

CONTRACT FOR SERVICES

This Agreement is entered into this 23rd day of March, 2026 by and between **THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY** on behalf of **THE CLEVELAND COUNTY SHERIFF'S OFFICE ("CCSO")** and **Le Monde International School ("LMIS"** and collectively with CCSO, the "Parties").

RECITALS:

As outlined by Oklahoma Law (OKLA. STAT. tit. 74, §§ 360.19, 1008), LMIS desires to contract with CCSO for the furnishing by CCSO of law enforcement and school resource officer functions at Le Monde International School, a private school located in Norman, Oklahoma.

NOW, THEREFORE, in consideration of the fees provided herein and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, and the mutual covenants and agreements contained herein, the Parties agree as follows:

1. SCOPE OF AGREEMENT

- a. CCSO and LMIS agree to work together to implement and provide a school resource officer for LMIS. This contract shall place one (1) commissioned deputy sheriff in Le Monde International School and equip the officer. This officer will be assigned to Le Monde International School and will function as a School Resource Officer. The terms of this relationship shall be governed by this Agreement.
- b. CCSO agrees that the vehicle utilized by the School Resource Officer shall be a marked, fully equipped CCSO patrol car. One marked vehicle will be present at the school while a School Resource Officer is on duty at that location.
- c. The School Resource Officer will work with LMIS personnel on a cooperative basis. In addition to law enforcement functions, the School Resource Officer will be available to provide counseling, education, and public speaking services as requested by LMIS administration or its designated agents.

2. TERM OF THE AGREEMENT

- a. The term of this Agreement shall be from July 1, 2026, to June 30, 2027. This Agreement may be renewed annually by mutual agreement of the Parties.

3. COMPENSATION

- a. As compensation to CCSO for services, LMIS agrees to pay CCSO a monthly fee for the period of July 1, 2026, through June 30, 2027, of \$7,500.00.
- b. Fees under Section 3(a) will be paid no later than the 15th of each month for services rendered during the prior month.
- c. If the School Resource Officer is absent during a school day, the School Resource Officer shall be replaced by another deputy sheriff qualified to perform the duties of the School Resource Officer or payment shall be reduced on a prorated daily basis.
- d. If CCSO finds it necessary to reassign the School Resource Officer due to a major emergency, the School Resource Officer shall be replaced by another deputy sheriff qualified to perform the duties of the School Resource Officer or payment for services shall be reduced on a prorated daily basis.

4. INDEPENDENT CONTRACTOR

- a. CCSO is and at all times shall be deemed an independent contractor and shall be wholly responsible for the way CCSO performs the services required by the terms of the Agreement. Nothing herein shall be construed as creating the relationship of employer and employee, or principal and agent, between CCSO and LMIS or any of CCSO's agents or employees. CCSO assumes exclusive responsibility for the acts of its employees as they relate to the services provided during the course and scope of their employment. CCSO, its agents and employees, shall not be entitled to any rights or privileges of LMIS employees, beyond those required for the performance of School Resource Officer duties, and the SRO shall not be considered in any manner to be an LMIS employee.
- b. CCSO and LMIS will work cooperatively to provide the best working relationship possible between the Parties to ensure that the needs of the individual schools, students, principals and school staff, and the School Resource Officer are met. To facilitate this, CCSO will designate a point of contact (other than the School Resource Officer for CCSO) for routine questions, scheduling, and day-to-day operations of the program. LMIS administrators, the School Resource Officer, and CCSO's designated representative will meet as needed to facilitate scheduling and operation of the program.
- c. While LMIS will not directly supervise the School Resource Officer in the day-to-day performance of his or her duties, LMIS may provide input to CCSO regarding the personnel assigned under this Agreement. If LMIS objects to the assignment of any personnel under this Agreement, LMIS will review those objections with the designated representative of CCSO for final resolution of the objections.

5. ADDITIONAL PERSONNEL

- a. In addition to the School Resource Officer, LMIS, at its option, shall have the right to engage off-duty law enforcement personnel for special events or other school-related activities as LMIS deems necessary.

6. GENERAL DUTIES

- a. CCSO and LMIS Staff have worked together to create a list of general duties for the School Resource Officer which outlines the officer's duties and is hereby incorporated by reference into this Agreement as Attachments "A" and "B".
- b. It is anticipated that it may be necessary to amend Attachments "A" and "B" to better reflect the scope of the general duties for the School Resource Officer. For that reason, the Cleveland County Sheriff and the Superintendent of LMIS are hereby authorized to make written, mutually agreed up on amendments to Attachments "A" and "B" as necessary to provide a high level of service to the citizens of Cleveland County.

7. INSURANCE

- a. CCSO is self-insured. CCSO shall provide workers' compensation insurance in the amount required by Oklahoma law for all employees engaged in work as a School Resource Officer under this Agreement.

8. TERMINATION AND ASSIGNMENT

- a. This Agreement may be terminated by either Party at its sole option and without prejudice by giving sixty (60) days written notice of termination to the other Party.
- b. Neither Party shall assign, transfer, or sub-contract any of its rights, burdens, duties, or obligations under this Agreement without the prior written permission of the other Party to this Agreement.

9. DISPUTE RESOLUTION AND VENUE

- a. In the event both Parties are unable to jointly resolve a dispute arising from the implementation and operation of the School Resource Officer Program, then the final decision specific to that dispute will be submitted for

resolution to the Cleveland County Sheriff and the Superintendent of LMIS. In the event the Cleveland County Sheriff and the Superintendent of LMIS are unable to jointly resolve any such dispute, then the matter will be submitted within thirty (30) days to a third-party mediator. In the event the mediation is unsuccessful in resolving any dispute arising from the implementation or operation of the School Resource Officer Program, then each Party has the option to file suit.

- b. All obligations of each Party to this Agreement shall be performed in Cleveland County, Oklahoma. The laws of the State of Oklahoma shall govern the interpretation, validity, performance, and enforcement of this Agreement and the exclusive venue for any legal proceedings involving this Agreement shall be Cleveland County, Oklahoma.

10. NOTICES

- a. Any notice to be given by CCSO to LMIS hereunder shall be deemed to be properly served if deposited in the United States mail, postage prepaid, addressed to: LeMonde International School, 1123 E. Main Street, Norman, OK 73071.
- b. Any notice to be given hereunder by LMIS to CCSO shall be deemed to be properly served if the same be deposited in the United States mail, postage prepaid addressed to: Cleveland County Board of Commissioners, 201 South Jones Avenue, Ste. 260. Norman, OK 73069.

11. SEVERABILITY

- a. If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of it requiring any steps, actions, or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

12. HOLD HARMLESS CLAUSE

- a. To the extent allowed by law, LMIS does hereby agree to waive all claims against, release, and hold harmless CCSO and all of its officials, officers, agents, employees, in both their public and private capacities, for any and all liability, claims, suits, demands, losses, damages, attorneys' fees, including all expenses of litigation or settlement, or causes of action which may arise by reason of injury or death of any person or for loss of, damage to, or loss of use of any property arising out of or in connection with this Agreement.
- b. To the extent allowed by law, CCSO does hereby agree to waive all claims against, release, and hold harmless LMIS and all of its officials, officers, agents, employees, in both their public and private capacities, for any and all liability, claims, suits, demands, losses, damages, attorneys' fees, including all expenses of litigation or settlement, or causes of action which may arise by reason of injury or death of any person or for loss of, damage to, or loss of use of any property arising out of or in connection with this Agreement.
- c. It is the intention of both Parties that this mutually hold harmless clause shall be interpreted to mean that each Party shall only be responsible for the actions of each Party's own employees, officials, officers, and agents. The Parties agree that they have not waived their sovereign immunity by entering and performing its obligations under this Agreement.

13. ENTIRE AGREEMENT

- a. This Agreement shall be binding upon the Parties hereto, their successors and assigns, and constitutes the entire Agreement between the Parties. No other agreements, oral or written, pertaining to the performance of this Agreement exists between the Parties. This Agreement can be modified only by an Agreement in writing, signed by both of the Parties.

Executed this 23 day of March, 2026.

**THE BOARD OF COUNTY COMMISSIONERS
OF CLEVELAND COUNTY, ON BEHALF OF
THE CLEVELAND COUNTY SHERIFF'S
OFFICE**

**INDEPENDENT CHARTER DISTRICT NO. OK-
55-J003 OF CLEVELAND COUNTY A/K/A
LE MONDE INTERNATIONAL SCHOOL**

By: _____
Jacob McHughes, Chairman

By: Angela Duckett
Angela Duckett, President
Board Of Education

By: _____
Rusty Grissom, Vice Chairman

By: _____
Rod Cleveland, Member

ATTEST:

Pam Howlett Date
Cleveland County Clerk

ATTEST:

By: _____
Date

APPROVED AS TO FORM AND LEGALITY:

By: _____
Assistant District Attorney Kristina Bell

M. Bell
4/29/26

Attachment A
School Resource Officer (SRO) Duties

1. The primary function of the School Resource Officer (SRO) shall be to insure the safety of the students and faculty and provide campus security. Specifically, the SRO shall assist in limiting access to the school grounds to authorized persons, provide police protection of school property, personnel, and students, investigate criminal acts on school grounds and serve as a liaison between the school, the police department, juvenile officials, probation officials, courts, and other agencies of the juvenile Justice system.
2. The principal, or designee, shall retain authority regarding all school issues. The SRO shall determine all law enforcement issues. The SRO shall communicate with the principal regarding all law enforcement incidents on the campus or at school related activities.
3. The SRO shall participate in mandatory training set out by state law and/or CCSO policy. The SRO should also participate in reasonable training programs provided by LMIS that directly impact ability and skills as an SRO.
4. The SRO shall be available as a resource to provide information on topics on which the officers have special competence due to their law enforcement training. The SRO shall also attempt to identify and counter deviant behavior and any other behavior that would be disruptive or unsafe to the students, faculty, or district property.
5. The SRO shall make himself or herself visible in a public relations role to provide a highly visible crime deterrent in school property in order to effectively promote security and order in the schools.
6. The SRO shall attempt to provide guidance and direction for students, parents, and staff when appropriate, to work with the school administrators to resolve school-police problems, and to work with parents of troubled youth.
7. The SRO shall not enforce LMIS regulations or rules unless the violation of such rule or regulation constitutes a violation of a state law.
8. Nothing in this agreement shall limit or eliminate the need to utilize the 9-1-1 reporting system, or the use of CCSO officers to handle or supplement calls for service. Use of 9-1-1 is encouraged for emergency calls even if the SRO is also called.
9. Except in an emergency, the SRO should not be called away from their assigned school to handle incidents, as this may be disruptive to the teacher/SRO/student relationship. The SRO may be contacted and may respond as soon as possible to assist CCSO officers when reasonable to assist with providing public safety.
10. SROs shall maintain a close liaison with CCSO officers around their assigned schools. They shall exchange information regarding suspects, incidents, and potential problems to ensure reasonably consistent enforcement from officer to officer to the extent permitted by law.
11. The SRO may be required to meet with school officials and the building level administrators of the school to which he or she is assigned during contract hours to discuss incidents, potential problems, and issues surrounding the SRO program. The primary purpose of these meetings will be to increase the effectiveness

of the SRO program.

12. CCSO reserves the right to assign the SRO to a sheriff function in the event of an emergency or situation that dictates a call-up of sheriff personnel as directed in CCSO policy and procedures. An emergency may include a tornado, wildfire, etc.

Attachment B
School Resource Officers and School Discipline

The purpose of this Memorandum of Understanding (MOU) is to establish a collaborative agreement on school security and school discipline to guide and define the relationship between Le Monde International School ("LMIS") and the Board Of County Commissioners of Cleveland County, on behalf of the Cleveland County Sheriff's Office ("CCSO") (collectively referred to as "the Parties") in the use of a School Resource Officer ("SRO"). The Parties acknowledge that law enforcement plays an essential role in maintaining safety in the community and at LMIS. However, the use of arrests and referrals to the criminal justice system for minor or typical school behaviors can adversely affect students and erode confidence in and respect for both the school administration and law enforcement. The Parties have developed this guidance to ensure a consistent approach to law enforcement and school discipline that emphasizes cooperation in the handling of school-based student misbehavior. Emphasis is placed on handling incidents uniformly while ensuring that each case is addressed on an individualized basis. The way each incident is handled is dependent upon many factors unique to each child. This includes, but is not limited to, behavioral history, present circumstances, disciplinary record, academic record, general demeanor and disposition toward others, disability, special education status, and other factors. Accordingly, the Parties concur that students involved in the same incident or similar incidents may receive different and varying responses depending on the factors and needs of each student.

To address these issues and ensure that all students have access to a safe and productive learning environment, the Parties agree that cooperation is essential. Among other benefits, committed cooperation can enhance appropriate responses and use of resources, when responding to school-based misbehavior. For purposes of this MOU, student misbehavior is breaches of the Code of Student Conduct, disruptions, and other minor infractions or omissions by a student that occurs on school grounds, school transportation or during a school sponsored or related event.

Responding to Student Misbehavior

In the event a student misbehaves, the school principal and their designees will be the primary source of intervention and disciplinary consequences. The SRO is responsible for criminal law issues—not school discipline issues. The Code of Student Conduct provides detailed information on consequences and interventions and shall guide the response to types of misbehavior. In addition, school officials should make reasonable efforts, where applicable, to connect students to school or community-based support services, such as counseling, mentoring, or extra-curricular activities.

Many types of minor student misbehavior may technically meet the statutory requirements for non-violent misdemeanors (e.g. theft, vandalism, disorderly conduct, loitering, incidents relating to alcohol, threats, harassment, etc.), but may be handled outside of the criminal justice system. Absent a real and immediate threat to students, teachers, or public safety, incidents involving public order offenses such as those above and including disturbance/disruption of school or public assembly; trespass; loitering; profanity; and fighting that does not involve physical injury or a weapon, may be considered school discipline issues to be handled by school officials, rather than criminal law issues warranting formal law enforcement intervention (e.g., issuance of a criminal citation, ticket, or summons, filing of a delinquency petition, referral to a probation officer, or actual arrest) as may be appropriate on a case-by-case basis. Behavior that rises to the level of a felony offense is not included within this category.

All individuals involved in school discipline decisions shall consider the surrounding circumstances including the age, history, disability or special education status, and other factors that may have influenced the behavior of the student, the degree of harm caused and the student's genuine willingness to repair the harm and accept

responsibility for the student's action.

The SRO will avoid arresting students at school, where possible, unless the child poses a real and immediate threat to student, teacher, or public safety, or a judicial warrant specifically directs the arrest of the student in a school. The County Sheriff and the building level administrators shall be consulted prior to an arrest of a student where practicable, and the student's parent or guardian shall be notified of a child's arrest as soon as practicable.

Further Incidents

Repeated incidents of non-violent misdemeanors shall result in graduated levels of school-based interventions and consequences by the administrators on campus, according to the Code of Student Conduct, and referral to law enforcement for certain incidents.

Student Rights

Absent a real and immediate threat to student, teacher, or public safety, the SRO may conduct or participate in a search of a student's person, possessions, or locker only where there is probable cause to believe that the search will reveal evidence that the student has committed or is committing a criminal offense.

- The SRO shall inform school administrators prior to conducting a probable cause search where practicable.
- The SRO shall not ask school officials to search a student's person, possessions, or locker to circumvent these protections.

A school official may conduct a search of a student's person, possessions, or locker only where there is reasonable suspicion to believe that the search will reveal evidence that the student has violated or is violating either the law or the rules of the school, and the search is justified in scope given such suspicion.

- Absent a real and immediate threat to students, teachers, or public safety, a school official shall not ask an SRO to be present or participate in such a search.

Absent a real and immediate threat to students, teachers, or public safety, an SRO may question or participate in the questioning of a student about conduct that could expose the child to court-involvement or arrest only after informing the child of Miranda rights and only in the presence of the child's parent or guardian.

Accountability

LMIS and CCSO shall maintain annual publicly available data, in compliance with the Oklahoma Open Records Act, without disclosing personally identifiable information, documenting the following:

- Number of incidents resulting in a juvenile arrest for conduct on school grounds or at a school-sponsored event, broken down by school; offense; arrestee's age, grade level, race, sex, and disability status; and disposition/result.
- Number of incidents resulting in other forms of law enforcement intervention—including searches and seizures by the SRO; questioning by the SRO; issuance of a criminal citation, ticket or summons; filing of a delinquency petition and referral to a probation officer—for juvenile conduct on school grounds or at a school-sponsored event, broken down by offense or reason; type of law enforcement intervention; juvenile's age, grade level, race, sex, and disability status; and disposition/result;
- Number of suspensions or other disciplinary consequences imposed on students, broken down by offense/infraction; student's age, grade level, race, sex, and disability status; and disciplinary consequence imposed.

- Policies and protocols governing the SRO program.
- Training materials for the SRO; and
- Number and types of complaints lodged against the SROs.

It is the policy of CCSO to investigate all complaints against it, or of alleged SRO misconduct, to equitably determine whether the allegations are valid or invalid and take appropriate action. Any student, parent, teacher, and principal or other school administrator may submit a complaint, orally or in writing, of abuses or misconduct by the SRO to CCSO.

- Parents shall be permitted to submit a complaint in their native language.
- The complaint system must be confidential and protect the identity of the complainant from the SRO to the extent consistent with the SRO's due process rights.
- Complaints shall be investigated and resolved, and complainants shall be furnished with a written explanation of the investigation and resolution.

Every student attending All Saints Catholic School and every parent or guardian with a student attending Le Monde International School shall be informed of the complaint procedure through the LMIS's customary means of communicating information to students and parents.

School Mission and SRO Role

As emphasized above, the involvement of an SRO is to improve school safety and the educational climate at the school, not to enforce school discipline or punish students. Accordingly, building-level school administrators shall be consulted when the SRO is deployed to the school.

The SRO shall meet with building-level school administrators, teachers, parents, and student representatives at least annually to discuss issues of school safety. Similarly, the SRO shall be integrated into the school community through participation in faculty and student meetings and assemblies as appropriate and through participation in relevant school training.

The SRO shall maintain activity reports and submit monthly summaries of these reports to district-level school administrators, and the relevant law enforcement agency. The monthly summaries shall include the numbers and descriptions of all incidents or calls for service; names of school officials involved (referring teachers, principals, etc.); student searches; student questioning; tickets, citations, or summonses; filing of delinquency petitions; referrals to a probation officer; actual arrests; and other referrals to the juvenile justice system.

Absent a real and immediate threat to students, teachers, or school safety, and absent the situations described above where formal law enforcement intervention is deemed appropriate by the SRO, building level school administrators shall have final authority in the building over matters of school discipline.

Discretion of Law Enforcement

Nothing in this MOU is intended to limit the discretion of law enforcement. Officers responding to an incident or consulting with school officials are encouraged to use their discretion in determining the best course of action, especially when using alternatives to arrest. While the option to use the criminal justice system is available for many incidents, the totality of the circumstances should be taken into consideration and any less punitive alternatives that ensure the safety of the school community should be considered.

Professional Development

The SRO shall participate in professional development programs and classes as agreed on by the Cleveland County

Sheriff or his or her designee and LMIS.

Annual Review

These guidelines shall be reviewed periodically to ensure that they remain timely, effective, and fully correlated to an educational environment that is secure while tolerant of students' learning and testing of school and community expectations and boundaries.