026](#)

Updates and Reports

27. Discussion and possible action regarding and update/report on the Employee Benefits Committee.
28. Discussion and possible action regarding an update/report on the Infrastructure Committee.
29. Discussion and possible action regarding a Presentation from George Mauldin, Safety & Emergency Management Director.

New Business

Board Member Statements and Announcements

Executive Session

- 30. **Executive Session for the purpose of the following:** Pursuant to 25 O.S. § 307 (B) (1), discussing the employment for Keri Lyles, Cleveland County Purchasing Agent.
- 31. **Action Regarding Executive Session for the purpose of the following:** Pursuant to 25 O.S. § 307 (B)(1), discussing the employment for Keri Lyles, Cleveland County Purchasing Agent.

Adjourn