

AGENDA REQUEST FORM

Agenda Item: To consider and/or approve a renewal Planned Maintenance Agreement between Clifford Power and Cleveland County Health Department.

Name of Person Submitting Request: Melody Bays, Regional Director

Address: Cleveland County Health Department
250 12th Ave. NE
Norman, OK 73071

Phone: (405) 579-2261

Date Requested: 6/2/2026

Description of Agenda Item including purpose for consideration by Board of County Commissioners (include type of Motion requested).

To consider and/or approve a renewal Maintenance Agreement between Clifford Power and Cleveland County Health Department for a MTU Onsite Energy 750 KW generator at the Moore Health Department and a Kohler 300REOZDD 300 KW generator at the Norman Health Department.

The health department will pay maintenance costs for one Annual Full Service and one Semi-Annual Inspection at each location, that will include a Generator Load Bank Test, included in price, when concurrent with other inspection for a total price per year of \$8,616.00 and will cover July 1, 2026 through June 30, 2027

Internal Use Only

Received by: _____

Acknowledge: _____ (Chairman) Date _____

_____ (Member) Applicant Notified: _____

_____ (Member) Routine (Consent) Item: _____

Attest: _____

Deputy: _____

ADA: _____

CLEVELAND COUNTY HEALTH DEPT

PREPARED FOR:

DANIEL THATCHER

Presented By:
Sean O'Brien
(405) 440-9201

sobrien@cliffordpower.com



**YOUR PARTNER IN
DEPENDABLE POWER**

Planned Maintenance (PM) Agreement

Clifford Power System, Inc ("CPS") agrees to provide Cleveland County Health Dept ("Customer"), located at , , and Customer agrees to accept and pay for, parts and service necessary to perform periodic Planned Maintenance ("PM") of ("Equipment").

Payment Schedule

Year	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
1		\$4,117						\$4,499					\$8,616

Equipment & Location

Location Name	Generator Make	Model	Serial	KW
Cleveland County Health - Norman	KOHLER	300REOZDD	2250440	300
Cleveland County Health - Moore	MTU	750RXC6DT2 (G05)	322178-1-1-0710	750

Included PM Items

- ✓(4) 99-Point Inspection & Test on (2) units
- ✓(2) Engine Service on (2) units
- ✓(2) LoadBank - 4 Hours on (2) units
- ✓(2) Fuel Sampling (DFQ) on (2) units

Terms & Conditions

This proposal will expire on June 05, 2026.

This agreement will be in accordance with the following terms and conditions for a period of 1 year. Coverage dates are 07/01/2026 to 06/30/2027. In consideration of the agreements herein contained:

- Customer agrees to:** Remit Amount of \$8,616 for the first year of Planned Maintenance. Any optional Planned Maintenance service that the customer chooses to accept will be invoiced, in addition to the original Planned Maintenance fee, at the time the service is provided. Customer agrees to make payment upon receipt of invoice.
- CPS agrees to:** Perform Preventative Maintenance inspections and optional Preventative Maintenance items agreed to in this proposal. Work is to be performed during regular business hours 8:00 AM – 5:00 PM Monday through Friday.
Customer will receive a copy of the CPS maintenance inspection report with all applicable areas filled out by the service technician. CPS shall also report any noted problems with Equipment and recommended courses of corrective action to the Customer.
- Customer also authorizes:** CPS to perform repairs deemed necessary for proper operation of the standby power system at time of inspection. The cost of repairs shall not exceed \$0 without customer authorization, and shall be documented on the inspection report. Repairs estimated to exceed this amount will be referred to the Customer for action and additional authorization.

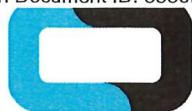
4. **Customer also authorizes:** CPS to perform a Diesel Fuel Top Off Service for an amount not to exceed \$0 without customer authorization. This service shall be documented on the inspection report. Cost for fuel service will be invoiced separately at CPS prevailing labor and fuel rates. Service Trucks are capable of providing up to 100 gallons, if approved pricing covers costs.
5. **CPS warrants its work:** For a period of 30 days from the date of service. This warranty is limited to failure as a result of workmanship and does not include failures resulting from improper or unauthorized installation, misuse, negligence, accident, over-loading, over-speeding, repairs made by someone other than CPS, fire, flood, vandalism, theft or any other acts beyond the control of CPS, while under agreement.
6. **Failures of new parts installed by CPS:** Failure of any new part(s) installed by CPS during the course of maintenance service shall be covered by the manufacturer's warranty of said part(s).
7. **Renewal:** This agreement will automatically renew annually unless cancelled per Paragraph 8.
8. **Cancellation:** This agreement may be cancelled by either party with a 60 day written notification.
9. **Registration/Training Fees:** If Buyer requires Seller to register with an entity, or incur additional costs such as licensing or training specific to the servicing requirements of Buyer's account, then Buyer agrees to reimburse Seller all costs affiliated with these fees. Costs include direct fees for registration plus 20% for Seller's administration.
10. **Limit of Liability:** Clifford Power System, Inc.'s liability under this agreement, if any, shall be limited to the contract amount of this agreement in no event shall CPS be liable for any consequential, incidental or exemplary damages, including, but not limited to, loss of profits or down time.

Clifford Power Systems and Customer have agreed to the above this day.

By *Sean O'Brien* Date 06 May 2026
Clifford Power Systems-Representative

By *[Signature]*
Customer-Representative

Date 6-2-26


CLIFFORD
 POWER

Service Level Checks – Semi-Annual Planned Maintenance

99-POINT INSPECTION – TO BE PERFORMED SEMI-ANNUALLY

ENGINE ELECTRICAL (STARTING SYSTEM)

- **Batteries** – Check battery water level, age, specific gravity & perform load test. Clean batteries externally including cables & posts.
- **Alternator** – Visually inspect alternator & alternator belt. Measure & record alternator DC voltage output.
- **Glow Plugs** (where applicable) – Check for proper operation.
- **Battery Charger** – Visually inspect, measure & record DC voltage output.
- **Starting Motor** – Visually inspect, test for proper operation (Performed during engine start).
- **Spark Plugs** (where applicable) – Check spark plugs & spark plug wires condition & annotate recommendations for repair or replacement.
- **Distributor Cap** – (where applicable) – Inspect. Annotate recommendations for repair or replacement.

GENERATOR

- **Windings** – Visually inspect windings.
- **Bearings** – Inspect for proper lubrication.
- **Brushes/Diodes** – Visually inspect for wear.
- **Leads/Connections** – Visually inspect for wear.
- **Circuit Breaker** – Test for proper operation.
- **Mounts/Bolts** – Visually inspect for wear and/or damage.
- **Noise** – Annotate operational noise indicators of mechanical malfunctions.

SAFETY CONTROLS / CONTROL PANEL

- **Voltage** (where applicable) – Measure & record loaded & unloaded AC voltage.
- **Frequency** (where applicable) – Measure & record loaded & unloaded Hertz frequency.
- **Amperage** (where applicable) – Measure & record loaded amperage.
- **Auto Start/Stop** – Check for proper operation. If allowed, check for automatic start.
- **Shutdowns** – Visually inspect for wiring deterioration. Verify proper operation of shutdowns.
- **Pre-alarms** – Verify proper annunciation of pre-alarms.
- **Remote Annunciator** (where applicable) – Inspect for proper operation.

INSTRUMENTATION

- **Oil Pressure Gauge** – Check for proper operation. Measure & record oil pressure PSI.
- **Water Temperature Gauge** – Check for proper operation. Measure & record water temperature in degrees Fahrenheit.
- **Ammeter** - Check for proper operation. Measure & record amperage in DC amps.
- **AC Electric Meters** - Check for proper operation. Measure & record readings.
- **Control Panel Wiring** – Visually inspect for signs of wear & correct observed loose connections.

AIR INDUCTION & EXHAUST

- **Precleaner** – Visually inspect condition & clean when necessary.
- **Air Filter** – Inspect & clean air filter. Recommend replacement when necessary. Note condition of filter housing.
- **Intake** – Visually inspect & note condition of intake piping & gaskets.
- **Turbocharger** – Visually inspect turbocharger for leaks, physical condition, & annotate auditory indicators of wear.
- **Exhaust/Silencer** – Visually inspect for leaks & proper operation including rain cap (where applicable). Annotate anomalies in exhaust smoke.

LUBRICATION SYSTEM

- **Lubrication Oil** – Check for proper oil level.
- **Crankcase Breather** – Clean breather (where applicable). Annotate condition & any excessive blow by.
- **Governor** – Check oil level.
- **Tubes, Lines, Seals & Gaskets** – Visually inspect for deterioration or indications of wear.

COOLING SYSTEM

- **Radiator** – Visually inspect radiator core condition, annotate indications of coolant leakage or core blockage. Check coolant level.
- **Radiator Cap** – Check for indications of wear.
- **Coolant** – Measure & record antifreeze freeze point & PH level.
- **Hoses** – Visually inspect hoses, clamps, gaskets & connections.
- **Fan Assembly** – Visually inspect fan, fan bearing, pulleys & belts for indications of wear. Measure belt tension for proper operation.
- **Water Pump** – Visually inspect for proper operation, leaks, or audible indications of wear.
- **Jacket Water Heater** – Inspect for proper operation, indication of wear on heater & associated hoses & clamps.
- **Thermostat** – Check for proper operation

FUEL SYSTEM

- **Fuel Lines & Connections** – Visually inspect for proper operation & indications of deterioration.
- **Priming Pump** (where applicable) – Verify proper operations & inspect for seal damage or deterioration.
- **Fuel Filters** – Visually inspect for damage, leaks, & proper operation.
- **Governor & Controls** – Inspect controls & linkage for proper operation.
- **Carburetor/Mixer** – Visually inspect & verify proper operation.
- **Day Tank/Fuel Cell** – Visually inspect for leaks & check for proper operation. Make note of water in fuel cell & level of fuel.

ATS

- **Wiring & Contacts** – Visually inspect.
- **Connections Temp.** – Check temperature of connections with infrared temperature gun.
- **Contactor Operation** – If allowed, perform simulated power failure to test operation of contactor.
- **Timers & Controls** – Observe all time delays during simulated test.

99-POINT INSPECTION & ENGINE SERVICE – TO BE PERFORMED ANNUALLY

ENGINE SERVICE INCLUDES:

- **Fuel System** – Fuel filter & fuel/water separator filter replacement. Check for proper seal & operation.
- **Lubricating System** – Replace oil filters. Inspect all gaskets & seals. Remove existing lubricating oil & dispose. Fill with fresh engine oil, Oil sampling analyzed by independent laboratory.
- **Generator** – Lubricate bearings if applicable.



CLIFFORD
POWER



CUSTOMER PORTAL

View your generator
maintenance documentation
with our Customer Portal

GENERATOR: EQUIPMENT, SERVICE, RENTAL

cliffordpower.com | 1-800-324-0066

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I40CKK
Revised 06-19-25
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