

**Cleveland County, OK**  
**Cleveland County Office Building**

201 South Jones  
Norman, OK 73069  
Suite 200

11:26:10 AM

FILED IN OFFICE  
COUNTY CLERK  
NORMAN, OK



Printed on 5/1/2026  
Pamela Howlett,  
County Clerk, Cleveland County

*Pam Howlett*

**Board of County Commissioners**  
**Regular Meeting Agenda - Final**

**Monday, May 4, 2026**  
**1:00 PM**

*Jacob McHughes - Chairman*  
*Rusty Grissom - Vice Chairman*  
*Rod Cleveland - Member*

*<https://www.clevelandcount yok.com/>*

*Pam Howlett, County Clerk*

## **Prayer and Pledge of Allegiance**

### **Meeting Called to Order**

### **Roll Call**

**Notice of the meeting was properly posted on May 1, 2026.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.**

### **Approval of Minutes**

1. Discussion and possible action regarding approval of the minutes of the Meeting held on April 27, 2026.

[2026-04-27 Minutes](#)

2. Discussion and possible action regarding approval of the minutes of the Special Meeting held on April 30, 2026.

[Special BOCC Minutes](#)

**Public Comment: Comments from the public will be allowed on any item listed on the agenda. Public comments will be accepted on a first come, first serve basis and are limited to two (2) minutes per person, for a total of ten (10) minutes. Individuals who wish to participate in the public comment portion of the meeting should complete a "Request to Speak" form at the beginning of the meeting and specify the agenda item they want to discuss.**

### **Consent Items**

**Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.**

### **County Commissioners**

3. Discussion and possible action regarding - Quote from Singlewire Software for our yearly subscription for advanced notifications in the amount of \$2,200.00.

[Singlewire Quote](#)

4. Discussion and possible action regarding bfac.com will design, develop, and deploy a custom mobile application for Cleveland County.  
[bfac x Cleveland County Wellness App](#)
5. Discussion and possible action regarding - Declaration of Surplus for D205.17 Nikon Camera DX Format.  
[D205-17](#)
6. Discussion and possible action regarding Sending a Letter of Support for the City of Norman's Safe Streets and Roads for All application.  
[Cleveland Co LOS for Norman 2026 SS4A Grant Application](#)
7. Discussion and possible action regarding Contract approval for Bid # COM-2190 Installation of a new air handler for the Cleveland County Courthouse and business offices with WSM MEP, Inc.  
[construction contract](#)
8. Discussion and possible action regarding - Amazon request for \$10,000.00 for cars seats for ARPA Project #2.013, Object Code 54825.  
[Agenda Request Form for ARPA PO's](#)
9. Discussion and possible action regarding - American Elevator Solutions, ARPA Project #3.009, Object Code 54827 for elevator replacement in the amount of \$449,900.00.  
[American Elevator](#)

## Sheriff

10. Discussion and possible action regarding the School Resources Officer (SRO) agreement between Le Monde International School and the Cleveland County Sheriff's Office. This agreement will be provide SRO services for the 2026-2027 school year, from July 1, 2026 through June 30, 2027. As compensation to CCSO for services, Le Monde International agrees to pay CCSO a monthly fee for the period of July 1, 2026, through June 30, 2027, of \$7,500.  
[Le Monde International School](#)

11. Discussion and possible action regarding the jail service agreement between the City of Noble and the Cleveland County Sheriff's Office. The purpose of this agreement is to provide for the incarceration of the city prisoners and detainees within the County Jail, under the custody of Sheriff, and to otherwise coordinate booking and detention functions. As compensation for the services, the City of Noble agrees to pay the Sheriff's Office the sum of sixty-eight dollars (\$68.00) per day for each person incarcerated at the request of the City of Noble on municipal charges or awaiting approval of affidavit of probable cause.

[City of Noble](#)

12. Discussion and possible action regarding the Letter of Agreement between the Cleveland County Sheriff's Office and the Drug Enforcement Administration (DEA), following approval of the related application at the Board of County Commissioners (BOCC) meeting on April 6, 2026, under consent agenda item number nine.

[DEA Contract](#)

13. Discussion and possible action regarding the renewal School Resource Officer (SRO) agreement between Moore Norman Technology Center (MNTC) and the Cleveland County Sheriff's Office. This agreement will provide SRO services for the 2026-2027 school year between July 1, 2026 through June 30, 2027. As compensation to the CCSO for the services, MNTC agrees to pay CCSO an annual fee of \$450,000 for the period of twelve months to cover salary and benefits for the five (5) deputies assigned to MNTC.

[Moore Norman Technology Center SRO Agreement](#)

### **Court Clerk**

14. Discussion and possible action regarding the Court Clerk Records Management and Preservation Monthly Report for March 2026.

[March Court Clerk Monthly Report](#)

### **County Clerk**

15. Discussion, review audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
16. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

### **Treasurer**

17. Discussion and possible action regarding surplus of office chairs C102.69, C102.70, C102.71, C102.72, C102.73, C102.74, C102.89, C102.93, C102.102, C102.103, C102.104, C102.105, C102.107, C102.108, C102.110, C102.111, C102.114, C102.115, C102.116, C102.117, C102.118, C102.119, C102.124, C102.125, C102.126, C102.132, C102.133, C102.135, C102.100, C102.101
- [20260424143847963](#)  
[20260424143853879](#)  
[20260424143906268](#)  
[20260424143911922](#)  
[20260424143915926](#)  
[20260424143919726](#)  
[20260424143924929](#)
18. Discussion and possible action regarding Resolution for Disposing of Equipment -Junk chairs C102.89 & C102.93
- [20260424145019117](#)  
[20260424145023293](#)
19. Discussion and possible action regarding the approval of the Data Business Equipment, Inc Service Agreement on behalf of the Cleveland County Treasurer for Formax Envelope Opener for \$323.00 per year, for the term of July 1, 2026, through June 30, 2027.
- [Data Business Equipment - Envelope Opener](#)
20. Discussion and possible action regarding the approval of Data Business Equipment, Inc Service Contract on behalf of the Cleveland County Treasurer for one (1) Canon CR-190I Duplex Check Scanner for \$496.00 per year, six (6) CR-120 Canon Check Scanners for \$177.00 each per year, and eighteen (18) Canon CR-L1 Check Scanners for \$127.00 each per year, for the term of July 1, 2026, through June 30, 2027.
- [Data Business Equipment - Scanners](#)
21. Discussion and possible action regarding Data Business Equipment, Inc Service Agreement on behalf of the Cleveland County Treasurer for seventeen (17) Cassida Zeus Currency Discriminators for \$410.00 each per year and thirteen (13) Bixolon SRP-330II Printers for \$50.00 each per year, for the term of July 1, 2026, through June 30, 2027.
- [Data Business Equipment - Money Counters](#)

## Purchasing Department

22. Discussion and possible action regarding a resolution for Declaration of Surplus and/or Disposing of Equipment of the following items:

[Items Sold at Auction](#)

### Farm Market

23. Discussion and possible action regarding approval of a new Independent Contractor Agreement (setup crew) for Gemini Samimi

[Farm Market Labor Contractor Agreement FY 27 - Gemini](#)

### Emergency Management

24. Discussion and possible action regarding - Declaration of Surplus for D611.89 AAXA P300PICO Projector (Portable).

[D611-89](#)

### OSU Extension

25. Discussion and possible action regarding **Cleveland County OSU Extension: Oklahoma State University Extension Services** contractual agreement between The Oklahoma State University acting for and on behalf of its Cooperative Extension Service and the United States Department of Agriculture and The Board of County Commissioners of Cleveland County (BOCC). The BOCC agrees to provide adequate financial support, and adequate office space and utilities at its own expense. OSU agrees to provide well qualified educators to perform the prescribed duties of Cooperative Extension educators. The total estimated budget for FY2027 is \$515,600.00. For the period July 1, 2026 through June 30, 2027.

[County-Contract-FormFY27](#)

### Cleveland County Health Department

26. Discussion and possible action regarding Agreement between the Cleveland County Health Department and Food and Shelter, Inc. in which CCHD will provide reimbursement for salary, benefits, training, and local travel for a Food and Shelter employee to coordinate social services and benefits to local patrons of Food & Shelter Inc. who are citizens of Cleveland County. CCHD agrees to pay up to \$80,000.00 for the term of this contract 4/27/2026 through 6/30/2027.

[Contract - Food and Shelter FY27](#)

### End of Consent Agenda

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**Unfinished Business: Discussion, Consideration and/or Action regarding the following items that were previously Accepted and Postponed.**

27. Discussion and possible action regarding **Bid #SHE-2193**- One (1) Year non-encumbered contract for the purchase of .30 caliber sound suppressors for the Cleveland County Sheriff's Office. Contract term will run from May 15, 2026 to May 14, 2027.

[Agenda Request Form - #SHE-2193](#)

28. Discussion and possible action regarding Bid #HWY-2191-One (1) year non-encumbered contract for Highway and Bridge Materials for the County Commissioners. The bid term will start May 5, 2026 and end on May 4, 2027.

[Bid HWY2191](#)

29. Discussion and possible action regarding Bid #SHE-2192-One-year (1) non-encumbered contract for the purchase of ammunition for the Cleveland County Sheriff's Office. Bid term will run from May 1, 2026 to April 30, 2027.

[Bid 2192](#)

30. Discussion and possible action regarding Bid #HWY-2194 Three (3) month non-encumbered contract to provide materials and installation of asphaltic concrete base and surface coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from June 1, 2026 through August 31, 2026.

BID HWY 2194

**Items of Business**

31. Discussion and possible action regarding - Proclamation declaring May 4th - May 8th, 2026 as Economic Development Week.

[Proclamation for Economic Dev Week 5.4-5.8.2026](#)

**New Business: As per 2001 25 O.S. § 3 I I(A)(9) - "New Business" as used herein, shall mean any matter not known or which could not have been reasonably foreseen prior to the time of posting.**

**Executive Session**

32. Executive Session for the purpose of the following: Discussion regarding the appointment of the Cleveland County Sheriff as authorized by 25 O.S. §307(B)(1).
33. Action regarding Executive Session for the purpose of the appointment of the Cleveland County Sheriff as authorized by 25 O.S. §307(B)(1).

**Board Member Statements and Announcements**

**Adjourn**