



PROJECT CHANGE REQUEST FORM

Customer and Kofile desire to amend or change the Contract between them as set forth below:

1. CHANGE REQUEST INFORMATION

CUSTOMER:	Cleveland County Court Clerk OK	CHANGE ORDER DATE:	1/23/2026 12:00:00 AM
SALES ORDER #:	15618088		
CUSTOMER PO:		CONTRACT DATE:	2/28/2025 12:00:00 AM
PROJECT MANAGER:	Gina Costello	ACCOUNT EXEC:	Mike Patty

2. CHANGE REQUEST DETAILS

DESCRIPTION:
<p>Adding indexing services for books 109-113 to replace current insufficient index</p> <p>Adding redaction services for books 100-113 for DOB, DL# and SSN</p> <p>Redacted images to be uploaded to public facing site, unredacted images to be uploaded to internal site</p> <p>Services to be added at below pricing, not to exceed original contract value of \$55,145.25</p>
REASON FOR CHANGE:
Addition of Service

3. SCOPE

Cleveland County Court Clerk OK					
Record Series	Volume	UOM	Quantity	Level of Service	Estimated Total
	Volumes 100-113	Per Image	7,873	Redaction	\$472.38
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	Volumes 100-113	Per Image	7,873	Social Security Number Redaction	\$472.38
	Volumes 109-113	Per Doc	2,882	Custom Indexing Service	\$3,573.68
QuickLink Professional Services		Each	30	Custom	\$6,900.00

4. IMPACT

	Currently Approved	Revised
COST:	\$55,145.25	No Change
QUALITY		
SCHEDULE		
OTHER		

5. ACCEPTANCE

Except to the extent expressly modified herein, all of the terms and provisions of the Agreement remain in full force and effect:

Customer Acceptance		Kofile Acceptance	
SIGNATURE:		SIGNATURE:	
PRINT:		PRINT:	
TITLE:		TITLE:	
DATE:		DATE:	