

**Cleveland County, OK**  
**Cleveland County Office Building**

*201 South Jones  
Norman, OK 73069  
Suite 200*



**Board of County Commissioners**  
**Meeting Minutes**

**Monday, March 2, 2026**  
**1:00 PM**

*Jacob McHughes - Chairman  
Rusty Grissom - Vice Chairman  
Rod Cleveland - Member*

*<https://www.clevelandcountyoak.com/>*

Brian Wint led the group in Prayer and Pledge of Allegiance.

### Meeting Called to Order

### Roll Call

**Present:** Chairman Jacob McHughes, Vice Chairman Rusty Grissom, and Member Rod Cleveland

Notice of the meeting was properly posted on Friday, February 27, 2026.

### Approval of Minutes

1. Discussion and possible action regarding the approval of the Board of County Commissioners Minutes for February 23, 2026.

[2026-02-23 Minutes](#)

A motion was made by Vice Chairman Grissom, seconded by Member Cleveland, that the minutes be approved. The motion carried by the following vote:

**Aye:** 3 - Member Cleveland, Vice Chairman Grissom, and Chairman McHughes

Cynthia Rogers signed up for Public Comment concerning Item No. 19. She asked that the Board remove it from the agenda and let it go out for a public vote for the people to decide if they want an entertainment venue.

Chairman McHughes said that they have a whole legal team who confirms that the agenda is in compliance with the law.

For purposes of this agenda "Action" means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

### Consent Items

Chairman McHughes moved, seconded by Vice Chairman Grissom, to approve the Consent Items.

**Aye:** 3 - McHughes, Grissom, and Cleveland

Motion carried.

2. Discussion and possible action regarding review audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
3. Discussion and possible action regarding review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be

available for distribution at the meeting or may be obtained from the County Clerk.

4. Discussion and possible action regarding - Removal of Receiving Officer Jodi Roundtree - remove from all Appropriation Accounts in the following: 100120, 100124, 100201, 100255, 100270, 100280, 112120

[Agenda Request Form](#)

5. Discussion and possible action to approve the Proposal for Contract Work between Rosenfelt Auctions and the Board of County Commissioners to haul off surplus scrap metal for 50% of the proceeds for Cleveland County. Rosenfelt Auctions will pick up and haul all scrap metal to scrap management of Oklahoma in OKC.

[Scrap Metal Quote for BOCC 3-2-26](#)

6. Discussion and possible action regarding Tank Lease with OLG for existing Tank for District #1.

[OLG Tank Lease 2](#)

7. Discussion and possible action regarding a new tank lease with OLG for District #1.

[OLG Tank Lease 1](#)

8. Discussion and possible action regarding, to receive Termination of Lease Agreement Letter from Del Nero Communications Managements, LLC.

[Termination of Lease Agreement](#)

9. Discussion and possible action regarding Kofile project change request form, scope of work to redact Social Security Numbers (SSNs), Date of Birth (DOBs) and creation of index at no additional cost.

[Kofile Change Request Form](#)

10. Discussion and possible action regarding Commercial Services Agreement between Cox Business and Cleveland County Clerk.

[Cox Business -County Clerk](#)

11. Discussion and possible action to approve a Contract between Cleveland County Health Department and Kelly Haggard to provide Senior Fitness classes at The Well. The Health Department will pay \$30 per class at The Well. The contract is to be effective January 15, 2026.

[2026-023-02 Hlth Dept Kelly Haggard](#)

12. Discussion and possible action regarding Appropriations for January 16, 2026 through February 15, 2026

Cash Fund Request for Appropriations FY 2025/2026

01) Assessor Revolving	120133-55000	\$94.00
02) County Bridge & Road Improvement Dist. #1	202910-50000	\$12,323.53
03) County Bridge & Road Improvement Dist.#2	202920-50000	\$272,641.24
04) County Bridge & Road Improvement Dist. #3	202930-50000	\$20,210.58
05) County Clerk Lien Fee Payroll	119170-51000	\$8,608.19
06) County Clerk Rec Mgmt/Presrv Fee	115170-54000	\$40,180.00
07) DA Revolving Fund	207165-54000	\$391.92
08) Fairgrounds	128700-55000	\$23,240.70
09) Farm Market Fund	133285-54000	\$1,960.00
10) Farm Market Fund	133285-51000	\$400.00
11) Health	105265-54000	\$3,865.00
12) Highway District #1	110910-51000	\$80,000.00
13) Highway District #1	110910-54000	\$43,363.32
14) Highway District #2	110920-51000	\$95,642.32
15) Highway District #2	110920-54000	\$95,642.32
16) Highway District #3	110930-51000	\$90,000.00
17) Highway District #3	110930-54000	\$106,360.37
18) Jail Commissary	204553-54000	\$91,471.50
19) Opioid Abatement Settlement	251200-54868	\$19,775.03
20) Sales Tax	619150-54000	\$687,071.48
21) Sheriff Service Fees	116500-54000	\$27,189.05
22) Sheriff Service Fees	116554-51000	\$6,771.15
23) Sheriff Service Fees	116552-54000	\$211,869.09
24) Sheriff Service Fees	116500-51000	\$13,400.80
25) Sheriff Service Fees	116450-51000	\$180,793.17
26) Stop Violence Against Women	602166-51000	\$11,485.00
27) Treasurer Certification Fee	114150-55000	\$5,660.00

[Appropriations Jan 16, 2026 to Feb 15, 2026](#)

13. Discussion and possible action regarding - Approval of the Noble Farm Market Rules and Regulations.

[2026 Noble Rules and Regulations](#)

14. Discussion and possible action regarding - **Norman Public Schools (School District No. 29)** Memorandum of Understanding for the use of Cleveland County Fairgrounds facilities/equipment/parking lots to be used by Norman Public Schools as an Emergency Evacuation Site for students.

[NPS 29 MOU EVAC](#)

**End of Consent Agenda****Bid Opening**

15. Discussion and possible action regarding Bid #COM-2176 Elevator Replacement- Installation and upgrades of existing elevator to meet current requirements for the State Codes. ARPA Building & Grounds Repair/ #55060 is being used

[Agenda Request Form - #COM-2176 \(2\)](#)

A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, to accept the only bid received from American Elevator Company and to postpone the decision to award or reject the bid until a later date. At that time, the purchasing department will review and tabulate the bid and present its findings to the Board of County Commissioners. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

**Unfinished Business:**

16. Discussion and possible action on County-wide Burn Ban.

A motion was made by Member Cleveland, seconded by Vice Chairman Grissom, to strike this item from the agenda. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Member Cleveland, and Vice Chairman Grissom

17. Discussion and possible action regarding Bid #HWY-2182 Three (3) month non-encumbered contract to provide materials and installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from March 1, 2026 through May 31, 2026.

[Agenda Request Form - #HWY-2182 \(2\)](#)

A motion was made by Chairman McHughes, seconded by Vice Chairman Grissom, that this item be awarded to Haskell Lemon Group, LLC, and Silver Star Construction Company, Inc. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

18. Discussion and possible action regarding #HWY-2186 Road Oils, Emulsions and Sealants-Six (6) month Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from March 7, 2026 through September 6, 2026.

[Agenda Request Form - #HWY-2186 \(3\)](#)

A motion was made by Chairman McHughes, seconded by Member Cleveland, that this item be awarded to Ergon Asphalt Emulsions Inc.; Coastal Energy Corp.; and Vance Brothers, LLC. The motion carried by the following vote:

**Aye:** 3 - Member Cleveland, Chairman McHughes, and Vice Chairman Grissom

**Items of Business**

19. Consideration and action upon a resolution authorizing and approving the incurring of indebtedness by the Cleveland County Recreational and Entertainment Facilities Authority (herein the "Authority"), to be accomplished by the issuance of bonds, notes, or other evidences of indebtedness, on an interim or short term basis (the "BANs"), to be ultimately retired from the proceeds of a long-term bond issue expected to be issued within eighteen (18) months of the issuance of the BAN, said BAN to be issued in one or more series or issues, on a tax-exempt or taxable basis, either simultaneously or consecutively, in amounts deemed necessary by the Authority to further the development of the Arena Project, all issuances simultaneously or consecutively not to exceed the total aggregate principal par amount of Fifty Million Dollars (\$50,000,000) for the financing of the acquisitions, design, construction, financing, furnishings, capital facilities and improvements, equipment, fixtures, site acquisition, site preparation, street improvements, relocation of offices, and other facilities, and maintenance and operation expenses for the Cleveland County Arena Project located in Cleveland County; establish a reserve fund, if any, capitalize interest, if any, and pay costs of issuance; waiving competitive bidding in regard to the sale of said BANs; approving and authorizing the execution and delivery of documents in connection therewith, including, but not limited to, an indenture, a preliminary offering documents an final offering documents, continuing disclosure agreements, written compliance procedures, a federal tax certificate and a BAN purchase agreement; selection of professionals to effect said financing and the taking of other action with respect thereto.

[County Commissioner Notice & Agenda - Approving Indebtedness](#)

A motion was made by Chairman McHughes, seconded by Member Cleveland, that this item be approved. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

20. Discussion, consideration, and possible action regarding - receipt of application from John Roberts for a Certificate of Authority to establish a private cemetery at 3751 Heritage Lane, Norman, OK 73026; setting of public hearing on such application for March 16, 2026, at 1:30 P.M.; and directing that notice of public hearing be sent to the Norman Transcript to be published once a week for two consecutive weeks as required by 8 O.S. § 183.

Applicaton for Private Cemetery - Roberts

A motion was made by Chairman McHughes, seconded by Member Cleveland, to accept the receipt of the application. A public hearing will be scheduled to consider recommendations. The motion carried by the following vote:

**Aye:** 3 - Vice Chairman Grissom, Member Cleveland, and Chairman McHughes

21. Discussion and possible action regarding the signing and approving of the Noble Farm Market MOU

Noble MOU-signed by Noble

A motion was made by Vice Chairman Grissom, seconded by Member Cleveland, that this item be approved. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

22. Discussion and/or action regarding Cleveland County's proposed services to be funded by the County Community Safety Investment Fund (SQ781). Proposed services include: recovery based housing with recovery support services, treatment services for Cleveland County Treatment Court participants and Cleveland County residents who are indigent, but do not qualify for Medicaid, financial assistance for Cleveland County residents receiving Medication Assisted Treatment, support and expansion of mobile crisis services in Cleveland County, civil legal services for Treatment and Wellness Court participants, housing, transportation, educational/vocational training assistance, driver's license reinstatement assistance for Treatment and Wellness Court participants, and expanded education, employment, and housing opportunities through the clubhouse model.

Description of proposed servicesBudget Summary - 2026

A motion was made by Chairman McHughes, seconded by Member Cleveland, that this item be approved. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and Member Cleveland

**No new business was presented during this meeting for discussion.**

**Member Rod Cleveland provided additional details regarding Item No. 22, noting it will benefit many people. He also expressed that his prayers are with the people of Iran.**

**Adjourn**

At 1:08 P.M., a motion was made by Member Cleveland, seconded by Vice Chairman Grissom, to adjourn the meeting. The motion carried by the following vote:

**Aye:** 3 - Chairman McHughes, Vice Chairman Grissom, and  
Member Cleveland

**Board of County Commissioners  
CLEVELAND COUNTY, OKLAHOMA**

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**Chairman**

**ATTEST:**

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**Pam Howlett, County Clerk**

**Minutes Prepared by:** \_\_\_\_\_  
**Deputy County Clerk**