

July 5, 2026

Goldie West
Executive Assistant
Cleveland County Commissioners
201 S Jones Avenue, Ste 260
Norman, OK 73069
gwest@clevelandcountyoak.com

RE: Letter of Engagement and Schedule of Fees

Dear Ms. West:

Conсор North America, Inc. (Conсор) is pleased to submit this letter of engagement and fee schedule to provide professional engineering services to Cleveland County (County). Conсор proposes to assist the County with engineering services as requested by the County Commissioners.

Consulting Services include:

- Support the County's interest in other agency projects within Cleveland County
 - Attend meetings
 - Review plans and specifications
 - Develop a log of existing assets and conditions

Engineering Services include:

- Planning/coordinating with the County and any stakeholders
- Conduct site visits as requested to determine repairs to the County's infrastructure
- Generate engineering reports related to infrastructure repairs and improvements
- Roadway, bridge or traffic design
- Transmission/distribution main analysis
- Preparation of construction plans and technical specifications and securing all necessary approvals and permits from the State and local agencies having jurisdiction

Construction Phase Services include:

- Coordination of project bidding:
 - Public advertising
 - Pre-bid meeting
 - Bid review
 - Recommendation of award
- Construction contract administration
- On-site construction meetings
- Submittal review for compliance with plans and specifications
- Respond to Contractor Requests for Information
- Coordination with third-party inspectors, if applicable
- Review of as-built drawings

Services by subconsultants are considered 'outside' services and will be considered a pass through cost to the County.

CONTRACT FEE TYPE

The fee type for this project is Time and Materials at the rates shown in the fee schedule.

ANTICIPATED CONTRACT TIME

This work will be performed between July 2026 and June 2027.

Consor has attempted to be as thorough as possible in the preparation of this letter of engagement; however, there may be unforeseen items not included in the above-described work which will need to be addressed. If necessary, Consor will perform such additional items (as authorized) on an hourly basis in conformance with the attached Fee Schedule. Some additional services which are outside the scope of this proposal and would be performed by others include, but not limited to, survey, geotechnical survey, subsurface utility engineering (SUE), environmental studies, and construction materials testing.

Respectfully,



Josh Malwick, PE

Associate VP/Area Principal

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CONSOR NORTH AMERICA, INC.
ENGINEERING FEE SCHEDULE

Personnel Classification	Average Hourly Wage Rate	Approved Rate Multiplier	Approved Hourly Rate
Sr Project Manager	\$93.28	3.195	\$298.03
Senior Engineer	\$72.40	3.195	\$231.30
Project Engineer	\$54.23	3.195	\$173.28
Drainage Engineer	\$58.88	3.195	\$188.12
EIT II	\$36.66	3.195	\$117.11
Design Technician	\$46.65	3.195	\$149.05
Engineering Tech	\$32.77	3.195	\$104.70
Grants Planner	\$45.67	3.195	\$145.92
Sr. Environmental Specialist	\$69.66	3.195	\$222.56
Environmental Specialist	\$36.35	3.195	\$116.14