

Cleveland County, OK
Cleveland County Office Building

201 South Jones
Norman, OK 73069
Suite 200

12:38:25 PM

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COUNTY CLERK
NORMAN, OK



Printed on 4/20/2026
Pamela Howlett,
County Clerk, Cleveland County

Pam Howlett

Board of County Commissioners
Regular Meeting Agenda - Final

Monday, April 20, 2026
1:00 PM

Jacob McHughes - Chairman
Rusty Grissom - Vice Chairman
Rod Cleveland - Member

<https://www.clevelandcount yok.com/>

Pam Howlett, County Clerk

Prayer and Pledge of Allegiance

Meeting Called to Order

Roll Call

Notice of the meeting was properly posted on April 17, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action to approve the minute of April 13, 2026.

[2026-04-13 Minutes](#)

Public Comment: Comments from the public will be allowed on any item listed on the agenda. Public comments will be accepted on a first come, first serve basis and are limited to two (2) minutes per person, for a total of ten (10) minutes. Individuals who wish to participate in the public comment portion of the meeting should complete a "Request to Speak" form at the beginning of the meeting and specify the agenda item they want to discuss.

Consent Items

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

County Commissioners

2. Discussion and possible action regarding - Quote from Dell Technologies (Dell Marketing) for a Dell Pro Tower Plus QBT1250 for \$1,204.00 out of LATCF/ARPA Tribal Grant #570120, Object Code 54867.

[Dell PC Quote](#)

3. Discussion and possible action regarding - Quote from CDW-G for a Samsung Odyssey G9 S49CG954EN LED Monitor for \$1,215.49 out of LATCF/ARPA Tribal Grant #570120, Object Code 54867.

[CDW-G](#)

4. Discussion and possible action regarding - Quote from Dell Technologies (Dell Marketing) for a Dell Pro 16 PC Touchscreen Laptop for \$979.94 out of LATCF/ARPA Tribal Grant #570120, Object Code 54867.

[Laptop Touch Screen](#)

5. Discussion and possible action regarding - Interlocal Agreement with Independent School District #57 (AKA Lexington Public Schools) pertaining to the creation of, maintenance of, and surfacing/resurfacing of certain streets, parking lots, roads, and driveways associated with the District's high school which are continuations or connecting links in the State or County highway system. This agreement to be effective from July 1, 2026 through June 30, 2027.

[INTERLOCAL AGREEMENT LPS ISD 57 CLEVELAND COUNTY SIGNED 26-27](#)

6. Discussion and possible action regarding Charles Hamilton as the Requesting Officer for All Fairground Accounts, and All Free Fair Accounts .

[Charles Hamilton Requestion Officer AG 04-20-26](#)

7. Discussion and possible action regarding - ARPA Project #2.013/Object Code 54825 Requisition for Blanket PO Requests: 1)\$16,488.02 to PR Fitness-Employee Wellness 2)\$500.00 to Bank of America-Paid Partner Programming 3)\$5,000.00 to Amazon-Walk, Bike, Skate 4)\$6,000.00 to Bliss Electric-Capital Expenditures

[Fitness-Employee Wellness](#)

8. Discussion and possible action regarding - Contract for services with Mary Abbott Children's House to promote the general welfare and safety of children and provide assistance through coordinated interagency investigation, intervention, education and advocacy and support to children who by reason of abuse, mistreatment, and/or neglect need such services. Cleveland County agrees to pay the sum of \$40,000.00 for these services. This contract will be in effect from July 1, 2026 through June 30, 2027.

[Mary Abbott Signed Contract](#)

Sheriff

9. Discussion and possible action regarding SHE-2153 Inmate and Detention Center Supplies - 20 % Price increase on trash bags due to constrained resin availability and ongoing supply uncertainty.

[price increase SHE-2153](#)

10. Discussion and possible action regarding the renewal for Fiscal Year 2027 of a contract between the Cleveland County Sheriff's Office and Redemption Correctional Healthcare Solutions, P.L.L.C. for the provision of comprehensive medical care to individuals housed in the Cleveland County jail, including routine health care services, emergency response, mental health support, medication management, and coordination of outside medical treatment when necessary. The term of the renewal agreement is July 1, 2026, through June 30, 2027, with monthly reimbursement for services in the amount of One Hundred Fifty-four Thousand, Three Hundred and One Dollars (\$154,301.00).

[Redemption FY2027](#)

11. Discussion and possible action of a 12-month contract for office cleaning services for the Sheriff's Executive Suite and Criminal Investigations Division (CID) Office. The agreement will provide weekly cleaning services for secure areas throughout the Sheriff's Office. Contract Term would be April 24, 2026 through April 30, 2027 with a monthly cost of \$460.00.

[Office Cleaning Services \(Contract with Emily Cleaning Services\)](#)

12. Discussion and possible action for the Sheriff's Department to purchase a 2023 Chevrolet Tahoe (unit 254) from the Mustang Police Department. The Tahoe (VIN 1GNSCLED4PR265112) has approximately 24,000 miles. The vehicle is equipped with emergency lights and siren, speed radar, center console, computer stand, spot light, front push-bumper, center (prisoner) divider and rear cargo divider. Vehicle declared surplus on 4/07/2026, valued at \$45,000. The vehicle will be available on or after 05/07/2026.

[Chevrolet Tahoe-Sheriff](#)

13. Discussion and possible approval of the renewal agreement with Standley Systems for the lease of a Ricoh IM C320F device that is located at the court house. The proposed agreement is issued under the state purchasing contract SW 1034, which ensures competitive pricing and compliance with state procurement standards. The contract term is for 60 months with a monthly base payment in the amount of \$63.55.

[Standley Systems renewal RICOH IM C320F](#)

County Clerk

14. Discussion, review audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
15. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

16. Discussion and possible action regarding Renewal Standard Service Contract Agreement between Cleveland County Clerk and Square9 Softworks for Square9 Software Assurance Renewal and Smart Search 3 User. Term of Contract July 1, 2026 through June 30, 2027.

[Square9](#)

17. Discussion and possible action regarding **Absolute Data Shredding** - for pickup service every (2) weeks of (2)-95 gallon carts at \$20.00 per cart per service, and fuel and environmental fee at 5% of total invoice. Contract date of 7/1/26 through 6/30/27.

[Absolute Shredding](#)

18. Discussion and possible action regarding Agreement for the following: Commercial Services Agreement between the Cleveland County Clerk's Office and Underground Vaults & Storage, Inc., for FY 26-27 7/1/26-6/30/27, for Economy Archives hard Copy / X-Rays (144 cubic feet) at a rate of \$3.84 per cubic foot (\$552.96) per year. Environmental Controlled Vault storage for electronic Media/Micrographics (24 cubic feet) at a rate of \$43.26 per cubic foot (\$ 1,038.24) per year.

[UV&S Contract AG 04-20-26](#)

19. Discussion and possible action regarding approval of Amendment Number 2 to the 2022 services agreement between the Cleveland County Clerk and Kofile Technologies, Inc., to include book preservation of DD214 Books for an additional estimated do not exceed amount of \$219,080.38. This project will be funded by American Rescue Plan Act (ARPA) funds, Project #3.001, Object Code 54860.

[Kofile Cleveland.OK Amndt2 2022Agreement signed 4-15-26](#)

20. Discussion and possible action regarding **Personal Legend, LLC** (Adriana Luna) - for Munis Project management Assistance, for \$265.00/hour for 7/1/26 through 6/30/27.

[Personal Legend LLC](#)

21. Discussion and possible action regarding **ARC** Standard Service Contract to renew the maintenance of an OCE Plot Ware 300, S/N 330103619 for the period 07/01/2026 thru 06/30/2027. The monthly rate is \$272.00, with 1,000 square feet included with an overage charge of \$.1200 per square feet. Lease covers parts, labor, travel, bond paper and toner.

[ARC Contract](#)

Election Board

22. Discussion and possible action regarding County Election Board monthly report for the month of March 2026.

[Monthly Report of Officers March 2026](#)

23. Discussion and possible action regarding 6- Column Ballot Carrier to be Transfer to Oklahoma County Election Board.
Inventory ID #: SL-109-1
Original Cost: \$2,775.00
Serial #: N/A
Date Acquired: 4/15/2014

[Election Transfer](#)

Treasurer

24. Discussion and possible action regarding appointment of receiving officers 1st - Talia Crain, 2nd - Stephanie Parkinson and Alternate - Elizabeth Larkin for the County Treasurer's Office Appropriation Accounts - 100150 54000, 100150 55000, 114150 54000, 114150 55000, 619150 and 113150.

[Appointment of Receiving Officers 4-20-2026](#)

25. Discussion and possible action regarding Alcohol Beverage Tax collected in March 2026 for April 2026 Distribution

Allocation of Alcoholic Beverage Tax collected in March 2026 for April 2026 as follows:

1) Etowah	\$64.06
2) Lexington	\$809.87
3) Moore	\$25,300.56
4) Noble	\$2,814.40
5) Norman	\$51,584.24
6) Slaughterville	\$1,677.36
TOTAL:	\$82,250.49

[Alcohol Beverage Tax](#)

Farm Market

26. Discussion and possible action regarding approval of a new Independent Contractor Agreement (Veggie Valet) for William "Tripp" Merrick

[Farm Market Labor Contractor Agreement FY 27 - Trip](#)

Health Department

27. Discussion and possible action regarding the Health Department's monthly report for March 2026.

[2026-04-20 Hlth Depart. Mthly Report](#)

End of Consent Agenda

New Business: As per 2001 25 O.S. § 311(A)(9) - "New Business" as used herein, shall mean any matter not known or which could not have been reasonably foreseen prior to the time of posting.

Items of Business

28. Discussion and possible action regarding - Circuit Engineering District 5 resolution for County Improvements for Roads and Bridges (CIRB) Committee six-year allocation plan. Presentation to be made by Allison Enright, CED5 Program Manager.

[Cleveland 2027 Plan](#)

Unfinished Business: Discussion, Consideration and/or Action regarding the following items that were previously Accepted and Postponed.

29. Discussion and possible action regarding Bid #HWY-2191-One (1) year non-encumbered contract for Highway and Bridge Materials for the County Commissioners. The bid term will start May 5, 2026 and end on May 4, 2027.

[Bid HWY2191](#)

30. Discussion and possible action regarding Bid #COM-2185 Glass replacement for 631 E. Robinson Norman, OK

[Bid 2185](#)

31. Discussion and possible action regarding Bid #COM-2190 Installation of a new air handler for the courthouse and business offices in Norman. Includes removal of the old unit and installation of a new unit and all related components. (ARPA funds)

[Bid 2190](#)

32. Discussion and possible action regarding Bid #SHE-2192-One-year (1) non-encumbered contract for the purchase of ammunition for the Cleveland County Sheriff's Office. Bid term will run from May 1, 2026 to April 30, 2027.

[Bid 2192](#)

Board Member Statements and Announcements

Adjourn