

**Cleveland County, OK**  
**Cleveland County Office Building**

201 South Jones  
Norman, OK 73069  
Suite 200

7:51:53 AM

FILED IN OFFICE  
COUNTY CLERK  
NORMAN, OK



Printed on 2/26/2026  
Pamela Howlett,  
County Clerk, Cleveland County

*Pam Howlett*

**Budget Board**  
**Special Meeting Agenda**  
**Special**

**Monday, March 2, 2026**  
**10:30 AM**

*Jacob McHughes - Chairman*  
*Rusty Grissom - Vice-Chairman*  
*Rod Cleveland - Member*  
*Chris Amason - Member*  
*Douglas Warr - Member*  
*Pam Howlett - Member*  
*Marilyn Williams - Member*  
*Tammy Richards - Member*

<https://www.clevelandcount yok.com/>

*Pam Howlett, County Clerk*

**Meeting Called to Order****Roll Call**

Notice of the meeting was properly posted on February 25, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

**Approval of Minutes**

1. Discussion and possible action regarding the approval of the Budget Board Minutes of the special meeting for January 14, 2026.

[2026-01-14 Special Budget Board Minutes](#)

**Public Comment: Comments from the public will be allowed on any item listed on the agenda. Public comments will be accepted on a first come, first serve basis and are limited to two (2) minutes per person, for a total of ten (10) minutes. Individuals who wish to participate in the public comment portion of the meeting should complete a "Request to Speak" form at the beginning of the meeting and specify the agenda item they want to discuss.**

**Items of Business**

2. Discussion and possible action regarding Appropriations for January 16, 2026 through February 15, 2026

Cash Fund Request for Appropriations FY 2025/2026

01)Assessor Revolving	120133-55000	\$94.00	
02)County Bridge & Road Improvement Dist. #1	202910-50000	\$12,323.53	
03)County Bridge & Road Improvement Dist.#2	202920-50000	\$272,641.24	
04)County Bridge & Road Improvement Dist. #3	202930-50000	\$20,210.58	
05)County Clerk Lien Fee Payroll	119170-51000	\$8,608.19	
06)County Clerk Rec Mgmt/Presrv Fee	115170-54000	\$40,180.00	
07)DA Revolving Fund	207165-54000	\$391.92	
08)Fairgrounds	128700-55000	\$23,240.70	
09)Farm Market Fund	133285-54000	\$1,960.00	
10)Farm Market Fund	133285-51000	\$400.00	
11)Health	105265-54000	\$3,865.00	
12)Highway District #1	110910-51000	\$80,000.00	
13)Highway District #1	110910-54000	\$43,363.32	
14)Highway District #2	110920-51000	\$95,642.32	
15)Highway District #2	110920-54000	\$95,642.32	
16)Highway District #3	110930-51000	\$90,000.00	
17)Highway District #3	110930-54000	\$106,360.37	
18)Jail Commissary	204553-54000	\$91,471.50	
19)Opioid Abatement Settlement	251200-54868	\$19,775.03	
20)Sales Tax	619150-54000	\$687,071.48	
21)Sheriff Service Fees	116500-54000	\$27,189.05	
22)Sheriff Service Fees	116554-51000	\$6,771.15	
23)Sheriff Service Fees	116552-54000	\$211,869.09	
24)Sheriff Service Fees	116500-51000	\$13,400.80	
25)Sheriff Service Fees	116450-51000	\$180,793.17	
26)Stop Violence Against Women	602166-51000	\$11,485.00	
27)Treasurer Certification Fee	114150-55000	\$5,660.00	

[Appropriations Jan 16, 2026 to Feb 15, 2026](#)

## Board Member Statements and Announcements

### Adjourn

2:19:20 PM

**Cleveland County, OK**  
**Cleveland County Office Building**

FILED IN OFFICE  
COUNTY CLERK  
NORMAN, OK

Printed on 2/24/2026  
Pamela Howlett,  
County Clerk, Cleveland County

201 South Jones  
Norman, OK 73069  
Suite 200

*Pam Howlett*



**Budget Board**  
**Meeting Minutes**

**Special Meeting**

**Wednesday, January 14, 2026**

**1:30 PM**

***Jacob McHughes - Chairman***  
***Rusty Grissom - Vice-Chairman***  
***Rod Cleveland - Member***  
***Chris Amason - Member***  
***Douglas Warr - Member***  
***Pam Howlett - Member***  
***Marilyn Williams - Member***  
***Tammy Richards - Member***

**<https://www.clevelandcountyok.com/>**

**Meeting Called to Order**

- Jacob McHughes, Chairman
- Rusty Grissom, Vice-Chairman
- Rod Cleveland, Member
- Chris Amason, Member
- Douglas Warr, Member
- Pam Howlett, Member
- Marilyn Williams, Member
- Tammy Richards, Member

**Present** Commissioner Jacob McHughes, Commissioner Rusty Grissom, Commissioner Rod Cleveland, Pam Howlett, Douglas Warr, Marilyn Williams, Chris Amason, and Tammy Richards

**Notice of the meeting was properly posted on Monday, January 12, 2026.**

**For purposes of this agenda "Action" means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.**

**Public Comment: Comments from the public will be allowed on any item listed on the agenda. Public comments will be accepted on a first come, first serve basis and are limited to two (2) minutes per person, for a total of ten (10) minutes. Individuals who wish to participate in the public comment portion of the meeting should complete a "Request to Speak" form at the beginning of the meeting and specify the agenda item they want to discuss.**

**Items of Business**

1. Requesting a transfer of funds from the Sheriff's Funding Grant Capital Outlay (574500-5000) to Sheriff's Funding Grant M&O (574500-54000). This transfer is necessary to allow the remaining grant funds to be utilized for the detention facility M&O expenses prior to the grants deadline.

A motion was made by Amason, seconded by Richards, that this item be adopted. The motion carried by the following vote:

**Aye:** 8 - Commissioner McHughes, Commissioner Grissom, Amason, Howlett, Williams, Richards, Commissioner Cleveland, and Warr

2. Discussion and/or action regarding Transfer from 100910-51000 in the amount of \$18,500.00 to 100911-54000 Revolving Funds-Lease in the amount of \$18,500.00.

A motion was made by Commissioner Cleveland, seconded by Amason, that this item be adopted. The motion carried by the following vote:

**Aye:** 8 - Commissioner Grissom, Amason, Richards, Williams, Commissioner Cleveland, Warr, Howlett, and Commissioner McHughes

**3. Discussion and possible action regarding Cash Fund Request for Appropriations FY2025/2026**

- 1) Assessor Revolving 120133-55000 \$272.00
- 2) County Bridge & Road Improvement Dist. #1 202910-50000 \$8,092.20
- 3) County Bridge & Road Improvement Dist. #2 202920-50000 \$11,005.36
- 4) County Bridge & Road Improvement Dist. #3 202930-50000 \$13,271.17
- 5) County Clerk Lien Fee Payroll 119170-51000 \$9,279.14
- 6) County Clerk Rec Mgmt/Presrv Fee 115170-51000 \$54,212.80
- 7) DA Revolving Fund 207165-54000 \$627.25
- 8) Fairgrounds 128700-55000 \$34,763.50
- 9) Farm Market Fund 133285-54000 \$3,030.00
- 10) Farm Market Fund 133285-51000 \$650.00
- 11) Health 105267-54000 \$15,543.00 - Clerk's Note: Corrected to 105265-54000
- 12) Highway District #1 110910-51000 \$97,000.00
- 13) Highway District #1 110910-54000 \$14,751.08
- 14) Highway District #2 110920-51000 \$75,950.28 - Clerk's Note: Corrected to \$75,920.28
- 15) Highway District #2 110920-54000 \$75,920.28
- 16) Highway District #3 110930-51000 \$90,000.00
- 17) Highway District #3 110930-54000 \$99,167.20
- 18) Highway District #3 110930-55000 \$350,414.00
- 18) Jail Commissary 204553-54000 \$35,081.12
- 19) Public Safety Sales Tax 209500-51000 \$20,000.00
- 20) Public Safety Sales Tax 209500-54000 \$600,000.00
- 21) Public Safety Sales Tax 209500-55000 \$130,000.00
- 20) Sales Tax 619150-54000 \$647,936.44
- 21) Sheriff Service Fees 116500-54000 \$25,891.96
- 22) Sheriff Service Fees 116554-54000 \$6,753.52
- 23) Sheriff Service Fees 116552-54000 \$116,108.51
- 24) Sheriff Service Fees 116500-51000 \$8,975.95
- 25) Sheriff Service Fees 116450-51000 \$164,293.17
- 26) Treasurer Certification Fee 114150-53000 \$7,355.00 - Clerk's Note - Object code change to 55000.

A motion was made by Commissioner McHughes, seconded by Commissioner Grissom, that this item be approved. The motion carried by the following vote:

**Aye:** 8 - Amason, Howlett, Richards, Commissioner Cleveland, Williams, Commissioner Grissom, Warr, and Commissioner McHughes

The Board members discussed the upcoming budget process and other current events,

**Adjourn**

A motion was made by Amason, seconded by Commissioner McHughes, that this item be adjourn. The motion carried by the following vote:

**Aye:**                    8 - Commissioner Grissom, Commissioner Cleveland,  
   Commissioner McHughes, Amason, Williams, Richards,  
   Warr, and Howlett

**Budget Board  
CLEVELAND COUNTY, OKLAHOMA**

\_\_\_\_\_  
**Chairman**

**ATTEST:**

\_\_\_\_\_  
**Pam Howlett, County Clerk**

**Minutes Prepared by:** \_\_\_\_\_  
**Deputy County Clerk**





Cash Fund Request for Appropriation - Budget Board
For the Co Bridge & Road Improvement cash fund of 2025-2026
Certificate of County Treasurer

CERTIFICATE OF COUNTY TREASURER

I certify that I have received and now hold cash on hand available for and subject to appropriation to the Co Bridge & Road Improvement cash fund of

2025-2026

designated sources and restricted by statute to expenditure for the purposes for which such fund was created as follows:

Table with columns: Source, Amount. Rows include DIESEL FUEL, GAS TAX, GROSS PRODUCTIONS, SPECIAL FUEL for various years (202910, 202920, 202930) and codes (D1, D2, D3). Total unappropriated cash available for purposes of said fund: 305,175.35.

Said sums include no part of any revenues reported and appropriated for the purposes of said cash fund and are being held subject to action by the County Excise Board. Certified to this date of February 18, 2026

By S. Parkmoon Deputy Tammy Richards Treasurer

To the Governing Board of Cleveland County, Oklahoma

This is to certify that, pursuant to the provisions of 62 O.S. § 331 there has accrued in the treasury and is certified above as available for appropriation and use in the Co Bridge & Road Improvement cash fund an amount equal to or greater than the total estimated needs set out below. We respectfully request approval and appropriation of therefor as follows:

Table with columns: Account, Purpose, Amount Requested, Amount Approved. Rows include CFCBRIF District 1, 2, 3 and a TOTAL row.

Done by order of the Governing Board of said County and recorded in the minutes of the Clerk on this date of: March 2, 2026

Attest: Clerk or Secretary to Governing Board.

Certificate of the County Budget Board

County of Cleveland, State Oklahoma
We the undersigned duly qualified and acting members of the Budget Board in aforesaid County and State, having considered the estimate of needs submitted by the Governing Board of said County and, to the extent that the same was within the amount of cash available for such purpose, we have approved the several items of appropriation ascertained to be for purposes authorized by law and have indicated the items and amounts for approval in the last column.

Done at Norman, Oklahoma, this date of March 2, 2026

County Budget Board of Cleveland County Oklahoma

Secretary of County Budget Board Chairperson:











**Cash Fund Request for Appropriation - Budget Board**  
**For the HIGHWAY cash fund of 2025-2026**  
**Certificate of County Treasurer**

**CERTIFICATE OF COUNTY TREASURER**

I certify that I have received and now hold cash on hand available for and subject to appropriation to the \_\_\_\_\_ Highway Fund \_\_\_\_\_ cash fund of \_\_\_\_\_

2025-2026 designated sources and restricted by statute to expenditure for the purposes for which such fund was created as follows:

Source			
DIESEL FUEL (110910 40212)	D1	15,931.66	
GAS TAX (110910 40212)	D1	42,229.01	
GROSS PRODUCTIONS (110910 40213)	D1	2,434.50	
MOTOR VEHICLE COLLECTIONS CRIRF (110910 40216)	D1	13,394.43	
MOTOR VEHICLE COLLECTIONS (110910 40216)	D1	42,081.26	
MOTOR VEHICLE COLLECTIONS-CITIES (110910 40216)	D1	26.47	
OTC-MOTOR VEHICLE CIRB (110910 40216)	D1	3,468.94	
SPECIAL FUEL (110910 40212)	D1	6.36	
REFUND (110910 40981)	D1	35.99	
RECYCLING (110910 40516)	D1	495.00	
REIMBURSEMENT FOR FUEL (110910 40815)	D1	3259.70	123,363.32
DIESEL FUEL (110920 40212)	D2	21,667.05	
GAS TAX (110920 40212)	D2	57,431.46	
GROSS PRODUCTIONS (110920 40213)	D2	3,310.91	
MOTOR VEHICLE COLLECTIONS CRIRF (110920 40216)	D2	18,216.41	
MOTOR VEHICLE COLLECTIONS (110920 40216)	D2	57,230.50	
MOTOR VEHICLE COLLECTIONS-CITIES (110920 40216)	D2	35.99	
OTC-MOTOR VEHICLE CIRB (110920 40216)	D2	4,717.76	
SPECIAL FUEL (110920 40212)	D2	8.65	
REIMBURSEMENT FOR SUPPLIES/EQUIP (110920 40815)	D2	16,390.00	
REIMBURSEMENT FOR LABOR AND MATERIALS (110920 40815)	D2	12,275.91	191,284.64
DIESEL FUEL (110930 40212)	D3	26,127.92	
GAS TAX (110930 40212)	D3	69,255.58	
GROSS PRODUCTIONS (110930 40213)	D3	3,992.57	
MOTOR VEHICLE COLLECTIONS CRIRF (110930 40216)	D3	21,966.85	
MOTOR VEHICLE COLLECTIONS (110930 40216)	D3	69,013.25	
MOTOR VEHICLE COLLECTIONS-CITIES (110930 40216)	D3	43.40	
OTC-MOTOR VEHICLE CIRB (110930 40216)	D3	5,689.06	
SPECIAL FUEL (110930 40212)	D3	10.42	
REIMBURSEMENT FOR SUPPLIES/EQUIP (110930 40815)	D3	261.32	196,360.37
<b>TOTAL unappropriated cash available for purposes of said fund:</b>		<b>511,008.33</b>	<b>511,008.33</b>

Said sums include no part of any revenues reported and appropriated for the purposes of said cash fund and are being held subject to action by the County Budget Board. Certified to this date of February 18, 2026

By: S. Parkman Deputy Tammy Richards Treasurer

To the Governing Board of Cleveland County, Oklahoma

This is to certify that, pursuant to the provisions of 62 O.S. § 331 there has accrued in the treasury and is certified above as available for appropriation and use in the Highway cash fund an amount equal to or greater than the total estimated needs set out below. We respectfully request approval and appropriation of therefor as follows:

Account	Purpose	Amount Requested	Amount Approved
T1A District 1	(110910/51000) PERSONAL SERVICES	80,000.00	80,000.00
T1C District 1	(110910/53000) TRAVEL		
T2A District 1	(110910/54000) MAIN & OPER	43,363.32	43,363.32
T2B District 1	(110911/50000) LEASE RENTALS		
T3 District 1	(110910/55000) CAPITAL OUTLAY		
District 1	(110913/54000) MAIN & OPER		
District 1	(110913/55000) CAPITAL OUTLAY		
District 1	(110912/54000) MAIN & OPER (SPECIAL PROJECT)		
T1A District 2	(110920/51000) PERSONAL SERVICES	95,642.32	95,642.32
T1C District 2	(110920/53000) TRAVEL		
T2A District 2	(110920/54000) MAIN & OPER	95,642.32	95,642.32
T2B District 2	(110921/50000) LEASE RENTALS		
T3 District 2	(110920/55000) CAPITAL OUTLAY		
District 2	(110923/54000) MAIN & OPER		
District 2	(110923/55000) CAPITAL OUTLAY		
T1A District 3	(110930/51000) PERSONAL SERVICES	90,000.00	90,000.00
T1C District 3	(110930/53000) TRAVEL		
T2A District 3	(110930/54000) MAIN & OPER	106,360.37	106,360.37
T2B District 3	(110931/50000) LEASE RENTALS		
T3 District 3	(110930/55000) CAPITAL OUTLAY		
District 3	(110933/54000) MAIN & OPER		
District 3	(110933/55000) CAPITAL OUTLAY		
<b>TOTAL</b>		<b>\$ 511,008.33</b>	<b>\$ 511,008.33</b>

Done by order of the Governing Board of said County and recorded in the minutes of the Clerk on this date of: March 2, 2026

Attest: \_\_\_\_\_  
 \_\_\_\_\_  
 Clerk or Secretary to Governing Board.

**Certificate of the County Budget Board**

County of Cleveland, State Oklahoma  
 We the undersigned duly qualified and acting members of the Budget Board in aforesaid County and State, having considered the estimate of needs submitted by the Governing Board of said County and, to the extent that the same was within the amount of cash available for such purpose, we have approved the several items of appropriation ascertained to be for purposes authorized by law and have indicated the items and amounts for approval in the last column.

Done at Norman, Oklahoma, this date of March 2, 2026

ATTEST: \_\_\_\_\_ County Budget Board of Cleveland County Oklahoma

Secretary of County Excise Board \_\_\_\_\_ Chairperson: \_\_\_\_\_







### Cash Fund Request for Appropriation - Budget Board

For the Sales Tax cash fund of 2025-2026

#### Certificate of County Treasurer

I certify that I have received and now hold cash on hand available for and subject to appropriation to the Sales Tax cash fund of

2025-2026 of Cleveland County, Oklahoma, derived from the following designated sources and restricted by statute to expenditure for the purposes for which such fund was created as follows:

Source	Amount
Cigarette/Tobacco Tax (619150 40117)	2,981.67
SALES TAX (619150 40117)	536,428.94
USE TAX (619150 40117)	147,660.87

Total unappropriated cash available for purposes of said fund: \$ 687,071.48

Said sums include no part of any revenues reported and appropriated for the purposes of said cash fund and are being held subject to action by the County Budget Board. Certified to this date of February 18, 2026

By: S. Parverson Deputy Tammy Richards Treasurer

To the Governing Board of Cleveland County, Oklahoma  
This is to certify that, pursuant to the provisions of 62 O.S. § 331 there has accrued in the treasury and is certified above as available for appropriation and use in the Sales Tax

cash fund an amount equal to or greater than the total estimated needs set out below. We respectfully request approval and appropriation of therefor as follows:

Account (Org/Object)	Purpose	Amount Requested	Amount Approved
CFCST (619150/54000)	Treas Sales Tax Cash Fund	687,071.48	687,071.48
Total:		\$ 687,071.48	\$ 687,071.48

Done by order of the Governing Board of said County and recorded in the minutes of the clerk on this date of: March 2, 2026  
Attest: \_\_\_\_\_

\_\_\_\_\_  
Clerk of Secretary to the Governing Board

#### Certificate of the County Budget Board

County of Cleveland, State Oklahoma  
We the undersigned duly qualified and acting members of the Budget Board in aforesaid county and State, having considered the estimate of needs submitted by the Governing Board of said County and, to the extent that the same was within the amount of cash available for such purpose, we have approved the several items of appropriation ascertained to be for purposes authorized by law and have indicated the items and amounts for approval in the last column.

Done at Norman, Oklahoma, this date of March 2, 2026  
Attest: \_\_\_\_\_  
County Budget Board of  
Cleveland County Oklahoma

Chairperson: \_\_\_\_\_

\_\_\_\_\_  
Secretary of County Budget Board

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Cash Fund Request for Appropriation - Budget Board**  
**For the Sheriff Service Fees cash fund of 2025-2026**  
**Certificate of County Treasurer**

**CERTIFICATE OF COUNTY TREASURER**

I certify that I have received and now hold cash on hand available for and subject to appropriation to the Sheriff Service Fees 2025-2026

designated sources and restricted by statute to expenditure for the purposes for which such fund was created as follows:

Source		Amount
Courthouse Security Fees	116551 41009	10,687.75
911 Collections	116554 40801	6,771.15
Reimb for Seized Assets	116552-40815	2,833.56
Housing Prisoners-City	116552 40232	665.54
Housing Prisoners-State	116552 40233	74,541.00
Housing Prisoners -Federal	116552 40234	98,716.00
Inmate Phone Commission	116552 40502	29,268.39
Inmate Medical Co-Pay	116552 40815	4,570.03
Inmate Restitution	116552 41007	19.40
Jail Fund Bond Fee	116552 40522	2,138.73
Reimb Salary SRO	116450 49153	180,793.17
Service Fee	116500 41009	1,662.75
Service Fee-Detention	116552 41009	1,950.00
Reimb for Salary	116500 40815	1,588.21
Transports-Federal	116552 40355	1,124.84
Tax Warrant	116500 41009	3,210.00
Sher Fees from Court Clerk	116500 41009	19,482.74
TOTAL unappropriated cash available for purposes of said fund:		440,023.26

Said sums include no part of any revenues reported and appropriated for the purposes of said cash fund and are being held subject to action by the County Budget Board. Certified to this date of February 18, 2026

By S. PARKER MOON Deputy Tammy Richards Treasurer

To the Governing Board of Cleveland County, Oklahoma

This is to certify that, pursuant to the provisions of 62 O.S. § 331 there has accrued in the treasury and is certified above as available for appropriation and use in the Sheriff Service Fees cash fund an amount equal to or greater than the total estimated needs set out below. We respectfully request approval and appropriation of therefor as follows:

Account (Org/Object)	Purpose	Amount Requested	Amount Approved
AC16 (116572/51000)	Enviromental Officer Payroll		
116572-54000	Main & Oper		
CFB2 (116500/54000)	Main & Oper	27,189.05	27,189.05
CFB3 (116500/55000)	Capital Outlay		
CFB4 (116554/51000)	911 Collection Personnel	6,771.15	6,771.15
CFB4 (116554/54000)	911 Collection M&O		
CFB2-300/CFBRE2-300(116552/54000)	Detention Main & Oper	211,869.09	211,869.09
CFBCHS2 (116551/54000)	Court House Security Main & Oper		
CFBG6 (116501/54000)	K9 DONATION Main & Oper		
CFBG8 (116506/54000)	Sheriff Misc Donations Main & Oper		
116500-51000	Salaries & Wages	13,400.80	13,400.80
116450-51000	Salaries & Wages	180,793.17	180,793.17
116551-55000	Court House Security Capital Outlay		
116551-51000	Court House Personal Services		
116552-55000	Detention Capital Outlay		
116500-53000	Travel		
TOTAL		\$ 440,023.26	\$ 440,023.26

Done by order of the Governing Board of said County and recorded in the minutes of the Clerk on this date of: March 2, 2026

Attest: \_\_\_\_\_  
 \_\_\_\_\_  
 Clerk or Secretary to Governing Board.

**Certificate of the County Budget Board**

County of Cleveland, State Oklahoma  
 We the undersigned duly qualified and acting members of the Budget Board in aforesaid County and State, having considered the estimate of needs submitted by the Governing Board of said County and, to the extent that the same was within the amount of cash available for such purpose, we have approved the several items of appropriation ascertained to be for purposes authorized by law and have indicated the items and amounts for approval in the last column.  
 Done at Norman, Oklahoma, this date of March 2, 2026

ATTEST: \_\_\_\_\_ County Budget Board of Cleveland County Oklahoma

Secretary of County Excise Board \_\_\_\_\_  
 Chairperson: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

