

Cleveland County, OK

Cleveland County Office Building

*201 South Jones
Norman, OK 73069
Suite 200*



Board of County Commissioners

Meeting Minutes

**Monday, June 1, 2026
1:00 PM**

*Jacob McHughes - Chairman
Rusty Grissom - Vice Chairman
Rod Cleveland - Member*

<https://www.clevelandcount yok.com/>

Mark Braley led the group in prayer and pledge of allegiance to the flag.

Meeting Called to Order

Roll Call

Present: Chairman Jacob McHughes, Vice Chairman Rusty Grissom,
and Member Rod Cleveland

Notice of the meeting was properly posted on May 29, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Public Comment: No comments were made from the public during this meeting.

Consent Items

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

A motion was made by Vice Chairman Grissom, seconded by Member Cleveland, to approve the Consent Agenda. McHughes made a Clerk's Note on Item 8 that is corrected to District #2. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and
Member Cleveland

County Commissioners

1. Discussion and possible action regarding the appointment of Holly Proctor to the Pioneer Library System Board, from July 1, 2026 through June 30, 2029.

2. Discussion and possible action regarding - Consideration and action upon a resolution authorizing and approving the incurring of indebtedness by the Cleveland County Educational Facilities Authority (herein the “Authority”) to be accomplished by the issuance of lease revenue bonds, notes or other evidences of indebtedness in one or more series, on a tax-exempt or taxable basis, at a premium or discount, in the amount not to exceed Five Million Dollars and No/100 (\$5,000,000.00) (the “Additional Bonds”), in addition to and in combination with the not to exceed Ten Million Dollars and No/100 (\$10,000,000.00) authorized by the Authority during its May 18, 2026 meeting (the “Original Bonds”, and together with the Additional Bonds, the “Bonds”), said Bonds to provide funds to complete the acquisition, construction, equipping, renovating, and remodeling of school buildings, acquiring school furniture, fixtures and equipment, and acquiring and improving school sites related to Independent School District No. 29, Cleveland County, Oklahoma; establish a reserve fund for the Bonds, if any, capitalize interest on the Bonds, if any, and pay costs of issuance incurred in association with the issuance of the Bonds; ratifying all actions taken by the Board of County Commissioners of Cleveland County, Oklahoma, during its May 18, 2026 meeting with respect to the Original Bonds; including the waiver of competitive bidding in regard to the sale of the Original Bonds; waiving competitive bidding in regard to the sale of the Additional Bonds; and declaring an emergency.
3. Discussion and possible action regarding - United States Department of Agriculture Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) Cooperative Service Agreement renewal contract for \$3,400.00 for the fiscal year beginning July 1, 2026 through June 30, 2027.
4. Discussion and possible action regarding - Rees Associates, Inc. - ARPA Project #1.007, Object Code 54802 for invoice #12334.01-9 for \$920.00.
5. Discussion and possible action regarding - Contract renewal with Classen Urgent Care Clinic from July 1, 2026 through June 30, 2027.
6. Discussion and possible action regarding - Interlocal Agreement between the Board of County Commissioners of Cleveland County and the Board of County Commissioners of Pottawatomie County, pursuant to 69 O.S. § 1903, et seq., pertaining to grading, draining, and hard surfacing of certain streets which are continuations or connecting links in the State or County Highway system or other projects that mutually benefit the two jurisdictions and are located within Cleveland County for the fiscal year beginning July 1, 2026 and ending June 30, 2027.

District 1

7. Discussion and possible action regarding - Solid Waste Request Form for Commissioner District 1 for chainsaws at a cost of \$3,500.00 for fiscal year 2027 funds.

8. Discussion and possible action regarding - Contract renewal with Total Security Center, LLC for alarm services and monitoring at 125 NE 12th Street on behalf of Cleveland County Board of County Commissioners District 1 at \$39.95 per month for the term of July 1, 2026, through June 30, 2027. (District #2)

District 2

9. Discussion and possible action regarding Solid Waste Request Form for Commissioner District 2 for chainsaws at a cost of \$3,500.00 for fiscal year 2027 funds.
10. Discussion and possible action regarding Standard Yearly Contract Renewal agreement with Standley Systems and Cleveland County District #2 for the following: HP E87640DN, copies at .01058 for B&W, and .066125 for color for the term July 1, 2026 through June 30, 2027.
11. Discussion and possible action regarding Standard yearly contract renewal agreement with McGee's Cleaning and Cleveland County District #2 for the following: Weekly office cleaning for the term July 1, 2026 through June 30, 2027.
12. Discussion and possible action regarding Standard yearly contract renewal agreement with Syntech Systems FuelMaster Management System and Cleveland County District #2 for the following: FMU2500 S/N 9044 for the term July 1, 2026 through June 30, 2027.

District 3

13. Discussion and possible action regarding - Solid Waste Request Form for Commissioner District 3 for trailer(s) at a cost of \$53,200.00 for fiscal year 2027 funds.
14. Discussion and possible action regarding McGee's Cleaning and Cleveland County District #3 for the following: Weekly office cleaning for the term July 1, 2026 through June 30, 2027.

County Clerk

15. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
16. Discussion, review audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

Fairgrounds

17. Discussion and possible action regarding Cox contract for the Event center. Phone and Internet for July 1, 2026 to June 30 2027
18. Discussion and possible action regarding Cox contract for internet for the Arena building. Contract for July 01 2026 to June 30 2027.
19. Discussion and possible action regarding Pest Arrest contract for July 1, 2026 to June 30 2027.

Building Maintenance

20. Discussion and possible action regarding Fire Alarm Monitoring Contract for the Courthouse in the amount of \$423, starting 7/1/26 through 6/30/27.

Purchasing

21. Discussion and possible action regarding The one (1) year auto renewal for Bid #COM-2106 Employee Uniforms with Unifirst.

Health Department

22. Discussion and possible action regarding Agreement between the Cleveland County Health Department and ZFI Engineering for Structural Engineering Services for the Norman Office of the Cleveland County Health Department. Initial Cost will not exceed \$1,000.00 If additional services are requested, they will be performed at the hourly rate listed in the rate structure in the contract.

Farm Market

23. Discussion and possible action regarding - Contract with Conduent Payment Services for the Farm Market EBT program.

End of Consent Agenda

Bid Opening

24. Discussion and possible action regarding Bid #BE-2196 One-Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2026 through June 30, 2027

Keri Lyles publicly opened and named each bidder regarding Bid #BE-2196 One-Year (1). A motion was made by Chairman McHughes, seconded by Member Cleveland, to accept the bids received and postpone the decision on the bids. He instructed the Purchasing Department to tabulate and qualify the bids, with a report to be presented back to the Board of County Commissioners.

Empire Paper Company;
Lab Source Inc.;
NCH-Chemsearch FE; and
UNIPAK

The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

No new business was presented for discussion or possible action at this time.

Unfinished Business:

- 25.** Discussion and possible action regarding Bid #HWY-2197 Six (6) month non-encumbered contract for Highway Aggregates and Road Base material for the County Commissioners. The bid term will be from June 15, 2026 and ending on December 14, 2026.

Upon the recommendation of Keri Lyles, Chairman McHughes made a motion, seconded by Vice Chairman Grissom, to reject the sole bid submitted by Oklahoma Cement Solutions based on the vendor's statement and to instead obtain three quotes or utilize the State Contract, as the products are available through the State Contract.

The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

- 26.** Discussion and possible action regarding Bid #COM-2195 Concrete Replacement and new sidewalk for the Alan J. Couch Center located at 1650 W Tecumseh Rd., Norman, OK ARPA Fund Project #3.009/Object Code 54827

A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to award to the low bid of Felkins Concrete, LLC. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

No Board Member statements or announcements were made during this meeting.

Adjourn

At 1:05 P.M., a motion was made by Vice Chairman Grissom, seconded by Member Cleveland, to adjourn the meeting. The motion carried by the following vote:

Aye: 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

**Board of County Commissioners
CLEVELAND COUNTY, OKLAHOMA**

Chairman

ATTEST:

Pam Howlett, County Clerk

Minutes Prepared by:

Deputy County Clerk