

Cleveland County, OK
Cleveland County Office Building

201 South Jones
Norman, OK 73069
Suite 200

3:13:15 PM

FILED IN OFFICE
COUNTY CLERK
NORMAN, OK



Printed on 5/21/2026
Pamela Howlett,
County Clerk, Cleveland County

Pam Howlett

Budget Board
Regular Meeting Agenda - Final

Tuesday, May 26, 2026
10:30 AM

Jacob McHughes - Chairman
Douglas Warr - Vice-Chairman
Pam Howlett - Secretary, Member
Rusty Grissom - Member
Rod Cleveland - Member
Vacant - Member
Marilyn Williams - Member
Tammy Richards - Member
<https://www.clevelandcountyoak.com/>

Pam Howlett, County Clerk

Meeting Called to Order

Roll Call

Notice of the meeting was properly posted on May 21, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action regarding the approval of the Budget Board Minutes for April 27, 2026.

[2026-04-24 Minutes](#)

Public Comment: Comments from the public will be allowed on any item listed on the agenda. Public comments will be accepted on a first come, first serve basis and are limited to two (2) minutes per person, for a total of ten (10) minutes. Individuals who wish to participate in the public comment portion of the meeting should complete a "Request to Speak" form at the beginning of the meeting and specify the agenda item they want to discuss.

Items of Business

2. Discussion and possible action regarding the review of Estimate of Needs for FY2026/2027 and Estimated Revenues.
3. Discussion and possible action regarding approval of a Resolution Authorizing the Minimum Allocation of \$17 Million for the General Fund Capital Reserve Carry-over Account.

[Resolution Allocation of \\$17 Million for Gen Fd](#)

4. Discussion and possible action regarding approval of a Resolution to Allocate Excess Surplus Funds Over and Above the Itemized Estimate of Needs for the General Fund to the Capital Reserve Fund 200200, Using State Auditor & Inspector Form 240, Per 68 O.S. §3034.

[Resolution Excess Surplus FDS 200200](#)

5. Discussion and possible action regarding approval of a Resolution to Allocate Excess Surplus Funds Over and Above the Itemized Estimate of Needs for the General Fund to the Rainy Day Fund 250200, Using State Auditor & Inspector Form 240, Per 68 O.S. § 3034.

[Resolution Excess Surplus FDS 250200](#)

District #3

6. Discussion and possible action regarding the approval of a Transfer of Funds from District #3, General-Personnel 100930-51000, to General - M&O, 100930-54000, in the amount of \$34,000.00.

[Transfer of Funds District #3](#)

Sheriff's Office

7. Requesting the transfer of funds in the amount of \$5,000 from (100552-51000) Sheriff General Personnel to (100500-53000) Sheriff General Travel.

The Transfer is the upcoming Oklahoma Gang Investigator Conference June 22-26 in Lawton, Oklahoma. The Sheriff's Office will be sending 4 deputies and one Detention Officer to the conference.

[Transfer 100552--51000 to 100500-53000](#)

8. Discussion and possible action requesting the transfer of funds in the amount of \$100,000 from account 100552-51000 (Sheriff General Detention Personnel) to account 100552-54000 (Sheriff General Detention M&O). This transfer is requested to purchase tasers, uniforms and other general items for everyday functions at the detention facility.

[Transfer of Funds - 100500-51000 05.19.26](#)

9. Discussion and possible action requesting the transfer of funds in the amount of \$49,000 from account 100500-51000 (Sheriff General Personnel) to account 100500-54000 (Sheriff General M&O). This transfer is requested is to purchase new radios to replace outdated radios in OPS vehicles.

[Transfer of Funds - 100552 - 54000 5.19.26](#)

Assessor's Office

10. Discussion and possible action regarding a Transfer of funds from: Assessor Payroll - 100133-51000, to Assessor Capital Outlay - 100133-55000, in the amount of \$35,000.00, for furniture and computers.

[2026-05-26 Assessor Transfer - Furniture & Computers](#)

11. Discussion and possible action regarding a Transfer of funds from: Assessor Re-Val Payroll - 100132-51000, to Assessor Re-Val M & O - 100132-54000, in the amount of \$31,500.00, for appraiser equipment and software.

[2026-05-26 Assessor Appraiser Equipment & Software](#)

12. Discussion and possible action regarding approval of a Transfer of funds from: Assessor Payroll - 100133-51000, to Assessor M & O - 100133-54000, in the amount of \$48,000.00, for postage.

[2026-05-26 Assessor Transfer - Postage](#)

13. Discussion and possible action regarding a Transfer of funds from: Assessor Re-Val Payroll - 100132-51000, to Assessor Re-Val Capital Outlay - 100132-55000, in the amount of \$42,500.00, for office furniture and computer equipment.

[026-05-26 Assessor Furniture and Computer Equipment](#)

Treasurer's Office

14. Discussion and possible action regarding Appropriations for April 16th through May 15th

Cash Fund Request for Appropriations FY 2025/2026

01) Assessor Revolving	120133-55000	\$44.00
02) Co Brdg & Rd Imp Dist #1	202910-50000	\$13,399.05
03) Co Brdg & Rd Imp Dist #2	202920-50000	\$31,446.37
04) Co Brdg & Rd Imp Dist #3	202930-50000	\$21,974.43
05) County Clerk Lien Fee Payroll	119170-51000	\$14,792.48
06) County Clerk Rec Mgmt/Presrv Fee	115170-54000	\$55,851.66
07) DA Revolving Fund	207165-54000	\$1,442.33
08) Drug Court Contribution/Donation	603165-54000	\$702.39
09) Fairgrounds	128700-55000	\$70,499.92
10) Farm Market Fund	133285-54000	\$5,645.00
11) Farm Market Fund Payroll	133285-51000	\$2,150.00
12) Health	105265-54000	\$7,731.00
13) Highway District #1	110910-51000	\$80,000.00
14) Highway District #1	110910-54000	\$93,167.09
15) Highway District #1	110910-55000	\$200,000.00
16) Highway District #2	110920-51000	\$172,361.69
17) Highway District #2	110920-55000	\$69,450.00
18) Highway District #3	110930-51000	\$90,000.00
19) Highway District #3	110930-54000	\$122,128.29
20) Jail Commissary	204553-54000	\$66,994.87
21) Local Emergency Planning Committee	125255-55000	\$1,000.00
22) Opioid Abatement Settlement	251201-54000	\$47,449.89
23) Sales Tax	619150-54000	\$653,844.28
24) Sheriff Service Fees	116500-54000	\$48,830.84
25) Sheriff Service Fees	116554-51000	\$6,825.11
26) Sheriff Service Fees	116552-54000	\$200,722.97
27) Sheriff Service Fees	116500-51000	\$27,929.16
28) Sheriff Service Fees	116450-51000	\$152,293.17
29) Sheriff Service Fees	116552-51000	\$11,435.80
30) Treasurer Certification Fee	114150-53000	\$9,010.00

[Appropriations May 16.pdf](#)

Building Maintenance

- 15.** Discussion and possible action regarding approval of a Transfer of funds from: General Building Maintenance Personnel Services, 100280-51000, to General Buildings Maintenance Capital Outlay, 100280-55000, in the amount of \$35,000.00. The transfer is for purchasing a truck for Building Maintenance.

[2026-05-28 Bldg Maintenance](#)

- 16.** Discussion and possible action regarding a Transfer of Funds from General Fund Election Board - Salaries/Wages, 100250-51000, to General Fund Election Board - M & O, 100250-54000, in the amount of \$40,000.00. The transfer from 100250-51000 Salaries/Wages to 100250-54000, M & O, is to pay for the June 2026 Election precinct officials, poll sites, and election moving trucks. (All Election Expense must be paid through M & O)

[2026-05-26 Transfer Election Bd 1](#)

17. Discussion and possible action regarding a Transfer of Funds from General Fund Election Board - Salaries/Wages, 100250-51000, to General Fund Election Board - Travel, 100250-53000, in the amount of \$10,000.00. The Transfer of \$10,000.00 from 100250-51000 Salaries/Wages to 100250-53000 - Travel is to pay Precinct Officials Training Mileage Claims.

[2026-05-26 Transfer Election Bd 2](#)

Court Judges

18. Discussion and possible action concerning the Transfer of funds from: General Fund Court Judges - Maintenance & Operations, 100160-54000, to General Fund Court Judges - Contract Services, 100160-51040, in the amount of \$3,000.00.

[2026-05-26 Transfer GFCourt Judges](#)

Error of Corrections

19. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$8,920.71 from Emergency Rental Assistance Grant 2 (ERAG2) M&O (121120-54000) to General Fund (100) to correct all interest appropriated to ERAG2 M&O due to a rule change per the State Auditor.

[8920.71](#)

20. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$5,438.05 from Emergency Rental Assistance Grant 1 (ERAG1) M&O (111120-54000) to General Fund (100) to correct all interest appropriated to ERAG1 M&O due to a rule change per the State Auditor.

[5438.05](#)

21. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$1,410,876.49 from American Rescue Plan Act 2021 (ARPA2021) M&O (112120-54000) and \$1,727,520.32 from ARPA 2021 Capital Outlay (112120-55000) for a total of \$3,138,396.81 to General Fund (100) to correct all interest due to a rule change per the State Auditor.

[3138396.81](#)

22. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$8,920.71 from Emergency Rental Assistance Grant 2 (ERAG2) M&O (121120-54000) to General Fund (100) to correct all interest appropriated to ERAG2 M&O due to a rule change per the State Auditor.

[\\$8,920.71 BOCC](#)

23. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$1,410,876.49 from American Rescue Plan Act 2021 (ARPA2021) M&O (112120-54000) and \$1,727,520.32 from ARPA 2021 Capital Outlay (112120-55000) for a total of \$3,138,396.81 to General Fund (100) to correct all interest due to a rule change per the State Auditor.

[\\$3,138,396.81 BOCC](#)

24. Discussion and possible action regarding - Transfer of Funds/Error Correction, transfer \$5,438.05 from Emergency Rental Assistance Grant 1 (ERAG1) M&O (111120-54000) to General Fund (100) to correct all interest appropriated to ERAG1 M&O due to a rule change per the State Auditor.

[\\$5,438.05- BOCC](#)

25. Discussion and possible approval of an Election Board Error Correction for the transfer of funds from the Coronavirus Relief Fund (CRF) - Capital Outlay, 109250-55000, to the General Fund - 100, in the amount of \$108.11. This correction is necessary because interest earnings in the amount of \$108.11 were incorrectly appropriated to the Coronavirus Relief Fund (CRF) - Capital Outlay, 109250-55000. Due to a rule change, the funds should have been apportioned to the General Fund - 100, as directed by the State Auditor.

[Election Bd Error Correction](#)

26. Discussion and possible action regarding County Election Board Transfer of Funds Error Correction

[Transfer of Fund 54000-51000 Error May 2026](#)

Updates and Reports

27. Discussion and possible action regarding and update/report on the Employee Benefits Committee.
28. Discussion and possible action regarding an update/report on the Infrastructure Committee.
29. Discussion and possible action regarding a Presentation from George Mauldin, Safety & Emergency Management Director.

New Business

Board Member Statements and Announcements

Executive Session

- 30. **Executive Session for the purpose of the following:** Pursuant to 25 O.S. § 307 (B) (1), discussing the employment for Keri Lyles, Cleveland County Purchasing Agent.
- 31. **Action Regarding Executive Session for the purpose of the following:** Pursuant to 25 O.S. § 307 (B)(1), discussing the employment for Keri Lyles, Cleveland County Purchasing Agent.

Adjourn

Cleveland County, OK
Cleveland County Office Building

201 South Jones
Norman, OK 73069
Suite 200



Budget Board
Meeting Minutes - Final

Monday, April 27, 2026
10:30 AM

Jacob McHughes - Chairman
Douglas Warr- Vice-Chairman
Pam Howlett- Secretary, Member
Rusty Grissom - Member
Rod Cleveland - Member
Chris Amason - Member
Marilyn Williams - Member
Tammy Richards - Member
<https://www.clevelandcountyyok.com/>

Meeting Called to Order

Roll Call

Present	Commissioner Jacob McHughes, Commissioner Rusty Grissom, Commissioner Rod Cleveland, Pam Howlett, Douglas Warr, Marilyn Williams, and Tammy Richards
Absent	Chris Amason

Notice of the meeting was properly posted on April 23, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action regarding the approval of the Budget Board Minutes for March 23, 2026.

A motion was made by Commissioner Grissom, seconded by Richards, that the minutes of the Meeting of March 23, 2026, be approved. The motion carried by the following vote:

Aye: 7 - Chairman McHughes, Warr, Howlett, Grissom, Cleveland, Williams, and Richards

Public Comments: No comments from the public were made during this meeting.

Items of Business

Highway District 1

2. Discussion and possible action regarding transfer of funds from District #1 Personnel 100910-51000 to District #1 M&O- 100910-54000 in the amount of \$35,000.00. Anticipated Personnel needs shifted from this FY to FY27. Moving funds to cover road material and repairs.

A motion was made by Commissioner McHughes, seconded by Commissioner Cleveland, that this item be approved. The motion carried by the following vote:
Aye: 7 - Chairman McHughes, Warr, Howlett, Grissom, Cleveland, Williams, and Richards

Sheriff

3. Requesting the transfer of funds in the amount of \$5,000 from (100552-51000) Sheriff General Detention Personnel to (100500-54000) Sheriff General M&O. The Transfer will be used for general operations at the Sheriff's Office for the remainder of FY26.

A motion was made by Williams, seconded by Commissioner Grissom, to approve this item. The motion carried by the following vote:

Aye: 7 - Chairman McHughes, Warr, Howlett, Grissom, Cleveland, Williams, and Richards

4. Discussion and possible action of the request for the transfer of funds in the amount of \$90,000.00 from (100552-51000) Sheriff Detention General Personnel to (100500-55000) Sheriff General Capital Outlay. The transfer will be used to purchase two Tahoe's form the Mustang Police Department.

A motion was made by Commissioner McHughes, seconded by Richards, to approve this item. The motion carried by the following vote:

Commissioner Grissom asked if the mileage information for the vehicles was available. Lisa Meyer responded that she would provide the details to him. She noted that the vehicles are approximately one year old, one has already been purchased, and the mileage remains low because the vehicles are replaced each year.

Commissioner Cleveland voiced concern that paying for the vehicles from payroll funds could drain the account. Lisa Meyer reassured him that it would not create an issue.

Aye: 7 - Chairman McHughes, Warr, Howlett, Grissom, Cleveland, Williams, and Richards

5. a Discussion and possible action of the request for the transfer of funds in the amount of \$15,000 from (100500-51000) Sheriff General Personnel to (100500-54000) Sheriff General M&O. The Transfer will be used for general operations at the Sheriff's Office for the remainder of FY26.

A motion was made by Warr, seconded by Richards, that this item be approved. The motion carried by the following vote:

Aye: 7 - Chairman McHughes, Warr, Howlett, Grissom, Cleveland, Williams, and Richards

5. b Discussion and possible action regarding the transfer of funds in the amount of \$5,000 from (100552-51000) Sheriff General Personnel Services to (100500-53000) Sheriff General Travel. This transfer will be use towards the upcoming Oklahoma Gang Investigators Conference (June 22-26, 2026) in Lawton, Ok.

A motion was made by Williams, seconded by Warr, that this item be approved. The motion carried by the following vote:

Aye: 7 - Commissioner McHughes, Commissioner Grissom, Commissioner Cleveland, Howlett, Warr, Williams, and Richards

County Clerk

6. Discussion and possible action regarding approval to Transfer Funds from American Rescue Plan Act 2021 M&O, 112120-54000, to American Rescue Plan Act County Clerk Scanning Project 3.001, 112120-54860, in the amount of \$219,080.38.

A motion was made by Commissioner McHughes, seconded by Howlett, that this item be approved. The motion carried by the following vote:

Aye: 7 - Chairman McHughes, Warr, Howlett, Grissom, Cleveland, Williams, and Richards

Assessor

7. **Discussion, Consideration, and/or Action to approve** the extension of the Board of Equalization Meeting per Title 68, Section 2863, of the Oklahoma Statutes. Douglas Warr, County Assessor is requesting that the Cleveland County Budget Board extend the Board of Equalization meeting deadline to no later than July 31, 2025, to allow time to process any late protest.

A motion was made by Commissioner McHughes, seconded by Richards, that this item be approved. The motion carried by the following vote:

The date was amended to 2026. County Assessor Douglas Warr explained that the Board of Equalization may request an extension to July 31, 2026, in order to allow sufficient time to complete its statutory duties related to the review and certification of assessed valuations and revenue estimates.

Aye: 7 - Chairman McHughes, Warr, Howlett, Grissom, Cleveland, Williams, and Richards

Treasurer

8. Discussion and possible action regarding Transfer of Funds: County Treasurer - Personnel Services 100150 51000 to County Treasurer Capital Outlay 100150 55000 in the amount of \$200,000.00 for replacement of Office Furniture and Equipment.

A motion was made by Williams, seconded by Howlett, that this item be approved. The motion carried by the following vote:

Ayes: 7 - Chairman McHughes, Warr, Howlett, Grissom, Cleveland, Williams, and Richards

9. Discussion and possible action regarding Appropriations for March 16th through April 15th

Cash Fund Request for Appropriations FY 2025/2026

01) American Rescue Plan	112120-54827	\$199,438.00
02) Assessor Revolving	120133-55000	\$172.00
03) Co Brdg & Rd Imp Dist #1	202910-50000	\$12,619.17
04) Co Brdg & Rd Imp Dist #2	202920-50000	\$205,375.02
05) Co Brdg & Rd Imp Dist #3	202930-50000	\$20,695.43
06) County Clerk Lien Fee Payroll	119170-51000	\$16,383.06
07) County Clerk Rec Mgmt/Presrv Fee	115170-54000	\$51,256.10
08) Fairgrounds	128700-55000	\$45,686.06
09) Farm Market Fund	133285-54000	\$4,450.00
10) Farm Market Fund Payroll	133285-51000	\$1,790.00
11) Health	105265-54000	\$31,574.50
12) Highway District #1	110910-51000	\$80,000.00
13) Highway District #1	110910-54000	\$39,688.38
14) Highway District #2	110920-51000	\$179,189.53
15) Highway District #3	110930-51000	\$90,000.00
16) Highway District #3	110930-54000	\$143,474.15
17) Highway District #3	110930-55000	\$23,185.90
18) Jail Commissary	204553-54000	\$85,762.49
19) Sales Tax	619150-54000	\$602,493.96
20) Sheriff Service Fees	116500-54000	\$2,548.79
21) Sheriff Service Fees	116500-55000	\$122,642.50
22) Sheriff Service Fees	116554-54000	\$6,825.11
23) Sheriff Service Fees	116552-54000	\$148,543.69
24) Sheriff Service Fees	116500-51000	\$4,820.12
25) Sheriff Service Fees	116450-51000	\$89,293.17
26) Stop Violence Against Women Payroll	602166-51000	\$4,594.00
27) Treasurer Certification Fee	114150-53000	\$9,370.00

A motion was made by Williams, seconded by Richards, that this item be approved. The motion carried by the following vote:

Aye: 7 - Commissioner McHughes, Commissioner Grissom, Commissioner Cleveland, Howlett, Warr, Williams, and Richards

Updates and Reports

10. Discussion and possible action regarding an update/report on the Employee Benefits Committee.

Commissioner Cleveland noted that they had discussed open enrollment and are in the process of collecting information for the upcoming year.

11. Discussion and possible action regarding an update/report on the Infrastructure Committee.

County Assessor Douglas Warr reported that the Infrastructure Committee met on March 26, 2026. He said they discussed the Election Board building project and noted his approval of the demolition of the old Election Board building, which has significantly increased available parking and made access to the fairgrounds easier.

He also shared that the Sheriff's Office is scheduled to hold its grand opening on May 6, 2026. The Detention Center is continuing work on its garden project for a second year. In addition, he reported an elevator update in the Courthouse, which was originally built in the 1960s, as well as the replacement of lighting with motion sensor systems expected to reduce costs.

Warr added that plans include a new roof for the South Annex building and the installation of an air handler in the basement of the county office building.

12. Discussion and possible action regarding on Presentation from George Mauldin, Safety & Emergency Management Director.

George Mauldin had nothing to report at this time.

No new business during this meeting was presented for discussion.

Board Member Statements and Announcements

Commissioner Cleveland reported that last week the National Association of Counties CIO reservist conducted an assessment of the county's IT systems. He noted that the reservist interviewed several officers and provided him an update that morning, stating a preliminary draft of the assessment has been completed. The draft is being sent to another CIO for review, and a final report is expected to be returned to the county by the end of the week. He also said they appreciated the opportunity to meet with county officials.

County Assessor Douglas Warr reported that property value assessment notices have been mailed out. He added that this year an additional explanation was included regarding exemptions that qualifying individuals may apply for to help reduce their property taxes. He stated that the primary goal is to assist residents in saving money.

County Clerk Pam Howlett reminded everyone that annual budgets are due in her office by May 1, 2026. She noted that many budgets have already been received and expressed appreciation for the timely submissions. She said the process is going well and staying on schedule. She also explained that the next steps will include scheduling a meeting with the Excise Board for budget approval, followed by a special meeting of the Budget Board.

A brief discussion was had on the OPERS Retirement benefits and money has been set aside in employee benefits to cover any unexpected expenses.

Adjourn

A motion was made by Commissioner McHughes, seconded by Howlett, that the meeting be adjourned at 10:51 A.M. The motion carried by the following vote:

Aye: 7 - Chairman McHughes, Warr, Howlett, Grissom, Cleveland, Williams, and Richards

**Budget Board
CLEVELAND COUNTY, OKLAHOMA**

Chairman

ATTEST:

Pam Howlett, County Clerk

Minutes Prepared by: _____
Deputy County Clerk



RESOLUTION

AUTHORIZING THE MINIMUM ALLOCATION OF \$17 MILLION FOR THE GENERAL FUND CAPITAL RESERVE CARRY-OVER ACCOUNT

WHEREAS, the Cleveland County Budget Board recognizes the importance of maintaining a healthy financial reserve to ensure the efficient operation and fiscal stability of the county; and

WHEREAS, the State Auditor and Inspector, as well as the Oklahoma State University County Training Program, recommend that counties maintain a reserve of 33% - 50% of estimated collections in their general fund; and

WHEREAS, it is essential for the County to have sufficient funds available at the start of the fiscal year, commencing on July 1, to meet operational needs and unforeseen expenses; and

WHEREAS, the County must allocate funds for hazard insurance deductibles and unforeseen repairs or replacements of county building infrastructure to safeguard public assets and ensure the safety of residents and employees.

NOW, THEREFORE, BE IT RESOLVED BY THE CLEVELAND COUNTY BUDGET BOARD:

1. THAT an amount of at least \$17 million shall be allocated to the General Government Capital Improvement Fund #100201 carry-over account to ensure Cleveland County has sufficient funds available to start the fiscal year on July 1; and

2. THAT the allocation of funds shall adhere to the recommendations provided by the State Auditor and Inspector and the Oklahoma State University County Training Program, aiming for a reserve balance of 33% - 50% of estimated collections in the general fund; and

3. THAT the allocated funds shall be used to cover hazard insurance deductibles and address unforeseen repairs or replacements of county building infrastructure as deemed necessary by the Board of County Commissioners of Cleveland County; and

4. THAT the Cleveland County Budget Board is hereby authorized and directed to take all necessary actions to implement this resolution, including the transfer of funds to the designated account; and

5. THAT this resolution shall take effect immediately upon its passage and approval.



PASSED AND APPROVED by the Cleveland County Board of County Commissioners
this ___ day of _____, 2026.

Chairman Jacob McHughes
BOCC District 2 Commissioner

Vice Chairman Doug Warr
Assessor

Rod Cleveland
BOCC District 1 Commissioner

ATTEST:

Rusty Grissom
BOCC District 3 Commissioner

Pam Howlett
County Clerk

Tammy Richards
Treasurer

Marilyn Williams
Court Clerk

Pam Howlett
County Clerk

vacant
Sheriff



RESOLUTION

TO ALLOCATE EXCESS SURPLUS FUNDS OVER AND ABOVE THE ITEMIZED ESTIMATE OF NEEDS FOR THE GENERAL FUND TO THE CAPITAL RESERVE FUND 200200, USING STATE AUDITOR & INSPECTOR FORM 240, PER 68 O.S. § 3034

WHEREAS, the Cleveland County Budget Board recognizes the importance of maintaining a reserve fund for Capital needs of Cleveland County, as authorized by Oklahoma 68 O.S. § 3034; and

WHEREAS, the Cleveland County Budget Board may identify an excess surplus in the General Fund that exceeds the itemized estimate of needs for the fiscal year 2026-2027; and

WHEREAS, the Capital Reserve Fund 200200 serves as a special fund to manage these surplus revenues for future long-term capital improvement or building needs, and it is distinct from the general budget within the estimate of needs; and

WHEREAS, the balance of the capital reserve fund shall not be part of the general budget within the estimate of needs but shall be recorded on the estimate of needs as a special fund. When the county has excess funds, the county may by resolution deposit the funds in the capital reserve fund. However, after the funds are so transferred, they are not transferable back to the original source; and

NOW, THEREFORE, BE IT RESOLVED BY THE CLEVELAND COUNTY BUDGET BOARD THAT:

1. **Declaration of Revenue Surplus:** The Cleveland County Budget Board may declare a revenue surplus within the General Fund for the fiscal year 2026-2027, which is in excess of the itemized estimate of needs, once the final approved County Assessed Valuation has been certified by the Cleveland County Excise Board, and all lapses and carry forward encumbrances have been reconciled.

2. **Allocation to Capital Reserve Fund:** The Cleveland County Budget Board hereby allocates any excess surplus to the Capital Reserve Fund 200200, in accordance with 68 O.S. § 3034. The transfer is to be made using State Auditor & Inspector Form 240.

3. **Conditions and Restrictions:** The Capital Reserve Fund is intended to be used solely for unforeseen future emergencies or revenue losses in the county budget. Once funds are transferred to the Capital Reserve Fund, they are not transferable back to the original source. The balance of the Capital Reserve Fund shall not be part of the general budget within the estimate of needs but shall be recorded as a special fund.

4. **Authorization for Transfer:** The County Clerk is authorized to execute the necessary documents, including State Auditor & Inspector Form 240, to facilitate the transfer from the General Fund to Capital Reserve Fund 200200.

5. **Effective Date:** This Resolution shall take effect immediately upon adoption.



APPROVED by the Cleveland County Budget Board this _____ date of _____, 2026.

Chairman Jacob McHughes
BOCC District 2 Commissioner

Vice Chairman Doug Warr
Assessor

Rod Cleveland
BOCC District 1 Commissioner

ATTEST:

Rusty Grissom
BOCC District 3 Commissioner

Pam Howlett
County Clerk

Tammy Richards
Assessor

Marilyn Williams
Court Clerk

Pam Howlett
County Clerk

vacant
Sheriff



RESOLUTION

TO ALLOCATE EXCESS SURPLUS FUNDS OVER AND ABOVE THE ITEMIZED ESTIMATE OF NEEDS FOR THE GENERAL FUND TO THE RAINY DAY FUND 250200, USING STATE AUDITOR & INSPECTOR FORM 240, PER 68 O.S. § 3034

WHEREAS, the Cleveland County Budget Board recognizes the importance of maintaining a reserve fund for unforeseen emergencies or revenue losses, as authorized by 68 O.S. § 3034; and

WHEREAS, the Cleveland County Budget Board may identify an excess surplus in the General Fund that exceeds the itemized estimate of needs for the fiscal year 2026-2027; and

WHEREAS, the Rainy Day Fund 250200 serves as a special fund to manage these surplus revenues for future unforeseen needs or emergencies, and it is distinct from the general budget within the estimate of needs; and

WHEREAS, the Rainy Day Fund may contain up to, but not more than, fifty percent (50%) of the previous year's approved budget, as per 68 O.S. § 3034.

NOW, THEREFORE, BE IT RESOLVED BY THE CLEVELAND COUNTY BUDGET BOARD, THAT:

1. **Declaration of Revenue Surplus:** The Cleveland County Budget Board may declare a revenue surplus within the General Fund for the fiscal year 2026-2027, which is in excess of the itemized estimate of needs, once the final approved County Assessed Valuation has been certified by Cleveland County Excise Board, and all lapses and carry forward encumbrances have been reconciled.

2. **Allocation to Rainy Day Fund:** The Cleveland County Budget Board hereby allocates any excess surplus to the Rainy Day Fund 250200, in accordance with 68 O.S. § 3034. The transfer is to be made using State Auditor & Inspector Form 240.

3. **Conditions and Restrictions:** The Rainy Day Fund is intended to be used solely for unforeseen future emergencies or revenue losses in the county budget. Once funds are transferred to the Rainy Day Fund, they are not transferable back to the original source. The balance of the Rainy Day Fund shall not be part of the general budget within the estimate of needs but shall be recorded as a special fund.

4. **Authorization for Transfer:** The County Clerk is authorized to execute the necessary documents, including State Auditor & Inspector Form 240, to facilitate the transfer from the General Fund to Rainy Day Fund 250200.

5. **Limit on Rainy Day Fund Balance:** The total balance in the Rainy Day Fund shall not exceed fifty percent (50%) of the previous year's approved budget.

6. **Effective Date:** This Resolution shall take effect immediately upon adoption.



APPROVED by the Cleveland County Budget Board this _____ date of _____, 2026.

Chairman Jacob McHughes
BOCC District 2 Commissioner

Vice Chairman Doug Warr
Assessor

Rod Cleveland
BOCC District 1 Commissioner

ATTEST:

Rusty Grissom
BOCC District 3 Commissioner

Pam Howlett
County Clerk

Tammy Richards
Treasurer

Marilyn Williams
Court Clerk

Pam Howlett
County Clerk

vacant
Sheriff

Transfer of Funds

Cleveland County, Oklahoma

- | | |
|--|---|
| <input type="checkbox"/> Error Correction | <input type="checkbox"/> Temporary Transfer (68 O.S. § 3021) |
| <input type="checkbox"/> Adjustment to Disbursements | <input type="checkbox"/> Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3) |
| <input type="checkbox"/> Adjustment to Revenue | <input type="checkbox"/> Residual Balance Transfer |

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: District 3 is transferring \$34,000 from General Personnel account # 100930 - 51000 to General Maintenance & Operations account # 100930 - 54000. District 3 has an excess in payroll account and moving to M&O to be used for road maintenance & supplies.	

Amount	
Transfer of funds from:	
General -Personnel 100930 -51000	34,000.00
Total Transfers Out:	34,000.00
Transfer of funds to:	
General - M&O 100930 - 54000	34,000.00
Total Transfers In:	34,000.00

Transfer Initiated by: Jenny Goodspeed

Approved by: [Signature]

Date: 5-7-21

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable):

Excise Board (if applicable):

 Chairman

Transfer of Funds


Cleveland County, Oklahoma

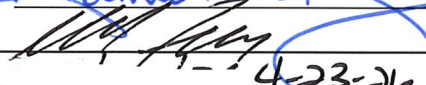
- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Requesting the transfer of funds in the amount of \$5,000.00 from (100552-51000) Sheriff General Detention Personnel to (100500-53000) Sheriff General Travel. The Transfer will be used towards the upcoming Oklahoma Gang Investigators Conference (June 22-26) in Lawton, Oklahoma. The Sheriff's Office will be sending four deputies and one detention officer to the conference for gang related training.	

		Amount
Transfer of funds from:		
100552-51000		5,000.00
Sheriff Detention General Personnel Services		
Total Transfers Out:		5,000.00
Transfer of funds to:		
100500-53000		5,000.00
Sheriff General Travel		
Total Transfers In:		5,000.00

Transfer Initiated by: 

Approved by: 

Date: 4-23-26

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable): _____

Excise Board (if applicable): _____

Chairman _____

Transfer of Funds

Cleveland County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Requesting the transfer of funds in the amount of \$100,000 from account 100552-51000 (Sheriff General Detention Personnel) to account 100552-54000 (Sheriff General Detention M&O). This transfer is requested is to purchase tasers, uniforms and other general items for everyday functions at the detention facility.	

	Amount
Transfer of funds from:	
100552-51000	100,000.00
Sheriff General Detention Personnel	
Total Transfers Out:	100,000.00
Transfer of funds to:	
100552-54000	100,000.00
Sheriff General Detention M&O	
Total Transfers In:	100,000.00

Transfer Initiated by: *Ramin MA* 5-19-20

Approved by: *[Signature]*

Date: 5-19-20

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____

Signature of Department Head

Budget Board Approval (if applicable): _____

Excise Board (if applicable): _____

Chairman _____

Transfer of Funds

Cleveland County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Requesting the transfer of funds in the amount of \$49,000 from account 100500-51000 (Sheriff General Personnel) to account 100500-54000 (Sheriff General M&O). This transfer is requested for the purchase of new radios to replace outdated radios currently installed in OPS vehicles.	

		Amount
Transfer of funds from:		
100500-51000		49,000.00
Sheriff General Personnel		
Total Transfers Out:		49,000.00
Transfer of funds to:		
100500-54000		49,000.00
Sheriff General M&O		
Total Transfers In:		49,000.00

Transfer Initiated by: *Ramie Mc* *5-19-26*

Approved by: *[Signature]*

Date: *5-19-26*

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____

Signature of Department Head

Budget Board Approval (if applicable): _____

Excise Board (if applicable): _____

Chairman _____

Transfer of Funds

County, Oklahoma

- | | |
|--|---|
| <input type="checkbox"/> Error Correction | <input type="checkbox"/> Temporary Transfer (68 O.S. § 3021) |
| <input type="checkbox"/> Adjustment to Disbursements | <input type="checkbox"/> Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3) |
| <input type="checkbox"/> Adjustment to Revenue | <input type="checkbox"/> Residual Balance Transfer |

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Transfer funds from Assessor Payroll 100133 51000 to Assessor Capital Outlay 100133 55000 for furniture & computers.	

	Amount
Transfer of funds from:	
100133 51000 Assessor Payroll	35,000.00
Total Transfers Out:	35,000.00
Transfer of funds to:	
100133 55000 Assessor Capital Outlay	35,000.00
Total Transfers In:	35,000.00

Transfer Initiated by: *Douglas Warr*
 Approved by: _____
 Date: _____

Corrected on Appropriation Ledger by (if applicable): _____
 Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable):	Excise Board (if applicable):
_____	_____
_____	_____
_____	_____

Instructions for Transfer of Funds Form #240

The purpose of this form is for tracking transfers and corrections to aid in preparation of the year-end financial statements.

Check the appropriate box at the top as to what type of transfer this will be.

- Error Correction – when an amount was either deposited into the wrong fund or paid from the wrong fund. A transfer to correct an error is the appropriate method of handling this transaction. Note: this would not show up as a transfer on the year-end financial statements.
 - Adjustment to Revenue would be used to correct apportionment/appropriation to the wrong fund.
 - Adjustment to Disbursements would be used to correct an expenditure made from the wrong fund. It would also be used for one fund to reimburse another fund for purchases. An example of this reimbursement could be when a sheriff's vehicle is refueled using fuel from the highway department fuel tank.
- Temporary Transfer – when funds are transferred in accordance with 68 O.S. § 3021. This transfer must be paid back to the original fund prior to the close of the fiscal year.
- Emergency Transportation Revolving Fund Loan – ETR funds are to be deposited into a separate Trust and Agency fund. When the project is to begin those funds are transferred into the proper highway account. When the highway account has accumulated enough proceeds to repay the ETR loan, transfer those funds back to the Trust and Agency fund to be disbursed back to the Statewide Circuit Engineering District.

Note: Error corrections may not necessarily need approval of the Governing Board unless required by county policy.

Transfer of Funds

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Transfer funds from Assessor Re-Val Payroll 100132 51000 to Assessor Re-Val M & O 100132 54000 for appraiser equipment & software.	

	Amount
Transfer of funds from:	
100132 51000 Assessor Re-Val Payroll	31,500.00
Total Transfers Out:	31,500.00
Transfer of funds to:	
100132 54000 Assessor Re-Val M & O	31,500.00
Total Transfers In:	31,500.00

Transfer Initiated by: *Doug Warr*

Approved by: _____

Date: _____

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable): _____

Excise Board (if applicable): _____

Instructions for Transfer of Funds Form #240

The purpose of this form is for tracking transfers and corrections to aid in preparation of the year-end financial statements.

Check the appropriate box at the top as to what type of transfer this will be.

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 - Adjustment to Revenue would be used to correct apportionment/appropriation to the wrong fund.
 - Adjustment to Disbursements would be used to correct an expenditure made from the wrong fund. It would also be used for one fund to reimburse another fund for purchases. An example of this reimbursement could be when a sheriff's vehicle is refueled using fuel from the highway department fuel tank.
- Temporary Transfer – when funds are transferred in accordance with 68 O.S. § 3021. This transfer must be paid back to the original fund prior to the close of the fiscal year.
- Emergency Transportation Revolving Fund Loan – ETR funds are to be deposited into a separate Trust and Agency fund. When the project is to begin those funds are transferred into the proper highway account. When the highway account has accumulated enough proceeds to repay the ETR loan, transfer those funds back to the Trust and Agency fund to be disbursed back to the Statewide Circuit Engineering District.

Note: Error corrections may not necessarily need approval of the Governing Board unless required by county policy.

Transfer of Funds

County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Transfer funds from Assessor Payroll 100133 51000 to Assessor M & O 100133 54000 for postage.	

	Amount
Transfer of funds from:	
100133 51000 Assessor Payroll	48,000.00
Total Transfers Out:	48,000.00
Transfer of funds to:	
100133 54000 Assessor M & O	48,000.00
Total Transfers In:	48,000.00

Transfer Initiated by: *Douglas Wan*

Approved by: _____

Date: _____

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____

Signature of Department Head

Budget Board Approval (if applicable): _____

Excise Board (if applicable): _____

Instructions for Transfer of Funds Form #240

The purpose of this form is for tracking transfers and corrections to aid in preparation of the year-end financial statements.

Check the appropriate box at the top as to what type of transfer this will be.

- Error Correction – when an amount was either deposited into the wrong fund or paid from the wrong fund. A transfer to correct an error is the appropriate method of handling this transaction. Note: this would not show up as a transfer on the year-end financial statements.
 - Adjustment to Revenue would be used to correct apportionment/appropriation to the wrong fund.
 - Adjustment to Disbursements would be used to correct an expenditure made from the wrong fund. It would also be used for one fund to reimburse another fund for purchases. An example of this reimbursement could be when a sheriff's vehicle is refueled using fuel from the highway department fuel tank.
- Temporary Transfer – when funds are transferred in accordance with 68 O.S. § 3021. This transfer must be paid back to the original fund prior to the close of the fiscal year.
- Emergency Transportation Revolving Fund Loan – ETR funds are to be deposited into a separate Trust and Agency fund. When the project is to begin those funds are transferred into the proper highway account. When the highway account has accumulated enough proceeds to repay the ETR loan, transfer those funds back to the Trust and Agency fund to be disbursed back to the Statewide Circuit Engineering District.

Note: Error corrections may not necessarily need approval of the Governing Board unless required by county policy.

Transfer of Funds

- | | |
|--|---|
| <input type="checkbox"/> Error Correction | <input type="checkbox"/> Temporary Transfer (68 O.S. § 3021) |
| <input type="checkbox"/> Adjustment to Disbursements | <input type="checkbox"/> Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3) |
| <input type="checkbox"/> Adjustment to Revenue | <input type="checkbox"/> Residual Balance Transfer |

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Transfer funds from Assessor Re-Val Payroll 100132 51000 to Assessor Re-Val Capital Outlay 100132 55000 for office furniture & computer equipment.	

	Amount
Transfer of funds from:	
100132 51000 Assessor Re-Val Payroll	42,500.00
Total Transfers Out:	42,500.00
Transfer of funds to:	
100132 55000 Assessor Re-Val Capital Outlay	42,500.00
Total Transfers In:	42,500.00

Transfer Initiated by: *Donna Wann*
 Approved by: _____
 Date: _____

Corrected on Appropriation Ledger by (if applicable): _____
 Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable):	Excise Board (if applicable):
_____	_____
_____	_____
_____	_____

Instructions for Transfer of Funds Form #240

The purpose of this form is for tracking transfers and corrections to aid in preparation of the year-end financial statements.

Check the appropriate box at the top as to what type of transfer this will be.

- Error Correction – when an amount was either deposited into the wrong fund or paid from the wrong fund. A transfer to correct an error is the appropriate method of handling this transaction. Note: this would not show up as a transfer on the year-end financial statements.
 - Adjustment to Revenue would be used to correct apportionment/appropriation to the wrong fund.
 - Adjustment to Disbursements would be used to correct an expenditure made from the wrong fund. It would also be used for one fund to reimburse another fund for purchases. An example of this reimbursement could be when a sheriff's vehicle is refueled using fuel from the highway department fuel tank.
- Temporary Transfer – when funds are transferred in accordance with 68 O.S. § 3021. This transfer must be paid back to the original fund prior to the close of the fiscal year.
- Emergency Transportation Revolving Fund Loan – ETR funds are to be deposited into a separate Trust and Agency fund. When the project is to begin those funds are transferred into the proper highway account. When the highway account has accumulated enough proceeds to repay the ETR loan, transfer those funds back to the Trust and Agency fund to be disbursed back to the Statewide Circuit Engineering District.

Note: Error corrections may not necessarily need approval of the Governing Board unless required by county policy.

Cash Fund Request for Appropriation - Budget Board
For the Co Bridge & Road Improvement cash fund of 2025-2026
Certificate of County Treasurer

CERTIFICATE OF COUNTY TREASURER

I certify that I have received and now hold cash on hand available for and subject to appropriation to the Co Bridge & Road Improvement cash fund of 2025-2026

designated sources and restricted by statute to expenditure for the purposes for which such fund was created as follows:

Source		
DIESEL FUEL (202910 40212)	D1	1,968.67
GAS TAX (202910 40212)	D1	3,382.29
GROSS PRODUCTIONS (202910 40213)	D1	8,047.74
SPECIAL FUEL (202910 40212)	D1	0.35
DIESEL FUEL (202920 40212)	D2	2,677.38
GAS TAX (202920 40212)	D2	4,599.91
GROSS PRODUCTIONS	D2	10,944.93
SPECIAL FUEL (202920 40212)	D2	0.48
REIMB FOR LABOR & MATERIALS (202920 40815)	D2	13,223.67
DIESEL FUEL (202930 40212)	D3	3,228.61
GAS TAX (202930 40212)	D3	5,546.95
GROSS PRODUCTIONS (202930 40212)	D3	13,198.29
SPECIAL FUEL (202930 40212)	D3	0.58
TOTAL unappropriated cash available for purposes of said fund:		66,819.85

13,399.05
 31,446.37
 21,974.43
 66,819.85

Said sums include no part of any revenues reported and appropriated for the purposes of said cash fund and are being held subject to action by the County Excise Board. Certified to this date of May 20, 2026

By *Gudabeth Love* Deputy Tammy Richards Treasurer

To the Governing Board of Cleveland County, Oklahoma

This is to certify that, pursuant to the provisions of 62 O.S. § 331 there has accrued in the treasury and is certified above as available for appropriation and use in the Co Bridge & Road Improvement cash fund an amount equal to or greater than the total estimated needs set out below. We respectfully request approval and appropriation of therefor as follows:

Account	Purpose	Amount Requested	Amount Approved
CFCBRIF District 1	(202910/50000)	13,399.05	13,399.05
CFCBRIF District 2	(202920/50000)	31,446.37	31,446.37
CFCBRIF District 3	(202930/50000)	21,974.43	21,974.43
TOTAL		\$ 66,819.85	\$ 66,819.85

Done by order of the Governing Board of said County and recorded in the minutes of the Clerk on this date of: May 26, 2026

Attest:

 Clerk or Secretary to Governing Board.

Certificate of the County Budget Board

County of Cleveland, State Oklahoma

We the undersigned duly qualified and acting members of the Budget Board in aforesaid County and State, having considered the estimate of needs submitted by the Governing Board of said County and, to the extent that the same was within the amount of cash available for such purpose, we have approved the several items of appropriation ascertained to be for purposes authorized by law and have indicated the items and amounts for approval in the last column.
 Done at Norman, Oklahoma, this date of May 26, 2026

County Budget Board of Cleveland County Oklahoma

 Secretary of County Budget Board

Chairperson: _____

Cash Fund Request for Appropriation - Budget Board

For the Farm Market Fund cash fund of 2025-2026

Certificate of County Treasurer

I certify that I have received and now hold cash on hand available for and subject to appropriation to the Farm Market Fund cash fund of

2025-2026 of Cleveland County, Oklahoma, derived from the following designated sources and restricted by statute to expenditure for the purposes for which such fund was created as follows:

Source	Amount
Booth Rental Fee (133285 40750)	7,795.00

Total unappropriated cash available for purposes of said fund: \$ 7,795.00

Said sums include no part of any revenues reported and appropriated for the purposes of said cash fund and are being held subject to action by the County Budget Board. Certified to this date of May 20, 2026

By Suzanne Lee Deputy Tammy Richards Treasurer

To the Governing Board of Cleveland County, Oklahoma

This is to certify that, pursuant to the provisions of 62 O.S. § 331 there has accrued in the treasury and is certified above as available for appropriation and use in the Farm Market Fund cash fund an amount equal to or greater than the total estimated needs set out below. We respectfully request approval and appropriation of therefor as follows:

Account	Purpose	Amount Requested	Amount Approved
133-285/54000	Main & Oper	5,645.00	5,645.00
133-285/51000	Payroll	2,150.00	2,150.00
Total:		<u>\$ 7,795.00</u>	<u>\$ 7,795.00</u>

Done by order of the Governing Board of said County and recorded in the minutes of the clerk on this date of: May 26, 2026

Attest: _____

Clerk of Secretary to the Governing Board

Certificate of the County Budget Board

County of Cleveland, State Oklahoma
We the undersigned duly qualified and acting members of the Budget Board in aforesaid county and State, having considered the estimate of needs submitted by the Governing Board of said County and, to the extent that the same was within the amount of cash available for such purpose, we have approved the several items of appropriation ascertained to be for purposes authorized by law and have indicated the items and amounts for approval in the last column.

Done at Norman, Oklahoma, this date of May 26, 2026
Attest: _____
County Budget Board of
Cleveland County Oklahoma

Chairperson: _____

Secretary of County Budget Board _____

TO THE CLEVELAND COUNTY BOARD OF HEALTH, STATE OF OKLAHOMA.

I, the undersigned, County Treasurer in and for Cleveland County, Oklahoma, hereby certify that on the date of May 8th, 2020, I received a contribution in the amount of \$ 7,731.00 from the Cleveland County Health Department and have issued Miscellaneous Receipt No. 57495 for, and have Credited to the County Health Department Fund/Public Health Budget Account the Amount stated.

Done at Norman, Oklahoma, this 8th day of May, 20 20.

Tammy Richards County Treasurer
BY Elizabeth Lane Deputy

APPROPRIATION OF FUNDS TO CLEVELAND COUNTY HEALTH DEPARTMENT
TO THE COUNTY CLERK, CLEVELAND COUNTY, OKLAHOMA.

In accordance with an agreement entered into by the Cleveland County Board of Health and Cleveland County Treasurer pursuant to the provisions of Section 1-206:1, Title 63, 1989 Supplement to the Oklahoma Statutes of 1961, you are Directed to use the contribution named above to add in the amounts shown to the Specific items of appropriation listed below:

County Health Department Fund/ Public Health Budget Account

105265-51000 Personnel	\$ _____
105265-53000 Travel	\$ _____
105265-54000 Maint. & Oper	\$ <u>7,731.00</u>
105265-55000 Capital Outlay	\$ _____
105267-54000 The Well M&O	\$ _____
105266-55000 Building Fund	\$ _____
105267-55000 The Well Cap.Outlay	\$ _____

Melody Bays by [Signature], Administrative Director

Cash Fund Request for Appropriation - Budget Board
For the HIGHWAY cash fund of 2025-2026
Certificate of County Treasurer

CERTIFICATE OF COUNTY TREASURER

I certify that I have received and now hold cash on hand available for and subject to appropriation to the Highway Fund cash fund of

2025-2026 designated sources and restricted by statute to expenditure for the purposes for which such fund was created as follows:

Table with columns: Source, Description, Code, Amount, Total. Lists various revenue sources like Diesel Fuel, Gas Tax, Motor Vehicle Collections, etc., with amounts and a total of 827,107.07.

Said sums include no part of any revenues reported and appropriated for the purposes of said cash fund and are being held subject to action by the County Budget Board. Certified to this date of May 20, 2026

By: [Signature] Deputy Tammy Richards Treasurer

To the Governing Board of Cleveland County, Oklahoma

This is to certify that, pursuant to the provisions of 62 O.S. § 331 there has accrued in the treasury and is certified above as available for appropriation and use in the Highway cash fund an amount equal to or greater than the total estimated needs set out below. We respectfully request approval and appropriation of therefor as follows:

Table with columns: Account, Purpose, Amount Requested, Total. Lists district-level expenditures for Personal Services, Travel, Main & Oper, Lease Rentals, and Capital Outlay, totaling 827,107.07.

Done by order of the Governing Board of said County and recorded in the minutes of the Clerk on this date of: May 26, 2026

Attest: Clerk or Secretary to Governing Board.

Certificate of the County Budget Board
County of Cleveland, State Oklahoma
We the undersigned duly qualified and acting members of the Budget Board in aforesaid County and State, having considered the estimate of needs submitted by the Governing Board of said County and, to the extent that the same was within the amount of cash available for such purpose, we have approved the several items of appropriation ascertained to be for purposes authorized by law and have indicated the items and amounts for approval in the last column.
Done at Norman, Oklahoma, this date of May 26, 2026
ATTEST: County Budget Board of Cleveland County Oklahoma

Chairperson: Secretary of County Excise Board

Cash Fund Request for Appropriation - Budget Board

For the Jail Commissary cash fund of 2025-2026

Certificate of County Treasurer

I certify that I have received and now hold cash on hand available for and subject to appropriation to the Jail Commissary cash fund of

2025-2026 of Cleveland County, Oklahoma, derived from the following designated sources and restricted by statute to expenditure for the purposes for which such fund was created as follows:

Source	Amount
Purchase - Commissary (204553 40502)	57,264.87
Inmate Phone Card (204553 40502)	9,730.00

Total unappropriated cash available for purposes of said fund: \$ 66,994.87

Said sums include no part of any revenues reported and appropriated for the purposes of said cash fund and are being held subject to action by the County Budget Board. Certified to this date of May 20, 2026

By [Signature] Deputy Tammy Richards Treasurer

To the Governing Board of Cleveland County, Oklahoma

This is to certify that, pursuant to the provisions of 62 O.S. § 331 there has accrued in the treasury and is certified above as available for appropriation and use in the Jail Commissary cash fund an amount equal to or greater than the total estimated needs set out below. We respectfully request approval and appropriation of therefor as follows:

Account (Org/Object)	Purpose	Amount Requested	Amount Approved
CFBC2 (204553/54000)	Main & Oper	66,994.87	66,994.87
Total:		\$ 66,994.87	\$ 66,994.87

Done by order of the Governing Board of said County and recorded in the minutes of the clerk on this date of: May 26, 2026

Attest: _____

Clerk of Secretary to the Governing Board

Certificate of the County Budget Board

County of Cleveland, State Oklahoma

We the undersigned duly qualified and acting members of the Budget Board in aforesaid county and State, having considered the estimate of needs submitted by the Governing Board of said County and, to the extent that the same was within the amount of cash available for such purpose, we have approved the several items of appropriation ascertained to be for purposes authorized by law and have indicated the items and amounts for approval in the last column.

Done at Norman, Oklahoma, this date of May 26, 2026

Attest: _____
County Budget Board of
Cleveland County Oklahoma

Chairperson: _____

Secretary of County Budget Board

Cash Fund Request for Appropriation - Budget Board
For the Sheriff Service Fees cash fund of 2025-2026
Certificate of County Treasurer

CERTIFICATE OF COUNTY TREASURER

I certify that I have received and now hold cash on hand available for and subject to appropriation to the Sheriff Service Fees 2025-2026 designated sources and restricted by statute to expenditure for the purposes for which such fund was created as follows:

Source		Amount
Courthouse Security Fees	116551 41009	25,665.57
911 Collections	116554 40801	6,825.11
Copies-Legal	116552 40515	18.60
Housing Prisoners-City	116552 40232	38,953.57
Housing Prisoners-State	116552 40233	38,161.59
Housing Prisoners -Federal	116552 40234	93,100.00
Inmate Transports	116552 40355	1,186.48
Inmate Phone Commission	116552 40502	28,110.77
Inmate Medical Co-Pay	116552 40815	5,381.36
Inmate Restitution	116552 41007	52.63
Jail Fund Bond Fee	116552 40522	7,624.25
Reimb Salary SRO	116450 49153	152,293.17
Service Fee	116500 41009	1,996.25
Service Fee-Detention	116552 41009	900.00
Reimb for Salary	116500 40815	313.82
Transports-Federal	116552 40355	619.29
Tax Warrant	116500 41009	4,620.00
Sher Fees from Court Clerk	116500 41009	42,214.59
TOTAL unappropriated cash available for purposes of said fund:		448,037.05

Said sums include no part of any revenues reported and appropriated for the purposes of said cash fund and are being held subject to action by the County Budget Board. Certified to this date of May 20, 2026

By  Deputy Tammy Richards Treasurer

To the Governing Board of Cleveland County, Oklahoma

This is to certify that, pursuant to the provisions of 62 O.S. § 331 there has accrued in the treasury and is certified above as available for appropriation and use in the Sheriff Service Fees cash fund an amount equal to or greater than the total estimated needs set out below. We respectfully request approval and appropriation of therefor as follows:

Account (Org/Object)	Purpose	Amount Requested	Amount Approved
AC16 (116572/51000)	Enviromental Officer Payroll		
116572-54000	Main & Oper		
CFB2 (116500/54000)	Main & Oper	48,830.84	48,830.84
CFB3 (116500/55000)	Capital Outlay		
CFB4 (116554/51000)	911 Collection Personnel	6,825.11	6,825.11
CFB4 (116554/54000)	911 Collection M&O		
CFB2-300/CFBRE2-300(116552/54000)	Detention Main & Oper	200,722.97	200,722.97
CFBCHS2 (116551/54000)	Court House Security Main & Oper		
CFBG6 (116501/54000)	K9 DONATION Main & Oper		
CFBG8 (116506/54000)	Sheriff Misc Donations Main & Oper		
116500-51000	Salaries & Wages	27,929.16	27,929.16
116450-51000	Salaries & Wages	152,293.17	152,293.17
116551-55000	Court House Security Capital Outlay		
116551-51000	Court House Personal Services		
116552-55000	Detention Capital Outlay		
116552-51000	Salaries & Wages Detention	11,435.80	11,435.80
TOTAL		\$ 448,037.05	\$ 448,037.05

Done by order of the Governing Board of said County and recorded in the minutes of the Clerk on this date of: May 26, 2026

Attest: _____

 Clerk or Secretary to Governing Board.

Certificate of the County Budget Board

County of Cleveland, State Oklahoma
 We the undersigned duly qualified and acting members of the Budget Board in aforesaid County and State, having considered the estimate of needs submitted by the Governing Board of said County and, to the extent that the same was within the amount of cash available for such purpose, we have approved the several items of appropriation ascertained to be for purposes authorized by law and have indicated the items and amounts for approval in the last column.
 Done at Norman, Oklahoma, this date of May 26, 2026

ATTEST: _____ County Budget Board of Cleveland County Oklahoma

Secretary of County Excise Board _____

 Chairperson: _____

Cash Fund Request for Appropriation - Budget Board

For the Treasurer Certification Fee cash fund of 2025-2026

Certificate of County Treasurer

I certify that I have received and now hold cash on hand available for and subject to appropriation to the Treasurer Certification Fee cash fund of

2025-2026 of Cleveland County, Oklahoma, derived from the following designated sources and restricted by statute to expenditure for the purposes for which such fund was created as follows:

Source	Amount
Certification Fees (114150 40505)	9,010.00
Sale of County Owned Asset (114150-40976)	

Total unappropriated cash available for purposes of said fund: \$ 9,010.00

Said sums include no part of any revenues reported and appropriated for the purposes of said cash fund and are being held subject to action by the County Budget Board. Certified to this date of May 20, 2026

By Sharon Earl Deputy Tammy Richards Treasurer

To the Governing Board of Cleveland County, Oklahoma

This is to certify that, pursuant to the provisions of 62 O.S. § 331 there has accrued in the treasury and is certified above as available for appropriation and use in the Treasurer Certification Fee

cash fund an amount equal to or greater than the total estimated needs set out below. We respectfully request approval and appropriation of therefor as follows:

Account (Org/Object)	Purpose	Amount Requested	Amount Approved
CFC3 (114150/55000)	Capitol Outlay		
CFC1A (114150/51000)	Personal Services		
114150/53000	Travel	9,010.00	9,010.00
Total:		\$ 9,010.00	\$ 9,010.00

Done by order of the Governing Board of said County and recorded in the minutes of the clerk on this date of: May 26,, 2026

Attest: _____

Clerk of Secretary to the Governing Board

Certificate of the County Budget Board

County of Cleveland, State Oklahoma

We the undersigned duly qualified and acting members of the Budget Board in aforesaid county and State, having considered the estimate of needs submitted by the Governing Board of said County and, to the extent that the same was within the amount of cash available for such purpose, we have approved the several items of appropriation ascertained to be for purposes authorized by law and have indicated the items and amounts for approval in the last column.

Done at Norman, Oklahoma, this date of May 26, 2026

Attest: _____
County Budget Board of
Cleveland County Oklahoma

Chairperson: _____

Secretary of County Budget Board _____

Transfer of Funds


Cleveland County, Oklahoma

- | | |
|--|---|
| <input type="checkbox"/> Error Correction | <input type="checkbox"/> Temporary Transfer (68 O.S. § 3021) |
| <input type="checkbox"/> Adjustment to Disbursements | <input type="checkbox"/> Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3) |
| <input type="checkbox"/> Adjustment to Revenue | <input type="checkbox"/> Residual Balance Transfer |

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Transferring \$35,000 from Building Maintenance Personnel Services To Building Maintenance Capital Outlay. Purchasing a Truck of Building Maintenance	

	Amount
Transfer of funds from:	
General Building MAintenance Personnel Service	
100280-51000	35,000.00
Total Transfers Out:	35,000.00
Transfer of funds to:	
General Building Maintenance Capital Outlay	
100280-55000	35,000.00
Total Transfers In:	35,000.00

Transfer Initiated by: _____
 Approved by:  _____
 Date: _____

Corrected on Appropriation Ledger by (if applicable): _____
 Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable):	Excise Board (if applicable):
_____	_____
Chairman	_____
_____	_____
_____	_____



Preview Order D031 - W3L - 4x4 XLT SuperCrew : Order Summary Time of Preview: 05/11/2026
 17:09:20 Receipt: 5/11/2026

Dealership Name : Bob Moore Ford

Sales Code : F52202

Dealer Rep.	Derrick Fast	Type	Fleet	Vehicle Line	F-150	Order Code	D031
Customer Name	CLEVELAND CO	Priority Code	J1	Model Year	2026	Price Level	640

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW XLT - 145	\$51915	FRONT LICENSE PLATE BRACKET	\$0
145 INCH WHEELBASE	\$0	CHROME FRONT/REAR BUMPERS	\$0
TOTAL BASE VEHICLE	\$51915	50 STATE EMISSIONS	\$0
OXFORD WHITE	\$0	FLOW THRU CONSOLE VINYL LID	\$325
CLOTH 40/CONSOLE/40	\$0	EXTENDED RANGE 36GAL FUEL TANK	\$0
MEDIUM DARK SLATE	\$0	CONN PKG: 1 YR INCL W/FORD APP	\$0
EQUIPMENT GROUP 301A	\$695	PRICE CONCESSION INDICATOR	\$0
.XLT SERIES	\$0	REMARKS TRAILER	\$0
.8-WAY POWER DRIVERS SEAT	\$0	XLT CHROME APPEARANCE PACKAGE	\$1620
.DUAL ZONE AUTO TEMP CONTROL	\$0	.6" BRIGHT ANODIZED STEP BAR	\$0
.LED FOG LAMPS	\$0	.20" CHROME-LIKE PVD WHEELS	\$0
5.0L V8 ENGINE	\$2340	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
ELEC TEN-SPEED AUTO TRANS	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
275/60R20 BSW ALL-TERRAIN	\$0	FUEL CHARGE	\$0
3.31 RATIO REGULAR AXLE	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
7100# GVWR PACKAGE	\$0	PRICED DORA	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	ADVERTISING ASSESSMENT	\$0
JOB #2 ORDER	\$0	DESTINATION & DELIVERY	\$2795
			MSRP
TOTAL BASE AND OPTIONS			\$59690

ORDERING FIN: QT776 END USER FIN: QT776 PO NUMBER: undefined

\$51,025.00

This order has not been submitted to the order bank.

This is not an invoice.

Category #25101507
 Item # 1000009315

1/2 Ton Truck Crew Cab

Dealer Name: BOB MOORE FORD
 Make Bidding: FORD
 Model Bidding: 2026 F150 1/2 CREW CAB
 Model Code: W1K / W1L / W1F

Body & Chassis	Minimum Req.	Enter Vehicle Specification and Manufacturer Option Codes
Gross Vehicle Weight Rating	6400 # GVW	6800#
Wheelbase/CA	List	145"WB / 26" CA
Engine		
Engine Type Cylinder/Liter	List Liter/HP/Specs	2.7L V6 ECOBOOST
Alternate Fuel Engine	List Type	N/A
Transmission		
Automatic - Two Wheel Drive	Automatic/List Type	10 SPD AUTO
Drive Axle		
Primary Drive Axle	Rear Wheel Drive	W1K 4x2
Differential Type/Ratio	Reg. / List Ratio	3.55 RATIO REGULAR AXLE
Electrical		
Alternator/Min (amps)	Mfg. Std. List Size	200 AMP
Battery min. (CCA)	Mfg. Std. List Size	610 CCA
Fuel		
Fuel Capacity min Liters(Gals)	Mfg. Std. List Amount in Gallons	26 GAL
Exterior		
Paint	One Color Paint	INC
Doors & Windows		
Doors	4 Doors	INC
Door Locks	Power Locks, Keyless Entry	INC
Windows	Power Windows	INC
Mirrors	Power Mirrors	INC
Floor		
Floor Covering	Vinyl/Rubber	INC - Vinyl
Interior		
Air Conditioning	Front AC Req.	INC
Radio	AM/FM	INC
Tilt & Cruise	Tilt Wheel & Cruise Control	INC
Seats		
Seating Capacity min.	5 Passenger	6 PASSENGER
Seats	Cloth Bench Seat	40/20/40 cloth bench seat
Rear Seat	Cloth Bench Seat	INC
Safety		
Brakes	4 Wheel Antilock/ List Disc/Drums	INC
Restraint System All Pass	Req.	INC
Air Bags Both Sides	Req.	INC
Tires & Wheels		
Tires & Wheels	Mfg. Std. List Size	245/70R17 BSW A/S
Spare	Full Size Spare	SP TIR-245/70R 17 A/S
Warranty		
Bumper to Bumper Warranty	List Warranty	3yr / 36,000 miles
Drive Train Warranty	List Warranty	5yr / 100,000 miles
PURCHASE PRICE:		\$41,779
3YR LEASE PRICE		\$1,260
4YR LEASE PRICE		\$970
5YR LEASE PRICE		\$796
MSRP FOR BASE PRICE:		\$46,530

Category #25101507
 Item # 100009315
 1/2 Ton Truck Crew Cab

Dealer Name: BOB MOORE FORD
 Make Bidding: FORD
 Model Bidding: 2026 F150 1/2 CREW CAB
 Model Code: W1K / W1L / W1F

		Enter Optional Equipment Description and Manufacturer Option Codes	Purchase Price	3YR Lease Price	4YR Lease Price	5YR Lease Price
Engine Type	Larger V8 Gas Engine List /Cyl/Liters/HP	3.5L ECOBOOST V6	\$2,109	\$64	\$49	\$40
Engine Type	Smaller V6 Gas Engine List /Cyl/Liters/HP	5.0L V8	\$2,223	\$67	\$52	\$42
CNG Engine	List Size/Liters/HP	N/A	N/A	N/A	N/A	N/A
Body & Chassis						
Shorter Bed	Short Bed - 5 1/2'	INC	\$0	\$0	\$0	\$0
Longer Bed	Long Bed - 6 1/2'	157*WB (req's 4x4 & 3.5L, 5.0L, or Hybrid engine)	Call For Price	N/A	N/A	N/A
Longer Bed	Long Bed - 6'	N/A	N/A	N/A	N/A	N/A
Bed Delete	Delete Bed	N/A	N/A	N/A	N/A	N/A
Transmission						
Four Wheel Drive (4WD)	Add Four Wheel Drive (4WD)	W1L 4x4	\$3,690	\$111	\$86	\$70
Skid Plates	Skid Plates	413	\$152	\$5	\$4	\$3
Drive Axle						
Differential Type/Ratio	Add Limited Slip/Locking Diff	XL9 3.55 ELEC LOCKING REAR AXLE	\$446	\$13	\$10	\$9
Ratio	Optional Rear Ratio List	XL6 3.73 ELEC LOCKING REAR AXLE	\$541	\$16	\$12	\$10
Electrical						
Alternator	Larger Alternator List Amps	N/A	N/A	N/A	N/A	N/A
Lights	Add Spot Light Driver Side Only	DLR	Call For Price	N/A	N/A	N/A
Lights	Add Daytime Running Lights	942	\$42	\$1	\$1	\$1
Lights	Disable Daytime Running Lights	INC	\$0	\$0	\$0	\$0
Block Heater	Add Block Heater	41H	\$180	\$5	\$4	\$3
Exterior						
Side Steps	Black	18B Black Platform Running Boards	\$237	\$7	\$5	\$5
Side Steps	Chrome	DLR	Call For Price	N/A	N/A	N/A
Trailer Mirrors	Manual Telescoping Trailer Mirrors	54Y Trailer Tow Mirrors (Req's STX or above)	\$375	\$11	\$8	\$7
Front Bumper	Add Chrome Front Bumper	17C (Req's XL 103A High Pkg)	\$237	\$7	\$5	\$5
Rear Bumper	Add Chrome Rear Bumper	17C (Req's XL 103A High Pkg)	\$237	\$7	\$5	\$5
Doors & Windows						
Door Locks & Windows	Delete Power Door Locks/Windows	N/A	N/A	N/A	N/A	N/A
Locks	Delete Keyless Entry	N/A	N/A	N/A	N/A	N/A
Locks	Add Burglar Alarm	N/A	N/A	N/A	N/A	N/A
Keys	Cost of Additional Keys	Additional Key w/ Remote (each)	\$350	\$11	\$8	\$7
Tinted Windows	Add Deep Tinted Glass	DLR	\$250	\$8	\$6	\$5
Mirrors	Add Power Mirrors	INC	\$0	\$0	\$0	\$0
Mirrors	Trailer Mirrors	54Y Trailer Tow Mirrors (Req's STX or above)	\$375	\$11	\$8	\$7
Floor						
Floor Covering	Carpet with Floor Mats	168 (Req's STX or above)	Call For Price	N/A	N/A	N/A
Interior						
Air Conditioning	Delete AC	N/A	N/A	N/A	N/A	N/A
Radio	Add AM/FM CD	AM/FM stereo, Sync4	\$0	\$0	\$0	\$0
Special Services Package	Special Services Model Change	N/A	N/A	N/A	N/A	N/A
Seats						
Seat	Delete Cloth	INC 40/20/40 Vinyl Bench Seat	\$0	\$0	\$0	\$0
Bucket Seats	Add Bucket Seats with Console	40/Console/40 Cloth Buckets (Req's XL Hybrid or STX or above)	Call For Price	N/A	N/A	N/A
Suspension						
Suspension/Shocks	Add HD Suspension / List GVW	FX4 (Req's STX or above)	Call For Price	N/A	N/A	N/A
Tires & Wheels						
Tires & Wheels	All Terrain Tires	T7C LT265/70R17C BSW A/T	\$470	\$14	\$11	\$9
Wheels	Add Chrome/Aluminium	Req's STX or above	Call For Price	N/A	N/A	N/A
Spare Tire Lock	Add Factory Spare Tire Lock	INC	\$80	\$2	\$2	\$2
Towing						
Hitch	Add Hitch, Wiring, Receiver	INC 53B CLASS IV trailer hitch w/ 7/4 pin connector	\$0	\$0	\$0	\$0
Electric Brake Controller	Add Electric Brake Controller	67T	\$261	\$8	\$6	\$5
Hooks	Add Front Tow Hooks	Req's 4x4 (see 4x4 price above)	N/A	N/A	N/A	N/A
Delivery						
Delivery Cost	Price to Deliver Truck more than 150 miles	\$200 Delivery more than 150 miles	\$200	\$6	\$5	\$4
Other						
Options not listed	Discount off MSRP for options not listed	5%				



OKLAHOMA
Office of Management
& Enterprise Services

12/05/2025

Bob Moore Ford LLC
8948 S I-35 Service Rd
Oklahoma City, OK 73149

Attn: John Tracy
Email: john.tracy@bobmoore.com

RE: Solicitation EV00000729, Statewide SW0035 Class I-III Vehicles

To whom it may concern:

We are pleased to announce the State of Oklahoma and the Office of Management and Enterprise Services (OMES) accept your offer for solicitation EV00000729. This award is on an as needed basis and quantities are not guaranteed.

Please feel free to reach out to myself should you have any questions or concerns.

Thank you for your continued support of the State of Oklahoma.

Danny Henderson, MS | Category Manager
Central Purchasing | Office of Management and Enterprise Services
Fleet Resources | Medical and Pharmaceutical
USMC Veteran
Office 405.521.6674
Oklahoma.gov | omes.ok.gov



OKLAHOMA

[Rate your satisfaction with Central Purchasing here.](#)

Transfer of Funds


Cleveland County, Oklahoma

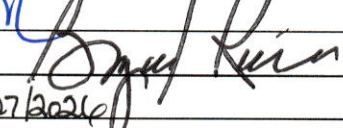
- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Transfer from 100250 - 51000 Salaries/Wages to 100250 - 54000 M & O transfer to pay for the June 2026 Election - precinct officials, poll sites, and election moving trucks. (All Election Expense must be paid through M & O)	

	Amount
Transfer of funds from:	
General Fund Election Board - Salaries/Wages	
100250-51000	40,000.00
Total Transfers Out:	40,000.00
Transfer of funds to:	
General Fund Election Board - M & O	
100250-54000	40,000.00
Total Transfers In:	40,000.00

Transfer Initiated by: 

Approved by: 

Date: 4/27/2026

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable): _____ Chairman _____ _____	Excise Board (if applicable): _____ _____ _____
---	--

Instructions for Transfer of Funds Form #240

The purpose of this form is for tracking transfers and corrections to aid in preparation of the year-end financial statements.

Check the appropriate box at the top as to what type of transfer this will be.

- Error Correction – when an amount was either deposited into the wrong fund or paid from the wrong fund. A transfer to correct an error is the appropriate method of handling this transaction. Note: this would not show up as a transfer on the year-end financial statements.
 - Adjustment to Revenue would be used to correct apportionment/appropriation to the wrong fund.
 - Adjustment to Disbursements would be used to correct an expenditure made from the wrong fund. It would also be used for one fund to reimburse another fund for purchases. An example of this reimbursement could be when a sheriff's vehicle is refueled using fuel from the highway department fuel tank.
- Temporary Transfer – when funds are transferred in accordance with 68 O.S. § 3021. This transfer must be paid back to the original fund prior to the close of the fiscal year.
- Emergency Transportation Revolving Fund Loan – ETR funds are to be deposited into a separate Trust and Agency fund. When the project is to begin those funds are transferred into the proper highway account. When the highway account has accumulated enough proceeds to repay the ETR loan, transfer those funds back to the Trust and Agency fund to be disbursed back to the Statewide Circuit Engineering District.

Note: Error corrections may not necessarily need approval of the Governing Board unless required by county policy.

Transfer of Funds

Cleveland County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Transfer \$10,000.00 from 100250 - 51000 Salaries/Wages to 100250 - 53000 - Travel to pay Precinct Officials Training Mileage Claims	

	Amount
Transfer of funds from:	
General Fund Election Board - Salaries/Wages	
100250-51000	10,000.00
Total Transfers Out:	10,000.00
Transfer of funds to:	
General Fund Election Board - Travel	
100250-53000	10,000.00
Total Transfers In:	10,000.00

Transfer Initiated by: S.M. [Signature]

Approved by: [Signature]

Date: 4/27/2026

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board Approval (if applicable):	Excise Board (if applicable):
_____	_____
Chairman	_____
_____	_____
_____	_____

Instructions for Transfer of Funds Form #240

The purpose of this form is for tracking transfers and corrections to aid in preparation of the year-end financial statements.

Check the appropriate box at the top as to what type of transfer this will be.

- Error Correction – when an amount was either deposited into the wrong fund or paid from the wrong fund. A transfer to correct an error is the appropriate method of handling this transaction. Note: this would not show up as a transfer on the year-end financial statements.
 - Adjustment to Revenue would be used to correct apportionment/appropriation to the wrong fund.
 - Adjustment to Disbursements would be used to correct an expenditure made from the wrong fund. It would also be used for one fund to reimburse another fund for purchases. An example of this reimbursement could be when a sheriff's vehicle is refueled using fuel from the highway department fuel tank.
- Temporary Transfer – when funds are transferred in accordance with 68 O.S. § 3021. This transfer must be paid back to the original fund prior to the close of the fiscal year.
- Emergency Transportation Revolving Fund Loan – ETR funds are to be deposited into a separate Trust and Agency fund. When the project is to begin those funds are transferred into the proper highway account. When the highway account has accumulated enough proceeds to repay the ETR loan, transfer those funds back to the Trust and Agency fund to be disbursed back to the Statewide Circuit Engineering District.

Note: Error corrections may not necessarily need approval of the Governing Board unless required by county policy.

Transfer of Funds

Cleveland

County, Oklahoma

- | | |
|--|---|
| <input type="checkbox"/> Error Correction | <input type="checkbox"/> Temporary Transfer (68 O.S. § 3021) |
| <input type="checkbox"/> Adjustment to Disbursements | <input type="checkbox"/> Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3) |
| <input type="checkbox"/> Adjustment to Revenue | <input type="checkbox"/> Residual Balance Transfer |

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer:	

		Amount
Transfer of funds from:		
100160-54000		3,000.00
General Fund Court Judges - Maintenance & Operations		
Total Transfers Out:		
		3,000.00
Transfer of funds to:		
100160-51040		3,000.00
General Fund Court Judges - Contract Services		
Total Transfers In:		
		3,000.00

Transfer Initiated by: *James McHugh West*

Approved by: *James McHugh*

Date: *May 18, 2026*

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Budget Board:

Excise Board:

Transfer of Funds

Cleveland County, Oklahoma

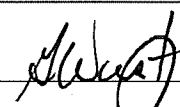
- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 302.1)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

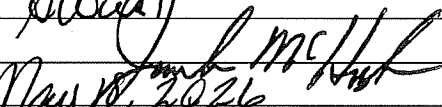
Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Correction to all Interest Appropriated to Emergency Rental Assistance Grant 2 Maintenance and Operations 121120-54000 \$8,920.71 due to a rule change it should have been Apportioned to the General Fund 100 \$8,920.71 per state auditor.	

Amount

Transfer of funds from:	
Emergency Rental Assistance Grant 2 M&O	
121120-54000	8,920.71
Total Transfers Out:	8,920.71
Transfer of funds to:	
General Fund	
100	8,920.71
Total Transfers In:	8,920.71

Transfer Initiated by: 

Approved by: 

Date: May 18, 2026

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Board of County Commissioner Approval (if applicable):

Excise Board or Budget Board (if applicable):

Transfer of Funds

Cleveland County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Correction to all Interest Appropriated to Emergency Rental Assistance Grant 1 Maintenance and Operations 111120-54000 \$5,438.05 due to a rule change it should have been Apportioned to the General Fund 100 \$5,438.05 per state auditor.	

		Amount
Transfer of funds from:		
Emergency Rental Assistance Grant 1 M&O		
111120-54000		5,438.05
Total Transfers Out:		
		5,438.05
Transfer of funds to:		
General Fund		
100		5,438.05
Total Transfers In:		
		5,438.05

Transfer Initiated by: *A West*

Approved by: *John McHugh*

Date: May 18, 2026

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Board of County Commissioner Approval (if applicable):

Excise Board or Budget Board (if applicable):

Transfer of Funds

Cleveland County, Oklahoma


- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

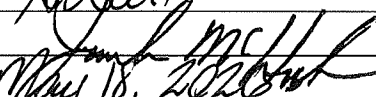
Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Correction to all Interest Appropriated to American Rescue Plan Act 2021 Maintenance and Operations 112120-54000 \$1,410,876.49 and American Rescue Plan Act 2021 Capital Outlay 112120-55000 \$1,727,520.32 due to a rule change it should have been Apportioned to the General Fund 100 \$3,138,396.81 per state auditor.	

Amount

Transfer of funds from:	
American Rescue Plan Act 2021 M&O	
112120-54000	1,410,876.49
American Rescue Plan Act 2021 Capital Outlay	
112120-55000	1,727,520.32
Total Transfers Out:	3,138,396.81
Transfer of funds to:	
General Fund	
100	3,138,396.81
Total Transfers In:	3,138,396.81

Transfer Initiated by: 

Approved by: 

Date: May 18, 2021

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____

Signature of Department Head

Board of County Commissioner Approval (if applicable): _____

Excise Board or Budget Board (if applicable): _____

Transfer of Funds

Cleveland County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Correction to all Interest Appropriated to Emergency Rental Assistance Grant 2 Maintenance and Operations 121120-54000 \$8,920.71 due to a rule change it should have been Apportioned to the General Fund 100 \$8,920.71 per state auditor.	

	Amount
Transfer of funds from:	
Emergency Rental Assistance Grant 2 M&O	
121120-54000	8,920.71
Total Transfers Out:	8,920.71
Transfer of funds to:	
General Fund	
100	8,920.71
Total Transfers In:	8,920.71

Transfer Initiated by: *[Signature]*

Approved by: *[Signature]*

Date: May 11, 2026

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____

Signature of Department Head

Board of County Commissioner Approval (if applicable):

Excise Board or Budget Board (if applicable):

Transfer of Funds

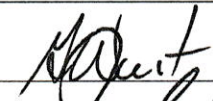
Cleveland County, Oklahoma

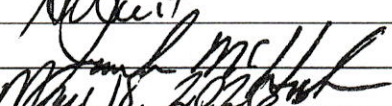
- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Correction to all Interest Appropriated to American Rescue Plan Act 2021 Maintenance and Operations 112120-54000 \$1,410,876.49 and American Rescue Plan Act 2021 Capital Outlay 112120-55000 \$1,727,520.32 due to a rule change it should have been Apportioned to the General Fund 100 \$3,138,396.81 per state auditor.	

	Amount
Transfer of funds from:	
American Rescue Plan Act 2021 M&O	
112120-54000	1,410,876.49
American Rescue Plan Act 2021 Capital Outlay	
112120-55000	1,727,520.32
Total Transfers Out:	3,138,396.81
Transfer of funds to:	
General Fund	
100	3,138,396.81
Total Transfers In:	3,138,396.81

Transfer Initiated by: 

Approved by: 

Date: May 18, 2023

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Board of County Commissioner Approval (if applicable): _____

Excise Board or Budget Board (if applicable): _____

Transfer of Funds

Cleveland County, Oklahoma

- | | |
|---|---|
| <input checked="" type="checkbox"/> Error Correction | <input type="checkbox"/> Temporary Transfer (68 O.S. § 3021) |
| <input type="checkbox"/> Adjustment to Disbursements | <input type="checkbox"/> Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3) |
| <input checked="" type="checkbox"/> Adjustment to Revenue | <input type="checkbox"/> Residual Balance Transfer |

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Correction to all Interest Appropriated to Emergency Rental Assistance Grant 1 Maintenance and Operations 111120-54000 \$5,438.05 due to a rule change it should have been Apportioned to the General Fund 100 \$5,438.05 per state auditor.	

		Amount
Transfer of funds from:		
Emergency Rental Assistance Grant 1 M&O		
111120-54000		5,438.05
	Total Transfers Out:	5,438.05
Transfer of funds to:		
General Fund		
100		5,438.05
	Total Transfers In:	5,438.05

Transfer Initiated by: *D West*
 Approved by: *John McHugh*
 Date: May 18, 2026

Corrected on Appropriation Ledger by (if applicable): _____
 Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Board of County Commissioner Approval (if applicable): _____

Excise Board or Budget Board (if applicable): _____

Transfer of Funds

Cleveland County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Correction to all Interest Appropriated to Coronavirus Relief Fund (CRF) Capital Outlay 109250-55000 \$108.11 due to a rule change it should have been Apportioned to the General Fund 100 \$108.11 per state auditor.	

Amount

Transfer of funds from:	Amount
Coronavirus Relief Fund (CRF) Capital Outlay Capital Outlay	
109250-55000	108.11
Total Transfers Out:	108.11
Transfer of funds to:	
General Fund	
100	108.11
Total Transfers In:	108.11

Transfer Initiated by: *[Signature]*

Approved by: *[Signature]*

Date: _____

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Board of County Commissioner Approval (if applicable):

~~Excise Board~~ or Budget Board (if applicable):

Transfer of Funds

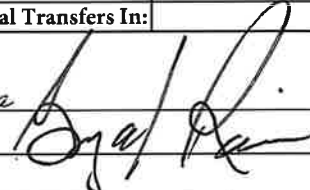
- Error Correction**
- Adjustment to Disbursements**
- Adjustment to Revenue**
- Temporary Transfer (68 O.S. § 3021)**
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)**
- Residual Balance Transfer**

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Error - Transfer from 100250-54000 M&O to 100250-51000 Salaries/Wages The funds was put in the wrong account with election reimbursement.	

	Amount
Transfer of funds from:	
100250-54000 M&O	22.96
100250-54000 M&O	21.44
Total Transfers Out:	44.40
Transfer of funds to:	
100250-51000 Salaries/Wages	22.96
100250-51000 Salaries/Wages	21.44
Total Transfers In:	44.40

Transfer Initiated by: Laquetta McGaha

Approved by: 

Date: 5-5-2026

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____

Signature of Department Head

Board of County Commissioner Approval (if applicable): _____

Excise Board or Budget Board (if applicable): _____

Instructions for Transfer of Funds Form #240

The purpose of this form is for tracking transfers and corrections to aid in preparation of the year-end financial statements.

Check the appropriate box at the top as to what type of transfer this will be.

- Error Correction – when an amount was either deposited into the wrong fund or paid from the wrong fund. A transfer to correct an error is the appropriate method of handling this transaction. Note: this would not show up as a transfer on the year-end financial statements.
 - Adjustment to Revenue would be used to correct apportionment/appropriation to the wrong fund.
 - Adjustment to Disbursements would be used to correct an expenditure made from the wrong fund. It would also be used for one fund to reimburse another fund for purchases. An example of this reimbursement could be when a sheriff's vehicle is refueled using fuel from the highway department fuel tank.
- Temporary Transfer – when funds are transferred in accordance with 68 O.S. § 3021. This transfer must be paid back to the original fund prior to the close of the fiscal year.
- Emergency Transportation Revolving Fund Loan – ETR funds are to be deposited into a separate Trust and Agency fund. When the project is to begin those funds are transferred into the proper highway account. When the highway account has accumulated enough proceeds to repay the ETR loan, transfer those funds back to the Trust and Agency fund to be disbursed back to the Statewide Circuit Engineering District.

Note: Error corrections may not necessarily need approval of the Governing Board unless required by county policy.