

Cleveland County, OK

Cleveland County Office Building

201 South Jones
Norman, OK 73069
Suite 200

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Pamela Howlett,
County Clerk, Cleveland County

Pam Howlett

Board of County Commissioners

Regular Meeting Agenda - Final

Monday, June 15, 2026
1:00 PM

Jacob McHughes - Chairman
Rusty Grissom - Vice Chairman
Rod Cleveland - Member

<https://www.clevelandcountyyok.com/>

Pam Howlett, County Clerk

Prayer and Pledge of Allegiance**Meeting Called to Order****Roll Call**

Notice of the meeting was properly posted on June 12, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action to approve the minutes of the Regular Meeting held on Monday, June 8, 2026.

[2026-06-08 Minutes](#)

2. Discussion and possible action to approve the minutes of the Special Meeting held on June 9, 2026.

[2026-06-09 Minutes](#)

Public Comment: Comments from the public will be allowed on any item listed on the agenda. Public comments will be accepted on a first come, first serve basis and are limited to two (2) minutes per person, for a total of ten (10) minutes. Individuals who wish to participate in the public comment portion of the meeting should complete a "Request to Speak" form at the beginning of the meeting and specify the agenda item they want to discuss.

Consent Items

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

County Commissioners

3. Discussion and possible action regarding - Amazon Purchase Order request under ARPA Project #2.013, Object Code 54825 for outreach supplies.

[Agenda Request Form for ARPA PO's](#)

4. Discussion and possible action regarding - Interlocal Agreement with Moore Norman Technology Center (MNTC) pursuant to 74 O.S. 1981 § 1001 et seq., and 69 O.S. § 601 et seq., the governing boards of the County and the MNTC find that it is to the mutual benefit of the citizens of both the County and MNTC to enter into an Agreement for Interlocal Cooperation pertaining to the creation of, maintenance of, and surfacing/resurfacing of certain streets, parking lots, roads, and driveways associated with the high school which are continuations or connecting links in the State or County highway system.

[MNTC Interlocal FY27](#)

5. Discussion and possible action regarding - Interlocal Agreement with the Absentee Shawnee Tribe of Oklahoma (Tribe) pertaining to the creation of, maintenance of, and surfacing/resurfacing of certain streets, parking lots, roads, and driveways identified by the Tribe which are continuations or connecting links in the State or County highway system.

[Absentee Shawnee Tribe 26-27](#)

6. Discussion and possible action regarding - Approve a Resolution by the Board of Cleveland County Commissioners to direct the County Treasurer to deposit the collections of the Use Tax with the Cleveland County Industrial Authority.

[Use Tax Resolution CCIA 26-27](#)

7. Discussion and possible action regarding - Approve the Sales Tax Agreement between Cleveland County Board of County Commissioners and the Cleveland County Justice Authority to grant the Justice Authority the power to pledge and assign sales tax revenues through June 30, 2027.

[JA Sales Tax Agreement](#)

8. Discussion and possible action regarding - Patsy Stafford renewal of independent contractor agreement as a Program Screening Coordinator for Family Drug Court for \$12,600.00 per year to be paid monthly at \$1,050.00 per month.

[Stafford](#)

9. Discussion and possible action regarding - CGW Enterprises - Independent Contractor Agreement for Administrator of Family Drug Court in the amount of \$1,650.00 monthly of a total amount of \$19,800.00 per year, effective 7/1/2026 through 6/30/2027.

[CGW Enterprises](#)

10. Discussion and possible action regarding - TransUnion agreement from July 1, 2026 through June 30, 2027 for online investigative services for \$20,256.00 to be paid monthly at \$1,688.00 per month.
[4032511 Annual invoice 07.1.26-6.30.27](#)
[TransUnion \[103117 \] Cleveland County](#)
11. Discussion and possible action regarding - PO Request for David Shroyer under the Youth Wellness initiative using ARPA Project #2.013, Object Code 54825.
[David Shroyer](#)
12. Discussion and possible action regarding approval for a letter of support to the Oklahoma Department of Commerce for nominations redesignating eligible qualified census to become Opportunity Zones in Cleveland County.
13. Discussion and possible action regarding Community Works contract for the July 1, 2026 through June 30, 2027, for the Cleveland County Regional Juvenile Detention Center (Couch Center).
[26-27 Cleveland Detention Contract Couch Center](#)
14. Discussion and possible action regarding Community Works contract for the July 1, 2026 through June 30, 2027, for the Cleveland County Regional Juvenile Detention Center (Carter Hall).
[26-27 Pottawatomie Detention Contract Carter Hall](#)
15. Discussion and/or action regarding contract with Red Rock Behavioral Health for Mobile Crisis Teams services in Cleveland County. Funding is from an award from the Oklahoma Department of Mental Health and Substance Abuse Services through the County Community Safety Investment Fund.
[RR.pdf](#)

District 1

16. Discussion and possible action regarding the maintenance agreement with Chappell Supply. This is for maintenance for a heated pressure washer at \$3143.60/year, service to be done each quarter. The Term is July 1, 2026 thru June 30, 2027.
[AGREEMENT CHAPPELL FY 26-27](#)

District 3

17. Discussion and possible action regarding approval of tank lease agreement for Fiscal Year 2027 with James Supply

[James Contract](#)

18. Discussion and possible action regarding Temporary right of way / Easement for construction of the Joint Project with Citizen Pottawattamie Nation on the York Bridge Project.

[York Bridge Project - Temporary Easement](#)

Sheriff

19. Discussion and possible action regarding Declaration of Surplus and Resolution for Disposing of Equipment for the Sheriff's Department.

[Declaration of Surplus & Resolution for Disposing of Equipment](#)

20. Discussion and possible action regarding the renewal of the Identifix agreement for FY27. The proposed agreement term is July 31, 2026, through July 30, 2027. The Sheriff's Office utilizes Identifix as a diagnostic resource to assist fleet personnel in identifying and resolving vehicle issues, improving repair efficiency, and reducing vehicle downtime.

[Identifix Renewal](#)

21. Discussion and possible action regarding the renewal of the DIGI (InformaCast) Service Agreement for FY27. The proposed agreement provides ongoing service and support for the Panic Button system located at the Courthouse. The annual cost of the agreement is \$5,173.88 and ensures continued operation and maintenance of the emergency notification system.

[DIGI - renewal Informacast](#)

22. Discussion and possible action regarding the renewal of the DIGI Service Agreement for FY27. The proposed agreement provides ongoing service and support for the Camera System located at the new Sheriff's Office. The annual cost of the agreement is \$22,320.00 and ensures continued operation and maintenance of the emergency notification system.

[DIGI - Renewal Camera System HQ's](#)

23. Discussion and possible action regarding the renewal of the VoiceProducts Service Agreement for FY27. The proposed agreement provides ongoing service and support for the Dispatch System located at the new Sheriff's Office. The annual cost of the agreement is \$5,493.45 and ensures continued operation and maintenance of the dispatch system.

[VoiceProducts Contract Proposal FY27](#)

[VoiceProducts - Service Agreement Cleveland County Sheriff's Office
Maintenance Contract 2026-2027](#)

24. Discussion and possible action regarding the renewal of the Smiths Detention Service Agreement for FY27. The proposed agreement provides ongoing service and support for one of the X-Ray machine systems located at the Courthouse. The annual cost of the agreement is \$7,051.00 and ensures continued operation and maintenance of the x-ray machine located at the east entrance.

[Smiths Detection Renewal - East side Court house](#)

25. Discussion and possible action regarding the renewal of the Smiths Detention Service Agreement for FY27. The proposed agreement provides ongoing service and support for the X-Ray machine systems located at the Courthouse and the Couch Center. The annual cost of the agreement is \$14,102.00 and ensures continued operation and maintenance of the x-ray machine located at the west entrance of the court house and the one located at the Couch Center.

[Smiths Detection Renewal - 2 machines](#)

26. Discussion and possible action regarding the renewal of the Thomson Reuters (Clear ProFlex) subscription FY27. The Clear subscription is a vital resource used at the Sheriff's office for obtaining information on individuals. The annual subscription cost for FY27 is \$10,327.80, payable in 12 monthly installments of \$860.65.

[Thomson Reuters Renewal FY27](#)

27. Discussion and possible action regarding the Sheriff's Office request for authorization to submit an application for the 2026 Sheriff Assistance Grant (SAG) program. If awarded, grant funding will be utilized to purchase sixty (60) body-worn cameras and twenty-eight (28) Tasers. The equipment will support law enforcement operations by enhancing officer safety. Approval of this item will authorize the Sheriff's Office to complete and submit all necessary grant application documents for funding consideration.

[File No. 26-1445](#)

County Clerk

- 28. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
- 29. Discussion, review, audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
- 30. Discussion and possible action regarding Cleveland County Clerk May, 2026 Monthly Report.

[May Monthly Report County Clerk](#)

- 31. Discussion and possible action regarding to approve the Agreement for the following: Commercial Services. Service agreement between the Court Clerk's Office and the County Clerk's Office and Oklahoma Natural Gas, Oklahoma Gas & Electric and City of Norman for services located at 231 South Peters Avenue. The County Clerk's Office will pay the following months: July. September, November, January, March & May, The Court Clerk's Office will pay the following: August. October. December, February, April & June. This agreement will be effective until June 30, 2027.

[File No. 1373 Ok Natural Gas Co.](#)

IT Dept.

- 32. Discussion and possible action regarding - CivicPlus standard annual renewal for live streaming, 10GB storage, hosting, support, and 48-month redesign ultimate annual Municipal Websites Central for \$24,722.41.

[Invoice 369233 1778101676702](#)

- 33. Discussion and possible action regarding - CivicPlus standard annual renewal for Fairgrounds & Sheriff's office web hosting & support and SSL Certificate annual fee for \$6,624.19.

[Invoice 5453113 NS FILE](#)

OSU Extension

- 34. Discussion and possible action regarding Resolutions for Disposing of Equipment - Horse Learning Kit E699-000, Goat Learning Kit E699-001, Swine Learning Kit E6999-004.

[Disposing of Equipment OSU](#)

35. Discussion and possible action regarding Declaration of Surplus Horse Learning Kit E699-000, Goat Learning Kit E699-001, Swine Learning Kit E6999-004.

[Surplus OSU](#)

Health Department

36. Discussion and possible action to approve the Health Department Monthly Report for the Month of May 2026.

[Cleveland County Monthly Report of Officers for May 2026](#)

37. Discussion and possible action to approve a Contract between Cleveland County Health Department and Vickie Glassey to provide Crochet and Knitting classes at The Well. The Health Department will pay \$30 per Class at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[Contract -CHD & Vickie Glassey](#)

38. Discussion and possible action to approve a Copier Maintenance Agreement between Cleveland County Health Department and Standley Systems effective July 1, 2026, to June 30, 2027. The following copier at The Well will be covered under the Copier Maintenance Agreement: .0085 per black/white copy and .045 per color copy for: Ricoh IM C3010 copier. Monthly Base Rate will be: \$188.86 per month.

[26-1418 - Agreement between CCHD & Standley](#)

39. Discussion and possible action regarding - Interlocal Agreement with the Cleveland County Wellness Square effective July 1, 2026 through June 30, 2027.

[FY27 Wellness Square Agreement](#)

40. Discussion and possible action regarding - Request from Tara McClain with the Health Department to move \$1,087.03 from their planned ARPA expenditures for Bike Repair & Rodeo to their planned ARPA expenditures for Employee Wellness. This is an internal planning process, no funds transfer with the Treasurer's Office required.

[BOCC Agenda Template for Email Requests \(003\)](#)

41. Discussion and possible action regarding - Request from Tara McClain with the Health Department to move \$19,123.37 from their planned ARPA expenditures for Youth Wellness to their planned ARPA expenditures for Employee Wellness. This is an internal planning process, no funds transfer with the Treasurer's Office required.

[BOCC Agenda Template for Email Requests \(003\)](#)

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42. Discussion and possible action regarding Contract between Cleveland County Health Department and Erskine Husbands to provide Tai Chi, High Intensity Interval Training, and Cardio Kickboxing classes at The Well. The Health Department will pay \$40 per hour at The Well. The contract is to be effective July 1, 2026 through June 30, 2027
- [6-15-26 BOCC Agenda Request - FY27 - Erskine Husbands](#)
43. Discussion and possible action to approve a Copier Maintenance Agreement between Cleveland County Health Department and Standley Systems effective July 1, 2026, to June 30, 2027. The following copiers will be covered under the Copier Maintenance Agreement: .008 per black/white copy and .045 per color copy for: (6) Ricoh IM C4510 copiers (4 in Norman, 2 in Moore); .019 per black/white copy and .096 per color copy for: (7) Ricoh IM C401 copiers (5 in Norman, 2 in Moore). Monthly Base Rate will be: \$1,945.98 per month.
- [26-1422 Agreement between CCHD & Standley Systems](#)
44. Discussion and possible action to approve a Contract between Cleveland County Health Department and Sandra See to provide Nourishing the Heart nutrition classes at The Well. The Health Department will pay \$35 per hour at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.
- [26-1425 Agreement between CCHD & Sandra See](#)
45. Discussion and possible action to approve a Contract between Cleveland County Health Department and Phyllis Tunender to provide Knitting & Crochet classes at The Well. The Health Department will pay \$30 per class at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.
- [26-1427 Contract between CCHD & Phyllis Tunender](#)
46. Discussion and possible action to approve a Contract between Cleveland County Health Department and Misung Kim Billins to provide cooking classes at The Well. The Health Department will pay \$500 per class at The Well. The contract is to be effective July 1, 2026, through December 31, 2026.
- [26-1428 Contract between CCHD & Misung Kim Billins](#)
47. Discussion and possible action to approve a Contract between Cleveland County Health Department and Misung Kim Billins to provide cooking classes at The Well. The Health Department will pay \$350 per class at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.
- [26-1432 Contract between CCHD & Misung Kim Billins \\$350 per class](#)
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48. Discussion and possible action to approve a Contract between Cleveland County Health Department and Constance Uhl to provide Ballet Bar (sub) and Gymnastics/Pilates (sub), classes at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[26-1434 Contract between CCHD & Constance Uhl](#)

49. Discussion and possible action to approve a Contract between Cleveland County Health Department and Chloe Gustafson to provide Hip Hop for Youth and Jazzy Jazz for Youth classes at The Well. The Health Department will pay \$30 per class at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[26-1435 Contract between CCHD & Chloe Gustafson](#)

50. Discussion and possible action to approve a Contract between Cleveland County Health Department and Brileigh McClain to provide Youth Wellness Entertainment Services at The Well. The Health Department will pay \$150 per performance at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[26-1437 Contract between CCHD & Brileigh McClain](#)

51. Discussion and possible action to approve a Contract between Cleveland County Health Department and Brileigh McClain to provide Gymnastics, Tumbling, Pilates sub, Ballet barre and Painting for Kids sub classes at The Well. The Health Department will pay \$30 per hour at The Well. The contract is to be effective July 1, 2026, through June 30, 2027.

[26-1440 Contract between CCHD & Brleigh McClain](#)

52. Discussion and possible action to approve Lease Agreement between Cleveland County Health Department and Airgas for lease and refill of Oxygen tanks for Norman and Moore offices. Leasing 3 tanks at \$75.68 per cylinder per year. Total of \$227.04 plus hazmat charges. This agreement is for one year beginning July 1, 2026, through June 30, 2027.

[26-1442 Agreement between CCHD & Airgas](#)

53. Discussion and possible action regarding Contract between Cleveland County Health Department and Elisha Moncrief to provide Ukulele group classes at The Well. The Health Department will pay \$35 per hour at The Well. The contract is to be effective July 1, 2026 through June 30, 2027.

[6-15-26 BOCC Agenda Request - FY27 - Elisha Moncrief](#)

District Attorney

54. Discussion and possible action regarding funding salary assistance as well as payment of related incurred costs and expenses of the Civil Division of the District Attorney's Office for representation of County Offices, Elected Officials, and County Boards and also funding for library materials including computer database research.
- [DA FY27 contract.pdf](#)
55. Discussion and possible action regarding renewal of the Standard Agreement between the Cleveland County District Attorney and Spring House Water for bottled water service to Garvin County in the amount of \$7.50/each for 5 gallon bottled water plus a service charge of \$3.99, to be effective July 1, 2026, through June 30, 2027.
- [Spring House Water Service \(Garvin County\) FY27.pdf](#)
56. Discussion and possible action regarding renewal of the Standard Agreement between the Cleveland County District Attorney and Thomson Reuters Westlaw Edge for monthly legal research for Civil Attorneys in the amount of \$849.66 per month, effective July 1, 2026, through June 30, 2027.
- [Thomson Reuters Westlaw FY27.pdf](#)
57. Discussion and possible action regarding renewal of the Standard Agreement between the Cleveland County District Attorney and One Net for Garvin County internet service in the amount of \$730.00 per month, effective from July 1, 2026, through June 30, 2027.
- [One Net Internet \(Garvin\).pdf](#)
58. Discussion and possible action regarding approval of the renewal Standard Agreement between the Cleveland County District Attorney and Thomson Reuters CLEAR for Core Data/Public Records Data by Investigators and Civil Attorneys in the amount of \$1,782.18 per month, effective July 1, 2026, through June 30, 2027.
- [Thomson Reuters CLEAR FY27.pdf](#)
59. Discussion and possible action regarding renewal of the Standard Service Agreement between the Cleveland County District Attorney and Absolute Data Shredding for (3) 95 gallon carts with service every 2 weeks at the rate of 2 recycle carts at \$20.00 per cart per service and 1 document destruction cart at \$50.00 per cart per service, effective July 1, 2026, through June 30, 2027.
- [Absolute Data Shredding FY27.pdf](#)

60. Discussion and possible action regarding renewal of the Standard Agreement between the Cleveland County District Attorney and Absolute Data Shredding for (1) 95 gallon carts to be shredded on site every (4) weeks at the rate of \$50.00 per cart plus 5% invoice total for fuel cost to 201 West Grant in Pauls Valley, Oklahoma, effective July 1, 2026, through June 30, 2027.

[Absolute Data Shredding \(Garvin\) FY27.pdf](#)

61. Discussion and possible action regarding approval of renewal of the Standard Agreement between the Cleveland County District Attorney and Cox Business for internet services in the monthly amount of \$67.00 plus taxes, fees, and surcharges, effective July 1, 2026, through June 30, 2027.

[Cox FY27.pdf](#)

62. Discussion and possible action regarding approval of renewal of the Standard Agreement between the Cleveland County District Attorney and Eureka Water Company for bottled water service/cooler rentals in McClain County in the amount of \$12.50 per month rent with a \$10 refundable bottle deposit and \$4.99 service charge, effective July 1, 2026, through June 30, 2027.

[Eureka Water Company \(McClain\).pdf](#)

63. Discussion and possible action regarding approval of renewal of the Standard Agreement between the Cleveland County District Attorney and Hall's Self Storage for lease of storage units in Garvin County in the annual amount of \$4,500.00, effective July 1, 2026, through June 30, 2027.

[Halls Self Storage \(Garvin\).pdf](#)

64. Discussion and possible action regarding approval of the Standard Agreement between the Cleveland County District Attorney and Eureka Water Company for bottled water service and cooler rentals in Cleveland County in the amount of \$12.50 rent/month/cooler each for 95014 HCVB and 93787 HC as well as \$5.00 rent/month/cooler for 97792 HCVB, 5 gallon bottle at \$7.20/bottle (over 10 at a time) or \$7.45/bottle (under 10 at a time), with a \$10 refundable bottle deposit, and \$4.99 service charge, effective July 1, 2026, though June 30, 2027.

[Eureka Water Company \(Cleveland\).pdf](#)

65. Discussion and possible action regarding renewal of the Standard Agreement between the Cleveland County District Attorney and Kellpro for Keli Justice System Access for Garvin and McClain Counties in the annual amount of \$2,568.00, effective July 1, 2026, through June 30, 2027.

[Kellpro \(Garvin & McClain\).pdf](#)

66. Discussion and possible action regarding approval of renewal of the Standard Agreement between the Cleveland County District Attorney and Eureka Water Company for K-Cup Coffee and Keurig rentals in Cleveland County in the amount of monthly rent at \$14.95 for 96105 K1500 and \$12.95 for 97043 K150 plus Kcup and condiments charges as listed, effective July 1, 2026, through June 30, 2027.

[Eureka - K-Cup and Keurig.pdf](#)

67. Discussion and possible action regarding renewal of the Standard Agreement between the Cleveland County District Attorney and Xerox Corporation for copier leasing and copies for (7) copiers at the base amount and copies amounts listed, effective July 1, 2026, through June 30, 2027.

[Xerox FY27.pdf](#)

68. Discussion and possible action regarding approval of the renewal of the Standard Agreement between the Cleveland County District Attorney and Quadient Leasing USA to lease postage meters for Cleveland County, Garvin County, and McClain County, in the amount of \$873.75 per quarter, effective July 1, 2026, through June 30, 2027.

[Quadient FY27.pdf](#)

Election Board

69. Discussion and possible action regarding the County Election Board Monthly report for the month of June 2026.

[Monthly Report of Officers June 2026](#)

70. Discussion and possible action regarding the Annual renewal Lease Agreement with Quadient Leasing USA Inc. for Digital Mailing System. effective on July 1, 2026 through June 30, 2027 - year 2 of 5

[Quadient Leasing USA Inc. Renew for FY26-27](#)

71. Discussion and possible action regarding Service Agreement with Absolute Data Shredding, Price for 6 - 95 gal carts \$35.00 per container with On-Call service for shredding. Effective from July 1, 2026 through June 30, 2027.

[Absolute Data Shredding FY26-27](#)

End of Consent Agenda

Bid Opening

72. Discussion and possible action regarding Bid #EB-2200 One-(1) year Non-Encumbered Contract for Voting Equipment delivery Service for Ballot Boxes, Voting Booths and any other additional equipment for the Election Board The bid term will be from July 1, 2026 through June 30, 2027 with option to renew for one (1) additional year.

[File No. 26-1171](#)

73. Discussion and possible action regarding Bid #EB-2201 One-Year (1) Non-Encumbered Contract for the printing of Election Ballots for the Cleveland County Election Board. The bid term will be from July 1, 2026 through June 30, 2027 with the option to renew one (1) additional year.

[Agenda Request - #EB-2201](#)

New Business: As per 2001 25 O.S. § 3 I I(A)(9) - "New Business" as used herein, shall mean any matter not known or which could not have been reasonably foreseen prior to the time of posting.

Unfinished Business: Discussion, Consideration and/or Action regarding the following items that were previously Accepted and Postponed.

74. Discussion and possible action regarding Bid #SHE-2199 One (1) year, non-encumbered contract for Inmate and Detention Supplies for the Cleveland County Sheriff. Bid term will be from July 1, 2026 to June 30, 2027.

[26-1094](#)

Board Member Statements and Announcements

Executive Session

75. Discussion regarding - Executive Session for the purpose of the following: Pursuant to 25 O.S. § 307(B)(1), discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Cleveland County Sheriff.

- 76. Discussion regarding - Executive Session for the purpose of the following: Pursuant to 25 O.S. § 307(B)(1), discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Cleveland County Director of IT, Mike Marti.
- 77. Action Regarding Executive Session for the purpose of the following: Pursuant to 25 O.S. § 307(B)(1), discussing employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Cleveland County Director of IT, Mike Marti.
- 78. Action regarding Executive Session for the purpose of the appointment of the Cleveland County Sheriff as authorized by 25 O.S. § 307(B)(1).

Adjourn