

Cleveland County, OK
Cleveland County Office Building

*201 South Jones
Norman, OK 73069
Suite 200*



Board of County Commissioners
Meeting Minutes

Monday, April 20, 2026
1:00 PM

*Jacob McHughes - Chairman
Rusty Grissom - Vice Chairman
Rod Cleveland - Member*

<https://www.clevelandcountyoak.com/>

Brian Wint opened the meeting by leading the group in both prayer and the Pledge of Allegiance.

Meeting Called to Order

Roll Call

District 2 Road Foreman Michael Painter served as Proxy for Chairman Jacob McHughes.

Present: Vice Chairman Rusty Grissom, and Member Rod Cleveland

Absent: Chairman Jacob McHughes

Notice of the meeting was properly posted on April 17, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action to approve the minute of April 13, 2026.

[2026-04-13 Minutes](#)

A motion was made by Member Cleveland, seconded by Vice Chairman Grissom, that the minutes be approved. The motion carried by the following vote:

Aye: 3 - Michael Painter cast by proxy for Chairman; Vice Chairman Grissom; and Member Cleveland

Public Comment: No comments were made by the public during this meeting.

Consent Items

Vice Chairman Grissom said that the Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

A motion was made by Member Cleveland, seconded by Vice Chairman Grissom, to approve the consent items with the exception to Item No. 9 which is moved to the end of the consent agenda for individual attention. The motion carried by the following vote:

Aye: 3 - Michael Painter cast by proxy for Chairman; Vice Chairman Rusty Grissom; and Member Cleveland

County Commissioners

2. Discussion and possible action regarding - Quote from Dell Technologies (Dell Marketing) for a Dell Pro Tower Plus QBT1250 for \$1,204.00 out of LATCF/ARPA Tribal Grant #570120, Object Code 54867.

[Dell PC Quote](#)

3. Discussion and possible action regarding - Quote from CDW-G for a Samsung Odyssey G9 S49CG954EN LED Monitor for \$1,215.49 out of LATCF/ARPA Tribal Grant #570120, Object Code 54867.

[CDW-G](#)

4. Discussion and possible action regarding - Quote from Dell Technologies (Dell Marketing) for a Dell Pro 16 PC Touchscreen Laptop for \$979.94 out of LATCF/ARPA Tribal Grant #570120, Object Code 54867.

[Laptop Touch Screen](#)

5. Discussion and possible action regarding - Interlocal Agreement with Independent School District #57 (AKA Lexington Public Schools) pertaining to the creation of, maintenance of, and surfacing/resurfacing of certain streets, parking lots, roads, and driveways associated with the District's high school which are continuations or connecting links in the State or County highway system. This agreement to be effective from July 1, 2026 through June 30, 2027.

[INTERLOCAL AGREEMENT LPS ISD 57 CLEVELAND COUNTY SIGNED 26-27](#)

6. Discussion and possible action regarding Charles Hamilton as the Requesting Officer for All Fairground Accounts, and All Free Fair Accounts .

[Charles Hamilton Requestion Officer AG 04-20-26](#)

7. Discussion and possible action regarding - ARPA Project #2.013/Object Code 54825 Requisition for Blanket PO Requests: 1)\$16,488.02 to PR Fitness-Employee Wellness 2)\$500.00 to Bank of America-Paid Partner Programming 3)\$5,000.00 to Amazon-Walk, Bike, Skate 4)\$6,000.00 to Bliss Electric-Capital Expenditures

[Fitness-Employee Wellness](#)

8. Discussion and possible action regarding - Contract for services with Mary Abbott Children's House to promote the general welfare and safety of children and provide assistance through coordinated interagency investigation, intervention, education and advocacy and support to children who by reason of abuse, mistreatment, and/or neglect need such services. Cleveland County agrees to pay the sum of \$40,000.00 for these services. This contract will be in effect from July 1, 2026 through June 30, 2027.

[Mary Abbott Signed Contract](#)

Sheriff

9. Discussion and possible action regarding SHE-2153 Inmate and Detention Center Supplies - 20 % Price increase on trash bags due to constrained resin availability and ongoing supply uncertainty.

[price increase SHE-2153](#)

Clerk's Note: This item was moved to the end of the Consent Docket for individual attention:

10. Discussion and possible action regarding the renewal for Fiscal Year 2027 of a contract between the Cleveland County Sheriff's Office and Redemption Correctional Healthcare Solutions, P.L.L.C. for the provision of comprehensive medical care to individuals housed in the Cleveland County jail, including routine health care services, emergency response, mental health support, medication management, and coordination of outside medical treatment when necessary. The term of the renewal agreement is July 1, 2026, through June 30, 2027, with monthly reimbursement for services in the amount of One Hundred Fifty-four Thousand, Three Hundred and One Dollars (\$154,301.00).

[Redemption FY2027](#)

11. Discussion and possible action of a 12-month contract for office cleaning services for the Sheriff's Executive Suite and Criminal Investigations Division (CID) Office. The agreement will provide weekly cleaning services for secure areas throughout the Sheriff's Office. Contract Term would be April 24, 2026 through April 30, 2027 with a monthly cost of \$460.00.

[Office Cleaning Services \(Contract with Emily Cleaning Services\)](#)

12. Discussion and possible action for the Sheriff's Department to purchase a 2023 Chevrolet Tahoe (unit 254) from the Mustang Police Department. The Tahoe (VIN 1GN5CLED4PR265112) has approximately 24,000 miles. The vehicle is equipped with emergency lights and siren, speed radar, center console, computer stand, spot light, front push-bumper, center (prisoner) divider and rear cargo divider. Vehicle declared surplus on 4/07/2026, valued at \$45,000. The vehicle will be available on or after 05/07/2026.

[Chevrolet Tahoe-Sheriff](#)

13. Discussion and possible approval of the renewal agreement with Standley Systems for the lease of a Ricoh IM C320F device that is located at the court house. The proposed agreement is issued under the state purchasing contract SW1034, which ensures competitive pricing and compliance with state procurement standards. The contract term is for 60 months with a monthly base payment in the amount of \$63.55.

[Standley Systems renewal RICOH IM C320F](#)

County Clerk

14. Discussion, review audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
15. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
16. Discussion and possible action regarding Renewal Standard Service Contract Agreement between Cleveland County Clerk and Square9 Softworks for Square9 Software Assurance Renewal and Smart Search 3 User. Term of Contract July 1, 2026 through June 30, 2027.

[Square9](#)

17. Discussion and possible action regarding **Absolute Data Shredding** - for pickup service every (2) weeks of (2)-95 gallon carts at \$20.00 per cart per service, and fuel and environmental fee at 5% of total invoice. Contract date of 7/1/26 through 6/30/27.

[Absolute Shredding](#)

18. Discussion and possible action regarding Agreement for the following: Commercial Services Agreement between the Cleveland County Clerk's Office and Underground Vaults & Storage, Inc., for FY 26-27 7/1/26-6/30/27, for Economy Archives hard Copy / X-Rays (144 cubic feet) at a rate of \$3.84 per cubic foot (\$552.96) per year. Environmental Controlled Vault storage for electronic Media/Micrographics (24 cubic feet) at a rate of \$43.26 per cubic foot (\$ 1,038.24) per year.

[UV&S Contract AG 04-20-26](#)

19. Discussion and possible action regarding approval of Amendment Number 2 to the 2022 services agreement between the Cleveland County Clerk and Kofile Technologies, Inc., to include book preservation of DD214 Books for an additional estimated do not exceed amount of \$219,080.38. This project will be funded by American Rescue Plan Act (ARPA) funds, Project #3.001, Object Code 54860.

[Kofile Cleveland.OK Amndt2 2022Agreement signed 4-15-26](#)

20. Discussion and possible action regarding **Personal Legend, LLC** (Adriana Luna) - for Munis Project management Assistance, for \$265.00/hour for 7/1/26 through 6/30/27.

[Personal Legend LLC](#)

21. Discussion and possible action regarding **ARC Standard Service Contract** to renew the maintenance of an OCE Plot Ware 300, S/N 330103619 for the period 07/01/2026 thru 06/30/2027. The monthly rate is \$272.00, with 1,000 square feet included with an overage charge of \$.1200 per square feet. Lease covers parts, labor, travel, bond paper and toner.

[ARC Contract](#)

Election Board

22. Discussion and possible action regarding County Election Board monthly report for the month of March 2026.

[Monthly Report of Officers March 2026](#)

23. Discussion and possible action regarding 6- Column Ballot Carrier to be Transfer to Oklahoma County Election Board.
Inventory ID #: SL-109-1
Original Cost: \$2,775.00
Serial #: N/A
Date Acquired: 4/15/2014

[Election Transfer](#)

Treasurer

- 24. Discussion and possible action regarding appointment of receiving officers 1st - Talia Crain, 2nd - Stephanie Parkinson and Alternate - Elizabeth Larkin for the County Treasurer's Office Appropriation Accounts - 100150 54000, 100150 55000, 114150 54000, 114150 55000, 619150 and 113150.

[Appointment of Receiving Officers 4-20-2026](#)

- 25. Discussion and possible action regarding Alcohol Beverage Tax collected in March 2026 for April 2026 Distribution

Allocation of Alcoholic Beverage Tax collected in March 2026 for April 2026 as follows:

1) Etowah	\$64.06
2) Lexington	\$809.87
3) Moore	\$25,300.56
4) Noble	\$2,814.40
5) Norman	\$51,584.24
6) Slaughterville	\$1,677.36
TOTAL:	\$82,250.49

[Alcohol Beverage Tax](#)

Farm Market

- 26. Discussion and possible action regarding approval of a new Independent Contractor Agreement (Veggie Valet) for William "Tripp" Merrick

[Farm Market Labor Contractor Agreement FY 27 - Trip](#)

Health Department

- 27. Discussion and possible action regarding the Health Department's monthly report for March 2026.

[2026-04-20 Hlth Depart. Mthly Report](#)

End of Consent Agenda

Discussion and possible action regarding SHE-2153 Inmate and Detention Center Supplies - 20 % Price increase on trash bags due to constrained resin availability and ongoing supply uncertainty is moved to the end of the Consent Docket for individual attention.

Discussion focused on potential action related to SH-2153, specifically concerning supplies for the inmate and attention center, including a proposed 20% increase in trash bag costs. It was noted that there had been prior conversations with the vendor about carrying these items. Holly was consulted and indicated there were discrepancies between the price increases received by the sheriff's office and those given to the vendor.

Given that only a couple of months remain on the current contract, it was suggested to strike the proposed increase. Instead, if the sheriff's office requires trash bags, they should obtain three quotes, compare them with the current bid pricing, and select the lowest option while coordinating with the purchasing department.

A motion was by Member Cleveland to strike this item from the agenda due to the proposed increase. Vice Chairman Grissom seconded the motion. The motion carried due to the following vote:

Aye: 3 - Michael Painter cast by proxy for Chairman; Vice Chairman Grissom; and Member Cleveland

No new business came before the Board for discussion or possible action at this time.

Items of Business

28. Discussion and possible action regarding - Circuit Engineering District 5 resolution for County Improvements for Roads and Bridges (CIRB) Committee six-year allocation plan. Presentation to be made by Allison Enright, CED5 Program Manager.

Cleveland 2027 Plan

Allison Enright, CED Program Manager, presented the proposed five-year program for 2027–2032. She noted that approval of the proposed program does not guarantee final project placement, as adjustments may occur when meeting with ODOT District 3 to address overall funding and project alignment. She emphasized that ODOT has final authority over the program.

Ms. Enright provided updates on current projects, stating that WSB is coordinating with utility companies and addressing right-of-way matters, including four parcels under consideration. Revisions have been made, and 90% plans are in progress.

She highlighted that Project 31255(08) is scheduled for federal STP funding in 2029 and recommended that it not be moved forward. Instead, she suggested delaying it to 2030 to better align state and federal fiscal years.

Ms. Enright requested approval of the proposed program and offered to answer questions. She also discussed an upcoming District 3 meeting, which will focus on reviewing projects and funding gaps, as well as identifying projects at 90% completion that could be advanced.

Additionally, she informed the board of a new ODOT policy stating that right-of-way projects can no longer be moved within the same fiscal year, requiring them to be scheduled into the following year due to extended timelines and funding limitations.

She noted that additional funds had been added to the program where necessary to address project needs.

A motion was made by Member Cleveland, seconded by Vice Chairman Grissom, that this item be approved. The motion carried by the following vote: Aye: 3 - Michael Painter cast by proxy for Chairman; Vice Chairman Grissom; and Member Cleveland.

Unfinished Business:

29. Discussion and possible action regarding Bid #HWY-2191-One (1) year non-encumbered contract for Highway and Bridge Materials for the County Commissioners. The bid term will start May 5, 2026 and end on May 4, 2027.

[Bid HWY2191](#)

A motion was made by Member Cleveland, seconded by Vice Chairman Grissom, that this item be postponed. The motion carried by the following vote:
Aye: 3- Michael Painter cast by proxy for Chairman; Vice Chairman Grissom; and Member Cleveland

30. Discussion and possible action regarding Bid #COM-2185 Glass replacement for 631 E. Robinson Norman, OK

[Bid 2185](#)

A motion was made by Vice Chairman Grissom, seconded by Member Cleveland, that Bid #COM-2185 be awarded to J & R Windows & Glass Inc. The motion carried by the following vote:

Aye: 3 - Michael Painter cast by proxy for Chairman; Vice Chairman Grissom; and Member Cleveland

31. Discussion and possible action regarding Bid #COM-2190 Installation of a new air handler for the courthouse and business offices in Norman. Includes removal of the old unit and installation of a new unit and all related components. (ARPA funds)

[Bid 2190](#)

A motion was made by Vice Chairman Grissom and seconded by Member Cleveland to award Bid #COM-2190 to WSM MEP Inc. Although it was not the lowest bid submitted, it was selected because it included a warranty. The motion carried by the following vote:

Aye: 3 - Michael Painter cast by proxy for Chairman; Vice Chairman Grissom; and Member Cleveland

32. Discussion and possible action regarding Bid #SHE-2192-One-year (1) non-encumbered contract for the purchase of ammunition for the Cleveland County Sheriff's Office. Bid term will run from May 1, 2026 to April 30, 2027.

[Bid 2192](#)

A motion was made by Vice Chairman Grissom, seconded by Member Cleveland, that this item be postponed until a later date. The motion carried by the following vote:

Aye: 3 - Michael Painter cast by proxy for Chairman; Vice Chairman Grissom; and Member Cleveland

Board Member Statements and Announcements

The board was informed that a representative from the National Association of Counties (NACo), Chief Information Officer consultant, will be on-site at the county this week. He has reviewed survey responses submitted by several participants and will be available Tuesday and Wednesday. Board members who wish to meet with him individually were encouraged to schedule a time directly. Otherwise, he will primarily be working with staff to review the county’s network systems and overall operations.

Additionally, a report was given on the recent “Sons of the American Revolution” bench dedication ceremony. The event was well attended and featured a variety of presentations, including the National Anthem, a constitutional overview by Natalie Booth, and a recitation of the Preamble by a participant dressed in a Continental Army uniform. The program was described as well-organized, informative, and positively received by those in attendance.

Adjourn

A motion was made by Member Cleveland, seconded by Vice Chairman Grissom, to adjourn the meeting at 1:12 P.M.. The motion carried by the following vote:

Aye: 3 - Michael Painter cast by proxy for Chairman; Vice Chairman Grissom; and Member Cleveland

**Board of County Commissioners
CLEVELAND COUNTY, OKLAHOMA**

Chairman

ATTEST:

Pam Howlett, County Clerk

Minutes Prepared by:
Deputy County Clerk

