

Cleveland County, OK
Cleveland County Office Building

*201 South Jones
Norman, OK 73069
Suite 200*



Board of County Commissioners
Meeting Minutes - Final

Monday, April 6, 2026
1:00 PM

*Jacob McHughes - Chairman
Rusty Grissom - Vice Chairman
Rod Cleveland - Member*

<https://www.clevelandcountyyok.com/>

Brian Wint led the group in Prayer and Pledge of Allegiance.

Meeting Called to Order

Roll Call

Present: Chairman Jacob McHughes, Vice Chairman Rusty Grissom,
and Member Rod Cleveland

Notice of the meeting was properly posted on April 2, 2026.

Approval of Minutes

1. Discussion and possible action regarding approval of the Board of County Commissioners' meeting minutes from Monday, March 30, 2026.

[2026-03-30 Minutes](#)

A motion was made by Vice Chairman Grissom, seconded by Member Cleveland, to approve the Board of County Commissioners' meeting minutes from Monday, March 30, 2026. The motion carried by the following vote:

Aye: 3 - Member Cleveland, Chairman McHughes, and Vice Chairman Grissom

Public Comment: No comments from the public were made during this meeting.

For purposes of this agenda "Action" means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Consent Items

Chairman Jacob McHughes said that the Consent Agenda items are routine in nature and are subjected to individual consideration at the request of a member of the body. A motion was made by Member Cleveland, seconded by Chairman McHughes, to approve the Consent Agenda (Items 3 through 17) with the exception of Item No. 2, which is moved to the end of the consent docket for individual attention. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

3. Discussion and possible action regarding - Subdivision Participation and Release Form for the Six Remnant Defendants Settlement for a new proposed national opioids settlement.

[Opioid Settlement Signed Doc](#)

4. Discussion and possible action regarding - Accept donation to Cleveland County General Fund in the amount of \$176.68, generated as a result of Meta payments for Facebook posts.

[Agenda Request Form](#)

5. Discussion and possible action regarding - Blankets under ARPA Project #2.013, Object Code 54825 as follows: 1)\$400.00 - Brileigh McClain - Youth Wellness 2)\$400.00 - David Shroyer - Youth Wellness 3)\$4,000.00 - Amazon - Walk, Bike, Skate

[Agenda Request Form for ARPA PO's](#)

Highway District 3

6. Discussion and possible action regarding - District 3 from Pinnacle to accept and execute the claim form for submission to the Oklahoma Department of Transportation for payment of Condemnation Case # CJ-2025-1287 for Parcel 48 for \$8,631.00 on Project #J3-1255(004).

[Agreed JE - CJ-2025-1288](#)

[Cleveland County claim #5](#)

Sheriff

7. Discussion and possible approval of an agreement with Standley Systems for the lease of a Ricoh IM C4510 multifunction device to be used at the new Sheriff's Office facility. The proposed agreement is issued under the state purchasing contract SW1034, which ensures competitive pricing and compliance with state procurement standards. The contract term is for 60 months with a monthly base payment in the amount of \$235.12.

[Standley Ricoh IM C4510 copier](#)

8. Discussion and possible approval of an agreement with Standley Systems for the lease of a Savin IM 4000 B/W Copier device to be used at the new Sheriff's Office facility. The proposed agreement is issued under the state purchasing contract SW1034, which ensures competitive pricing and compliance with state procurement standards. The contract term is for 60 months with a monthly base payment in the amount of \$129.01.

[Standley Savin IM 4000 B/W Copier](#)

9. Discussion and possible action to submit the Fiscal Year 2026 Annual Proposal to the Drug Enforcement Administration also know as the DEA. Cleveland county continues to be a popular destination for illegal marijuana grows and travel for the transnational drug trafficking organizations trafficking illegal marijuana, THC and its derivatives along with other illegal drugs. The DEA's annual strategic proposal focuses on addressing the drug crisis through a comprehensive approach that includes: Aircraft Expenses, Clothing & Protective Gear, Container/space rental, Equipment, Miscellaneous Commercial Contracts, Overtime, Supplies/Materials, Training, Travel/Per Diem, Vehicle Rental. The DEA is looking to allocate funds to the Cleveland County Sheriff's Office in the amount of \$44,000 to be used towards Aircraft Expenses (\$2,000), Clothing & Protective Gear (\$5,000), Equipment (\$13,000), Overtime (\$22,000), and Training (\$2,000).
The Cleveland County Sheriff's Office Narcotics Unit suppression operations of illegal marijuana from October 1,2024 to present:
Amount of marijuana seized: 919 lbs
Number of marijuana plants seized: 1,873
Arrests: 103
Firearms seized: 13
Currency seized: \$20,000

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Court Clerk

10. Discussion and possible action regarding - Monthly Reports for the Cleveland County Court Clerk for periods ending 12.31.2025, 01.31.2026 and 02.28.2026.

[Court Clerk Monthly Report Period Ending 12.31.2025](#)

[Court Clerk Monthly Report Period Ending 01.31.2026](#)

[Court Clerk Monthly Report Period Ending 02.28.2026](#)

County Clerk

11. Discussion and possible action regarding the Schedule of Expenditures of Federal Awards (SEFA) for the Fiscal Year Ended June 30, 2025.

[2026-04-06 County Clerk SEFA Report](#)

12. Discussion and possible action regarding a contract between the County and LG Contracting & Building LLC, totaling \$24,500.00, for materials, labor and services as specified for a proposed Granicus Office Space in the County Clerk's Office.

[2026-04-06 County Clerk Contract](#)

13. Discussion, review, audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
14. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

Assessor

15. Discussion and possible action regarding approval to renew contract with TASC -Total Assessment Solutions Corp. Oil & Gas Assessments.
Last year \$25,500
This year 25,500. 7-1-26 through 6-30-27

[TASC OIL & GAS CONTRACT 2026-2027](#)

Treasurer

16. Discussion and possible action regarding County Treasurer's Fee of Daily Collections for the Month of March 2026

[Treasurer's Monthly Report March 2026](#)

Fairgrounds

17. Discussion and possible action regarding Register for Mitchell's Shade for Everyone Community Tree Giveaway, a program designed to expand Oklahoma City's urban canopy and support greener neighborhoods. Apply to receive 5 Redbud trees for the Cleveland County Fair Grounds, and 5 Crape Myrtle trees for Slaughterville Park.

[Scissor Tail Park](#)

End of Consent Agenda

Return to Item No. 2 - NACO IT Contract: Following a brief discussion, a motion was made by Member Cleveland, seconded by Vice Chairman Grissom, that this item be approved - Contract for consulting services as an independent contractor with National Association of Counties Information Technologies Reservist Program. Recommended budgeted expense is \$9,500.00. Motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

Bid Opening

18. Discussion and possible action regarding Bid #HWY-2191-One (1) year non-encumbered contract for Highway and Bridge Materials for the County Commissioners. The bid term will start May 5, 2026 and end on May 4, 2027.

[Agenda Request #HWY-2191](#)

A motion by Chairman McHughes, seconded by Vice Chairman Grissom, approved acceptance of the bids and postponed the decision to approve or reject them until a later date. This delay allows review and tabulation of the bids and qualification of each bidder, with a report presented to the Board of County Commissioners. The motion carried by the following vote:

A & A Trucking, Inc; Advanced Workzone Services; Ada Aggregates; B & B Sod Farms, LLC; CL Boyd; Centerline Supply, Inc; Central Salt, LLC; Compass Minerals America Inc; Core and Main; Dolese; Dub Ross Company, Inc; General Materials, Inc; Haskell Lemon Construction Co; Kirby Smith Machinery Inc; Little River Mining Company, LLC; Martin Marietta Prairie Dirt Solutions; The Railroad Yard; Sunbelt Equipment & Supply LLC; TSD Supply Company; Van Eaton Ready Mix; and Warren Cat.

Aye: 3 - Member Cleveland, Chairman McHughes, and Vice Chairman Grissom

Items of Business

19. Discussion and possible action regarding County-wide Burn Ban.

[Cancel Burn Ban 4-6-26](#)

Following the recommendation of Emergency Manager George Mauldin, noting that the fire risk levels have decreased significantly and the county has received beneficial rainfall, Chairman McHughes moved, seconded by Vice Chairman Grissom, to lift the burn ban due to the reduced fire risk. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Member Cleveland, and Vice Chairman Grissom

20. Discussion and possible action regarding . Discuss, amend, and/or approve the Cleveland County Employee Wellness Program. This ARPA SLFRF-funded initiative is designed to ensure county employees have access to essential health services, preventive resources, and wellness supports that promote overall workforce health and well-being. Funding originally allocated for ARPA program administration will be redirected to prioritize initiatives that provide direct and lasting benefits to employees and the community they serve.

[Cleveland County Courthouse Wellness Initiative.docx](#)

A motion was made by Vice Chairman Grissom, seconded by Member Cleveland, to approve the Cleveland County Employee Wellness Program. The motion carried by the following vote:

Aye: 3 - Member Cleveland, Vice Chairman Grissom, and Chairman McHughes

No Board Member statements or announcements were made during this meeting.

Adjourn

A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to adjourn the meeting at 1:10 P.M.. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Member Cleveland, and Vice Chairman Grissom

**Board of County Commissioners
CLEVELAND COUNTY, OKLAHOMA**

Chairman

ATTEST:

Pam Howlett, County Clerk

Minutes Prepared by: _____
Deputy County Clerk