

AGENDA REQUEST FORM

Agenda Item: To consider and/or approve a Contract for Services between Firetrol Protection Systems and Cleveland County Health Department.

Name of Person Submitting Request: Melody Bays, Regional Director

Address: Cleveland County Health Department
250 12th Ave. NE
Norman, OK 73071

Phone: (405) 579-2261

Date Requested: 06/24/2026

Description of Agenda Item including purpose for consideration by Board of County Commissioners (include type of Motion requested).

To consider and/or approve a Contract for Services between Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler, and Kitchen Hood Systems, extinguishers and monitoring from July 1, 2026 to June 30, 2027.

The health department will pay **\$275.00** for Fire Sprinkler test and inspection; **\$992.00** for Fire Alarm System Inspection and testing; **\$128.00** for Portable Fire Extinguisher Inspection and Tagging (all services are extra); and **\$368.00** for Kitchen Hood Suppression System Test and Inspection. All pricing is for one year for the Norman office. Total cost is **\$1763.00**.

Internal Use Only

Received by: _____

Acknowledge: _____ (Chairman)

Date Assigned: _____

_____ (Member)

Applicant Notified: _____

_____ (Member)

Routine (Consent) Item: _____

Other Parties Notified:



FIRETROL
Protection Systems
www.firetrol.net

From

**Firetrol Protection
Systems, Inc.**

108 Northwest 132nd
Street
Oklahoma City OK 73114
405-752-2330
<https://www.firetrol.net/>

Quote No.

2126261

Type

Inspection

Prepared By

Jody McCain

Created On

06/24/2026

Quote For

**Cleveland County Health
Department**

250 12th Avenue Northeast
Norman OK 73071
(405) 794-1591

Description of Work

Inspection Agreement: State Contract - SW1048

Contractor shall inspect and/or test the equipment/system(s) described below in accordance with the State Code of Regulations, Local Authority having Jurisdiction and/or any other requirements stated in this agreement. All inspections/tests shall be documented and a copy of work performed will be given to the Owner. Tests will be scheduled in advance, and at the convenience of customers staff. Firetrol will need the assistance from customers staff for access to all areas of the facility in order to locate devices and ensure efficient transition between areas.

The inspections and testing provided under this Agreement are NOT a system survey or engineering analysis of the system and/or its design. The inspection and testing services provided by this Agreement are designed to determine the functionality of the inspected systems at the time of the inspection/test. Inspection and testing services under this Agreement are not intended to reveal design or installation flaws or code compliance violations.

Term

The term of this Agreement shall be for one (1) year from **July 1, 2026 to June 30, 2027**.

Owner shall pay Contractor within thirty (30) days after **each** inspection for the above stated Site.

If the Owner fails to make payment in full, the Contractor may, at its option, terminate the contract, and, in the any event, will not be obligated to perform any additional work until such time past due amount is made in full and received by Contractor.

If you find this Agreement, along with the terms and conditions attached, acceptable and you are authorized to sign, please complete the below section, retain a copy for your files and return one original signed agreement to our office. We will contact you regarding scheduling for the Site upon receipt of executed Agreement.

Report of Inspection

A copy of the inspection/test report(s) will be provided to Purchaser after work is performed and completed. Firetrol Protection Systems must forward all deficiencies found during the time of inspection to the authority having jurisdiction.

Scope of Work (for applicable services listed below)

Contractor shall inspect and/or test the equipment/system(s) described below in accordance with the State Code of Regulations, Local Authority having Jurisdiction and in accordance with the terms of the State Contract as it applies to this work. All inspections/tests shall be documented and a copy of work performed will be given to the Owner. Tests will be scheduled in advance, and at the convenience of customer's staff. Firetrol will need the assistance from customer's staff for access to all areas of the facility in order to locate devices and ensure efficient transition between areas. The inspections and testing provided under this Agreement are NOT a system survey or

engineering analysis of the system and/or its design. The inspection and testing services provided by this Agreement are designed to determine the functionality of the inspected systems at the time of the inspection/test. Inspection and testing services under this Agreement are not intended to reveal design or installation flaws or code compliance violations.

Fire Sprinkler Test and Inspection Services: Under this agreement, Firetrol's State licensed inspectors will perform an annual inspection(s) and testing of the fire sprinkler system(s) in accordance with the following sections (if applicable):

NFPA 25, Current Adopted Edition. *Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems (or the same sections of the currently adopted Edition of the code).*

- Sprinkler Systems
- Standpipe and Hose Systems
- Private Fire Service Main
- Fire Pumps Section
- Water Storage Tanks
- Water Spray Fixed Systems
- Foam-Water Sprinkler Systems
- Water Mist Systems
- Valve, Valve Components, and Trim
- Pre-Action Valves and Deluge Valves
- Dry Pipe Valves/Quick Opening Devices
- Backflow Prevention Assemblies

Fire Alarm Test and Inspection Services: Under this agreement, Firetrol's State licensed inspectors will perform an annual inspection(s) and testing of fire alarm system(s) in accordance with the following sections (if applicable):

NFPA 72, Current Adopted Edition. *National Fire Alarm and Signaling Code (or the same sections of the currently adopted Edition of the code).*

- Inspection
- Testing

Portable Fire Extinguisher Test and Inspection Services: Under this agreement, Firetrol's State licensed inspectors will perform an annual inspection of the portable fire extinguisher(s) in accordance with the following sections (if applicable):

NFPA 10, Current Adopted Edition. *Standard for Portable Fire Extinguishers (or the same sections of the currently adopted Edition of the code).*

- Inspection Procedures

Kitchen Hood System Test and Inspection Services: Under this agreement, Firetrol's State licensed inspectors will perform semi-annual inspections and maintenance of the kitchen hood system(s) in accordance with the following sections (if applicable):

NFPA 17A, Current Adopted Edition. *Standard for Wet Chemical Extinguishing Systems (or the same sections of the currently adopted Edition of the code).*

- Semi-Annual Inspection

NFPA 96, Current Adopted Edition. *Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations (or the same sections of the currently adopted Edition of the code).*

Inspection and Testing

Pricing

The pricing set forth in this Agreement is based on the number of devices listed below as set forth in *Services to be Completed*. If the actual number of devices installed is different, the price will be adjusted accordingly.

Please be advised that all system devices are required by NFPA to be inspected 100%. The Customer is expected to provide access to all areas, if access is not provided, there may be an additional charge for a return trip to complete the inspection.

LOCAL AHJ RECORD KEEPING FEES IF APPLICABLE

Unless specifically noted in your proposal, the Contract Pricing does not include any record keeping and/or processing fees incurred by the local AHJ and will be added to your invoices as applicable.

PRICING, TERMS AND CONDITIONS PER STATE CONTRACT SW1048F.

Services to be completed

[Alarm Systems] Alarm System - FireLite MS10

ANNUAL FIRE ALARM INSPECTION

Estimated Completion: 04/01/2027 to 04/30/2027

[Sprinkler] Wet Sprinkler - Wet Sprinkler System

ANNUAL WET SPRINKLER INSPECTION

Estimated Completion: 04/01/2027 to 04/30/2027

[Backflow] Backflow - Backflow Device

ANNUAL BACKFLOW INSPECTION

Estimated Completion: 04/01/2027 to 04/30/2027

[Portable Extinguishers] Portable Fire Extinguisher - Portable Fire Extinguishers

ANNUAL FIRE EXTINGUISHER INSPECTION (12 EXT)

Estimated Completion: 04/01/2027 to 04/30/2027

[Kitchen Suppression] Kitchen Fire Suppression - Kitchen Fire Suppression System

SEMI-ANNUAL KITCHEN HOOD INSPECTION

Estimated Completion: 10/01/2026 to 10/31/2026

[Kitchen Suppression] Kitchen Fire Suppression - Kitchen Fire Suppression System

SEMI-ANNUAL KITCHEN HOOD INSPECTION

Estimated Completion: 04/01/2027 to 04/30/2027

Code	Parts, Labor, and Items	Quantity	Unit Price	Total
	ANNUAL FIRE ALARM INSPECTION	1	\$992.00	\$992.00
	ANNUAL SPRINKLER INSPECTION	1	\$275.00	\$275.00
	ANNUAL FIRE EXTINGUISHER INSPECTION	1	\$128.00	\$128.00
	SEMI-ANNUAL KITCHEN HOOD INSPECTION	2	\$184.00	\$368.00
			GRAND TOTAL	\$1,763.00

Terms and Conditions

Pricing, Terms and Conditions per State Contract SW1048M. Customer must provide PO referencing State Contract SW1048M.

This Proposal includes a one (1) year Standard Parts and Labor Warranty. Pricing is valid for 30 days from the date of this proposal.

By my signature below, I authorize work to begin and agree to pay the Grand Total according to the terms and conditions of this agreement.

Name: Daniel Thatcher Date: 6-24-26

Signature: 