

Agenda Item: _____ Contract Renewal _____
Name of Person Submitting Request: _____ Pam Howlett Cleveland County Clerk _____
Address: _____ 201 S. Jones Ste 210 _____
Phone: _____ 405-366-0240 _____
Date Requested: _____ 5/18/2026 _____

Description of Agenda Item Including purpose for consideration by Board of County Commissioners (include type of Motion requested).

Discussion, Consideration, and/or Action to approve the Standard Service Contract for the following:
 Commercial Services Agreement between the Cleveland County Clerk's Office, Cleveland County Treasurer's
 Office and Cox Business for July 1, 2026 through June 30, 2027 for CBI 300 300 MBPS x 30 MBPS,
 Static IP Address, CBI Modem. The total of Services will be \$106.00 per month.
 Treasurer's Office pays even months and Clerk's office pays odd months, as this is a shared contract.

May 18, 2026

By: _____
Chairman

By: _____
Vice-Chairman

By: _____
Member

Attest: _____

By: _____
Deputy

ADA: _____



Commercial Services Agreement
5/12/2026

Cox Account Rep:	Laura Matthews	Cox System Address
Phone Number:	+1 (405) 286-2953	715 NE 122nd Street Oklahoma City, OK 73114
Fax Number:		

Customer Information		Authorized Customer Representative Information	
Legal Company Name:	Cleveland County Clerk's Office	Full Name:	Patty Cox
Street Address:	201 S Jones Ave STE 210	Billing Telephone:	(405) 366-0240
City/State/Zip:	Norman, OK 73069	Fax:	
Billing Address:	201 S Jones Ave	Contact Number:	(405) 366-0240
City/State/Zip:	Norman, OK 73069	Email:	pcox@clevelandcountyyok.com
Cox Account #:	131-56662101		

Description	From QTY	To QTY	Unit Price	Term (Months) for Services	Monthly Recurring Charges for Services	One Time Charges
CBI 300 - 300Mbps x 30Mbps	1	1	\$89.00	12	\$89.00	\$0.00
Static IP Address	1	1	\$10.00	12	\$10.00	\$0.00
CBI Modem	1	1	\$7.00	12	\$7.00	\$0.00
Activation Fees						

Totals:		\$106.00	\$0.00
Taxes, fees, assessments or surcharges are additional and subject to change time to time. Visit http://www.coxbusiness.com/taxesandfees for more information.			

Special Conditions	
<p>Notwithstanding anything to the contrary in this Agreement, the following will apply:</p>	
<p>1. There will be no automatic renewal terms. AFTER THE INITIAL TERM, THIS AGREEMENT SHALL RENEW FOR ONE (1) YEAR TERMS UPON AGREEMENT OF THE PARTIES IN WRITING.</p>	
<p>2. Section 3 of Exhibit A is hereby deleted in its entirety and replaced with the following: Termination. Customer may terminate any Service before the end of the Term selected by Customer above in the Service Terms upon at least thirty (30) days written notice to Cox. Cox may terminate this Agreement without liability at any time prior to installation of Services if Cox determines that Customer's Service location is not reasonably serviceable or there is signal interference with any Cox Service(s) according to Cox's standard practices. If Customer terminates or decreases any Service that is part of a bundle offering, the remaining Service(s) shall be subject to price increases for the remaining Term. If Customer terminates this Agreement prior to installation of Service by Cox, Customer shall be liable for Cox's costs incurred. This provision survives termination of the Agreement.</p>	
<p>3. There will be no early termination fees.</p>	
<p>4. There will be no interest or late charges on amounts not received by the due date shown on the applicable invoice.</p>	
<p>5. In the event that Cox terminates this Agreement due to Customer's breach or if Customer fails to pay any amounts when due and fails to cure such non-payment upon receipt of written notice of non-payment from Cox, Customer will not be obligated to pay a termination fee.</p>	
<p>6. The definition of "General Terms" includes any amendment to such General Terms.</p>	
<p>7. Section A1(c)-Billing Disputes of the General Terms shall be amended so that in the event a dispute is mutually agreed upon and resolved in favor of Cox, Customer agrees to pay Cox the disputed amounts within thirty (30) days of the resolution.</p>	
<p>8. Section A4 - Default of the General Terms shall be amended so that the 5th and 7th sentences are deleted.</p>	
<p>9. Section A19 - Indemnity of the General Terms shall be deleted in its entirety.</p>	
<p>10. Section A32(l) - Jury Trial Waiver of the General Terms shall be deleted in its entirety.</p>	

This Commercial Services Agreement (the "Agreement") is entered into by "Customer" (as described below) and "Cox" (as described in the signature line below and in the Agreement) and includes (i) this paragraph, the language above and Exhibit A (collectively, the "Service Terms"); (ii) the terms and conditions set forth at <http://www.coxbusiness.com/generalterms> (the "General Terms") and (iii) any other terms and conditions applicable to the Services set forth above, including without limitation, the Cox tariffs, Service Guides ("SG"), State and Federal regulations, the Cox Acceptable Use Policy (the "AUP") set forth at www.coxbusiness.com/acceptableusepolicy, and Cox's Internet Service Disclosures located at www.cox.com/internetdisclosures. Customer may be subject to usage charges for certain Services. Usages charges for RingCentral Services are described at <https://www.cox.com/ringcentralusage>. Exhibit A is attached to and incorporated into this Agreement by this reference. Any RingCentral ("RC") Device purchased by Customer under this Commercial Services Agreement is sold to Customer by the entity CB Commercial Devices, LLC ("Equipment Seller"), a Cox Affiliate. Customer acknowledges receipt and acceptance of the Service Terms (including Exhibit A), General Terms, the AUP and all other referenced terms and conditions by signing this Agreement. By signing this Agreement, Customer accepts that any and all disputes arising out of, relating to or concerning this Agreement and/or the Services shall be resolved through mandatory and binding arbitration unless Customer opts out pursuant to the Dispute Resolution Provision in the General Terms. This Agreement is subject to credit approval and Customer authorizes Cox to check credit. The prices above do not include applicable taxes, fees, assessments or surcharges which are additional and may change. This proposal is valid provided Customer signs and delivers this Agreement to Cox unchanged within thirty (30) days from the date above. By signing this Agreement, Customer acknowledges that if (i) the transport Service(s) (e.g. private line type Services, ethernet Services) cross state boundaries or (ii) at least 10% of traffic on such transport Service(s) is interstate in nature or designated for Internet traffic, then the entire transport Service(s) is considered interstate. Customer has reviewed the interstate/intrastate designation of the transport Service(s) listed in the Service Description above and attests that all such designations are correct. Each party may use electronic signature to sign this Agreement, provided the electronic signature method used by Customer is acceptable to Cox. This Agreement shall be effective upon execution by Customer and "Acceptance" by Cox. "Acceptance" of the Agreement by Cox shall occur upon the earlier of (i) Cox's countersignature of this Agreement or (ii) Cox's installation of Service at Customer's location. Customer acknowledges that it has read and understands the 911 disclosures referenced in the Service Terms and the General Terms. By signing this Agreement, you represent that you are the authorized Customer representative.

Customer Authorized Signature	CoxCom, LLC dba Cox Business, Cox Oklahoma Telcom, LLC; and CB Commercial Devices, LLC
Signature: 	Signature:  Signed by: Dustin Alexander CDC659A88D234B4...
Print: Pam Howlett	Print: Dustin Alexander
Title Position: Cleveland County Clerk	Title Position: Sales Manager
Date: May 13, 2026	Date: 5/12/2026

EXHIBIT A

1. E911 Services FOR IMPORTANT INFORMATION ABOUT COX'S 911 PRACTICES, PLEASE REVIEW THE INFORMATION ABOUT E911 SERVICE IN THE GENERAL TERMS AND ON THE WEBSITE <http://www.coxbusiness.com/e911>

2. Service Start Date and Term The "Initial Term" shall begin upon installation of Service and shall continue for the applicable Term commitment set forth above in the Service Terms. However, if Customer delays installation or is not ready to receive Services on the agreed-upon installation date, Cox may begin billing for Services on the date Services would have been installed. Cox shall use reasonable efforts to make the Services available by the requested service date. Cox shall not be liable for damages for delays in meeting service dates due to install delays or reasons beyond Cox's control. If Customer delays installation for more than ninety (90) days after Customer's execution of this Agreement, Cox reserves the right to terminate this Agreement by providing written notice to Customer and Customer shall be liable for Cox's reasonable costs incurred. AFTER THE INITIAL TERM, THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR ONE (1) YEAR TERMS (EACH AN "EXTENDED TERM") UNLESS A PARTY GIVES THE OTHER PARTY WRITTEN TERMINATION NOTICE AT LEAST THIRTY (30) DAYS PRIOR TO THE EXPIRATION OF THE INITIAL TERM OR THEN CURRENT EXTENDED TERM. "Term" shall mean the Initial Term and Extended Term (s), if any. Cox reserves the right to increase rates for all Services by no more than ten percent (10%) during any Extended Term by providing Customer with at least sixty (60) days written notice of such rate increase. This limitation on rate increases shall not apply to video Services or Services for which rates, terms and conditions are governed by a Cox tariff or SG. Upon notice to Customer, Cox may change the rates for video Services periodically during the Term. Cox may change the rates for telephone Service subject to a Cox tariff or SG periodically during the Term. For the avoidance of doubt, promotional rates and promotional discounts provided to Customer will expire at the end of the Initial Term or earlier as set forth in the promotion language. "Service" and "Services" mean the commercial services described in the Service Description above and any commercial services that are later added to this Agreement pursuant to the terms and conditions of this Agreement.

3. Termination Customer may terminate any Service before the end of the Term selected by Customer above in the Service Terms upon at least thirty (30) days notice to Cox; provided, however, if Customer terminates any such Service before the end of the Term (except for breach by Cox), unless otherwise expressly stated in the General Terms, Customer will be obligated to pay Cox a termination fee equal to the nonrecurring charges (if unpaid) and One Hundred Percent (100%) of the monthly recurring charges for the terminated Service(s) multiplied by the number of months, including partial months, remaining in the Term. Cox may terminate this Agreement without liability at any time prior to installation of Services if Cox determines that Customer's location is not reasonably serviceable or there is signal interference with any Cox Service(s) according to Cox's standard practices. If Customer terminates or decreases any Service that is part of a bundle offering, the remaining Service(s) shall be subject to price increases for the remaining Term. If Customer terminates this Agreement prior to installation of Service by Cox, Customer shall be liable for Cox's costs incurred. This provision survives termination of the Agreement.

4. Payment Customer shall pay Cox all monthly recurring charges ("MRCs") and all non-recurring charges ("NRCs"), if any, by the due date on the invoice. Any amount not received by the due date shown on the applicable invoice will be subject to interest or a late charge no greater than the maximum rate allowed by law. If Cox terminates this Agreement due to Customer's breach, or if Customer fails to pay any amounts when due and fails to cure such non-payment upon receipt of written notice of non-payment from Cox, Customer will be deemed to have terminated this Agreement and will be obligated to pay the termination fee described above. If applicable to the Service, Customer shall pay sales, use, gross receipts, and excise taxes, access fees and all other fees, universal service fund assessments, 911 fees, franchise fees, bypass or other local, State and Federal taxes or charges, and deposits, imposed on the use of the Services. Taxes will be separately stated on Customer's invoice. No interest will be paid on deposits unless required by law.

5. Service and installation Cox shall provide Customer with the Services identified above in the Service Terms and may also provide related facilities and equipment, the ownership

of which shall be retained by Cox (the "Cox Equipment"), or for certain Services, Customer, may purchase equipment from Cox ("Customer Purchased Equipment"). Customer is responsible for damage to any Cox Equipment. If Cox Equipment is not returned to Cox after termination or disconnection of Services, Customer shall be liable for the Cox Equipment costs. Customer may use the Services for any lawful purpose, provided that such purpose: (i) does not interfere or impair the Cox network or Cox Equipment; (ii) complies with the AUP; and (iii) is in accordance with the terms and conditions of this Agreement. Customer shall use the Cox Equipment only for the purpose of receiving the Services. Customer shall use Customer Purchased Equipment in accordance with the terms of this Agreement and any related equipment purchase agreement. Unless provided otherwise herein, Cox shall use commercially reasonable efforts to maintain the Services in accordance with applicable performance standards. Cox network management needs may require Cox to modify upstream and downstream speeds. Use of the Services shall be subject to the AUP at [coxbusiness.com/acceptableusepolicy](http://www.coxbusiness.com/acceptableusepolicy), which is incorporated herein by reference. Cox may change the AUP from time to time during the Term. Customer's continued use of the Services following an AUP amendment shall constitute acceptance of the revised AUP.

6. General Terms The General Terms are hereby incorporated into this Agreement by reference. BY EXECUTING THIS AGREEMENT AND/OR USING OR PAYING FOR THE SERVICES, CUSTOMER ACKNOWLEDGES THAT IT HAS READ, UNDERSTOOD, AND AGREED TO BE BOUND BY THE GENERAL TERMS.

7. LIMITATION OF LIABILITY IN ADDITION TO ANY OTHER LIMITATIONS ON LIABILITY CONTAINED IN THE AGREEMENT, NEITHER COX NOR ANY COX RELATED PARTY SHALL BE LIABLE FOR DAMAGES FOR FAILURE TO FURNISH OR INTERRUPTION OF ANY SERVICES, OR FOR ANY LOSS OF DATA OR STORED CONTENT, IDENTITY THEFT, OR FOR ANY PROBLEM WITH THE SERVICES OR EQUIPMENT OF ANY THIRD PARTY, NOR SHALL COX NOR ANY COX RELATED PARTY BE RESPONSIBLE FOR FAILURE OR ERRORS OF ANY COX SERVICE, COX EQUIPMENT, SIGNAL TRANSMISSION, LICENSED SOFTWARE, LOST DATA, FILES OR SOFTWARE DAMAGE REGARDLESS OF THE CAUSE. NEITHER COX NOR ANY COX RELATED PARTY WILL BE LIABLE FOR DAMAGE TO PROPERTY OR FOR PHYSICAL INJURY TO ANY PERSON ARISING FROM THE INSTALLATION OR REMOVAL OF EQUIPMENT UNLESS CAUSED BY THE NEGLIGENCE OF COX. UNDER NO CIRCUMSTANCES WILL COX OR ANY COX RELATED PARTY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, ARISING FROM THIS AGREEMENT OR PROVISION OF THE SERVICES.

8. WARRANTIES EXCEPT AS PROVIDED IN THIS AGREEMENT, THERE ARE NO OTHER AGREEMENTS, WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, RELATING TO THE SERVICES. SERVICES PROVIDED ARE A BEST EFFORTS SERVICE AND COX DOES NOT WARRANT THAT THE SERVICES, EQUIPMENT OR SOFTWARE SHALL BE ERROR-FREE OR WITHOUT INTERRUPTION. COX DOES NOT GUARANTEE THAT SERVICE CAN BE PROVIDED TO CUSTOMER'S LOCATION, OR THAT INSTALLATION OF SERVICE WILL OCCUR IN A SPECIFIED TIMEFRAME. COX DOES NOT WARRANT THAT ANY SERVICE OR EQUIPMENT WILL MEET CUSTOMER'S NEEDS, PERFORM AT A PARTICULAR SPEED, BANDWIDTH OR THROUGHPUT RATE, OR WILL BE UNINTERRUPTED, ERROR-FREE, SECURE, OR FREE OF VIRUSES, WORMS, DISABLING CODE OR THE LIKE. INTERNET AND WIFI SPEEDS WILL VARY. COX MAKES NO WARRANTY AS TO TRANSMISSION OR UPSTREAM OR DOWNSTREAM SPEEDS OF THE NETWORK.

9. Public Performance If Customer engages in a public performance of any copyrighted material contained in any of the Services, Customer, and not Cox, shall be responsible for obtaining any public performance licenses at Customer's expense. The Video Service that Cox provides under this Agreement does not include a public performance license