

## **AGENDA REQUEST FORM**

**Agenda Item:** To consider and/or approve a Contract for Services between Firetrol Protection Systems and Cleveland County Health Department for The Well.

**Name of Person Submitting Request:** Melody Bays, Regional Director

**Address:** Cleveland County Health Department  
250 12<sup>th</sup> Ave. NE  
Norman, OK 73071

**Phone:** (405) 579-2261

**Date Requested:** 6/24/2026

**Description of Agenda Item including purpose for consideration by Board of County Commissioners (include type of Motion requested).**

To consider and/or approve a Contract for Services between Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler, extinguishers and monitoring from July 1, 2026, to June 30, 2027

The health department will pay **\$400.00** for Fire Sprinkler test and inspection; **\$720.00** for Fire Alarm System Inspection and testing; **\$85.00** for Portable Fire Extinguisher Inspection and Tagging (all services are extra). All pricing is for one year for The Well. Total cost is **\$1,205.00**.

### **Internal Use Only**

Received by: \_\_\_\_\_

Acknowledge: \_\_\_\_\_ (Chairman)

Date Assigned: \_\_\_\_\_

\_\_\_\_\_ (Member)

Applicant Notified: \_\_\_\_\_

\_\_\_\_\_ (Member)

Routine (Consent) Item: \_\_\_\_\_

Other Parties Notified:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**FIRETROL**  
Protection Systems  
[www.firetrol.net](http://www.firetrol.net)

**From** Firetrol Protection Systems,  
Inc.  
108 Northwest 132nd Street  
Oklahoma City OK 73114  
405-752-2330  
<https://www.firetrol.net/>

**Quote No.** 2126266  
**Type** Inspection  
**Prepared By** Jody McCain  
**Created On** 06/24/2026

**Quote For** Cleveland County Health  
Department  
WELLNESS BUILDINGS  
200-210 JAMES GARNER  
NORMAN OK 73070  
(405) 432-8559

## Description of Work

# Inspection Agreement: State Contract - SW1048

Contractor shall inspect and/or test the equipment/system(s) described below in accordance with the State Code of Regulations, Local Authority having Jurisdiction and/or any other requirements stated in this agreement. All inspections/tests shall be documented and a copy of work performed will be given to the Owner. Tests will be scheduled in advance, and at the convenience of customers staff. Firetrol will need the assistance from customers staff for access to all areas of the facility in order to locate devices and ensure efficient transition between areas.

The inspections and testing provided under this Agreement are NOT a system survey or engineering analysis of the system and/or its design. The inspection and testing services provided by this Agreement are designed to determine the functionality of the inspected systems at the time of the inspection/test. Inspection and testing services under this Agreement are not intended to reveal design or installation flaws or code compliance violations.

## Term

The term of this Agreement shall be for one (1) year from **July 1, 2026 to June 30, 2027**.

Owner shall pay Contractor within thirty (30) days after **each** inspection for the above stated Site.

If the Owner fails to make payment in full, the Contractor may, at its option, terminate the contract, and, in the any event, will not be obligated to perform any additional work until such time past due amount is made in full and received by Contractor.

If you find this Agreement, along with the terms and conditions attached, acceptable and you are authorized to sign, please complete the below section, retain a copy for your files and return one original signed agreement to our office. We will contact you regarding scheduling for the Site upon receipt of executed Agreement.

## Report of Inspection

A copy of the inspection/test report(s) will be provided to Purchaser after work is performed and completed. Firetrol Protection Systems must forward all deficiencies found during the time of inspection to the authority having jurisdiction.

## Scope of Work (for applicable services listed below)

Contractor shall inspect and/or test the equipment/system(s) described below in accordance with the State Code of Regulations, Local Authority having Jurisdiction and in accordance with the terms of the State Contract as it applies to this work. All inspections/tests shall be documented and a copy of work performed will be given to the Owner. Tests will be scheduled in advance, and at the convenience of customer's staff. Firetrol will need the assistance from customer's staff for access to all areas of the facility in order to locate devices and ensure efficient transition between areas. The inspections and testing provided under this Agreement are NOT a system survey or engineering analysis of the system and/or its design. The inspection and testing services provided by this Agreement are designed to determine the functionality of the inspected systems at the time of the inspection/test. Inspection and testing services under this Agreement are not intended to reveal design or installation flaws or code compliance violations.

**Fire Sprinkler Test and Inspection Services:** Under this agreement, Firetrol's State licensed inspectors will perform an annual inspection(s) and testing of the fire sprinkler system(s) in accordance with the following sections (if applicable):

NFPA 25, Current Adopted Edition. *Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems (or the same sections of the currently adopted Edition of the code).*

- Sprinkler Systems
- Standpipe and Hose Systems
- Private Fire Service Main
- Fire Pumps Section
- Water Storage Tanks
- Water Spray Fixed Systems
- Foam-Water Sprinkler Systems
- Water Mist Systems
- Valve, Valve Components, and Trim
- Pre-Action Valves and Deluge Valves
- Dry Pipe Valves/Quick Opening Devices
- Backflow Prevention Assemblies

**Fire Alarm Test and Inspection Services:** Under this agreement, Firetrol's State licensed inspectors will perform an annual inspection(s) and testing of fire alarm system(s) in accordance with the following sections (if applicable):

NFPA 72, Current Adopted Edition. *National Fire Alarm and Signaling Code (or the same sections of the currently adopted Edition of the code).*

- Inspection
- Testing

**Portable Fire Extinguisher Test and Inspection Services:** Under this agreement, Firetrol's State licensed inspectors will perform an annual inspection of the portable fire extinguisher(s) in accordance with the following sections (if applicable):

NFPA 10, Current Adopted Edition. *Standard for Portable Fire Extinguishers (or the same sections of the currently adopted Edition of the code).*

- Inspection Procedures

## Pricing

The pricing set forth in this Agreement is based on the number of devices listed below as set forth in *Services to be Completed*. If the actual number of devices installed is different, the price will be adjusted accordingly.

**Please be advised that all system devices are required by NFPA to be inspected 100%. The Customer is expected to provide access to all areas, if access is not provided, there may be an additional charge for a return trip to complete the inspection.**

### LOCAL AHJ RECORD KEEPING FEES IF APPLICABLE

Unless specifically noted in your proposal, the Contract Pricing does not include any record keeping and/or processing fees incurred by the local AHJ and will be added to your invoices as applicable.

### PRICING, TERMS AND CONDITIONS PER STATE CONTRACT SW1048F.

## Services to be completed

### [Alarm Systems] Alarm System - Alarm

ANNUAL FIRE ALARM INSPECTION

*Estimated Completion: 10/01/2026 to 10/31/2026*

### [Sprinkler] Wet Sprinkler - Wet Sprinkler

ANNUAL WET SPRINKLER INSPECTION

*Estimated Completion: 10/01/2026 to 10/31/2026*

### [Sprinkler] Dry Sprinkler - Dry Sprinkler

ANNUAL DRY SPRINKLER INSPECTION

*Estimated Completion: 10/01/2026 to 10/31/2026*

### [Backflow] Backflow - Backflow

ANNUAL BACKFLOW INSPECTION

*Estimated Completion: 10/01/2026 to 10/31/2026*

**[Portable Extinguishers] Portable Fire Extinguisher - Extinguisher**

ANNUAL FIRE EXTINGUISHER INSPECTION (5 EXT)

Estimated Completion: 10/01/2026 to 10/31/2026

| Code | Parts, Labor, and Items             | Quantity | Unit Price         | Total             |
|------|-------------------------------------|----------|--------------------|-------------------|
|      | ANNUAL FIRE ALARM INSPECTION        | 1        | \$720.00           | \$720.00          |
|      | ANNUAL SPRINKLER INSPECTION         | 1        | \$400.00           | \$400.00          |
|      | ANNUAL FIRE EXTINGUISHER INSPECTION | 1        | \$85.00            | \$85.00           |
|      |                                     |          | <b>GRAND TOTAL</b> | <b>\$1,205.00</b> |

**Terms and Conditions**

Pricing, Terms and Conditions per State Contract SW1048M. Customer must provide PO referencing State Contract SW1048M.

This Proposal includes a one (1) year Standard Parts and Labor Warranty. Pricing is valid for 30 days from the date of this proposal.

By my signature below, I authorize work to begin and agree to pay the Grand Total according to the terms and conditions of this agreement.

Name: Daniel Thatcher Date: 6-24-26

Signature: 