

Cleveland County, OK
Cleveland County Office Building

201 South Jones
Norman, OK 73069
Suite 200

2:44:36 PM

FILED IN OFFICE
COUNTY CLERK
NORMAN, OK



Printed on 5/21/2026
Pamela Howlett,
County Clerk, Cleveland County

Pam Howlett

Board of County Commissioners
Regular Meeting Agenda - Final

Tuesday, May 26, 2026
1:00 PM

Jacob McHughes - Chairman
Rusty Grissom - Vice Chairman
Rod Cleveland - Member

<https://www.clevelandcount yok.com/>

Pam Howlett, County Clerk

Prayer and Pledge of Allegiance**Meeting Called to Order****Roll Call**

Notice of the meeting was properly posted on May 21, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, striking or postponing the item.

Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of the Regular meeting held on May 18, 2026, and Special meeting held on May 21, 2026.

[May 18, 2026 Minutes](#)

[2026-05-21 Special Minutes](#)

Public Comment: Comments from the public will be allowed on any item listed on the agenda. Public comments will be accepted on a first come, first serve basis and are limited to two (2) minutes per person, for a total of ten (10) minutes. Individuals who wish to participate in the public comment portion of the meeting should complete a "Request to Speak" form at the beginning of the meeting and specify the agenda item they want to discuss.

Consent Items

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

County Commissioners

2. Discussion and possible action regarding - Resolution #26-1004, a Resolution approving and accepting the 19649 CDBG 24 Road Improvement Project for Cleveland County District #3 as complete and authorizing the Chairman to sign closeout documents.

[Grant Closeout Resolution](#)

3. Discussion and possible action regarding - Public Hearing regarding FY-2025 CDBG Grant #19649 CDBG 24; Final Performance Report.
[26-1024](#)
4. Discussion and possible action regarding - Interlocal Agreement between the Cleveland County Commissioners and Independent School District No. 29, also known as Norman Public Schools (District), pursuant to 74 O.S. 1981 § 1001 et seq., and 69 O.S. § 601 et seq., for inter-local cooperation pertaining to the creation of, maintenance of, and surfacing/resurfacing of certain streets, parking lots, roads, and driveways associated with District's high school which are continuations or connecting links in the State or County highway system.
[Interlocal](#)
5. Discussion and possible action regarding - Black Oak Roof, LLC roof replacement at 122 E. Eufaula using ARPA Project #7.001, Object Code 55065.
[Black Oak Roofing \(2\)](#)
6. Discussion and possible action regarding - WSM MBP, Inc. for air handlers for the Cleveland County Courthouse using ARPA Project #7.001, Object Code 55065 for \$312,888.00.
[contract](#)
7. Discussion and possible action regarding - Amazon ARPA Project #2.013, Object Code 54825 for Employee Wellness in the amount of \$13,000.00.
[Agenda Request Form for ARPA PO's](#)
8. Discussion and possible action regarding - Appointment of Asaleigh Cline as Receiving Officer for all Farm Market accounts.
[Asaleigh Cline Appointment - Receiving Officer](#)

District 1

9. Discussion and possible action regarding the Standard Service agreement with Standley Systems and Cleveland County District #1 for the following: Ricoh IM C4510, copies at .008 B&W, .045 color for the term July 1, 2026 through June 30, 2027.
[27 STANDLEY AGREE READY FOR BOCC](#)

10. Discussion and possible action regarding Agreement between Eureka Water Company and Cleveland County District #1 from July 1, 2026, through June 30, 2027. Agreement is as follows: Bottled water delivered at \$6.790/case, 5 gal Bottles at \$7.10 each, Refundable Bottle Dep. \$10/ea, and \$4.99 monthly charge.

[27 EUREKA AGREEMENT READY FOR BOCC](#)

11. Discussion and possible action regarding the Service Agreement between OEC Fiber and Cleveland County District #1. Agreement as follows: Fiber Bus. at \$125/mo, TV starter Bus at \$45/mo., Addtl STB \$6/mo.

[27 OEC AGREEMENT READY FOR BOCC](#)

12. Discussion and possible action regarding Service Agreement between Republic Services and Cleveland County District #1. Agreement as follows: 1 8.0 Solid Waste Container at \$148.78/mo, Extra lift at \$155/lift, Overages \$50.00 additional charges as listed on agreement.

[27 REPUBLIC AGREEMENT READY FOR BOCC](#)

13. Discussion and possible action regarding the Service Agreement between Terry Dittner and Cleveland County District #1 for the Fuel Island. Services are as follows: 30 day monitoring up to 14 times a year at \$55.00 per inspection, Annual line leak test \$175, Sensor check \$150.00, Cathodic Protection recertification \$300.00, and Test Containment sumps, spill buckets and probes \$1350.00.

[27 DITTNER AGREEMENT READY FOR BOCC](#)

14. Discussion and possible action regarding the Super Extended Maintenance Agreement between Fuelmaster/Syntech and Cleveland County District #1. Agreement is as follows: Super Maintenance Agreement for FMU3505 for \$2650.00 annually. Term to be from July 1, 2026, through June 30, 2027.

[27 FUELMaster AGREEMENT READY FOR BOCC](#)

Sheriff

15. Discussion and possible action of the renewal annual service with LeadsOnline. The term will be from July 1, 2026 through June 30, 2027 with a one time annual cost in the amount of \$6,345.00. The Sheriff's Offices uses this system to help track reported stolen property.

[LeadsOnline](#)

16. On May 18, 2026 the BOCC approved the purchase of eight (8) 2024 Dodge Durango's but due to the limited supply we now can only purchase two (2) 2024 Dodge Durango's and six (6) 2023. The Sheriff's Office is requesting the approval to purchase six (6) 2023 instead of six (6) of the 2024 Dodge Durango's that were previously approved by the BOCC. All together there will be two (2) 2024 Durango's and six (6) 2023 Durango's. All vehicles will have the same features and less than 50,000 miles. The cost per vehicle will be no more than \$41,325, which is what was previously approved.

County Clerk

17. Discussion, review audit, approve, or disallow blanket purchase order submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
18. Discussion, review audit, approve, or disallow claims for payment of Travel, Maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
19. Discussion and possible action regarding claims for Payment of Personnel Services for payroll period ending May 15, 2026.

[Payroll](#)

20. Discussion and possible action regarding the Standard Service Contract for the following: Commercial Services Agreement between the Cleveland County Clerk's Office and Cox Business for July 1, 2026 through June 30, 2027 for a total of \$126.00 per month. The service include: CBI 300-300 Mbps, Static IP Address, 4 Additional IP Address, CBI Modem

[File 26-1091](#)

Treasurer

21. Discussion and possible action regarding Digital Cable Service Agreement between the Cleveland County Treasurer and Cox Business for July 1, 2026 through June 30, 2026 for Business Digital Cable with HD Receiver for \$8.50 per month

[Cox Communications - Cable FY 26-27](#)

22. Discussion and possible action regarding Service Agreement between the Cleveland County Treasurer's Office and Diane DeFilippo for July 1, 2026 through June 30, 2027 for Title Searches and Title Verifications. Title Searches are \$125.00 per Title Search and Title Verifications are \$10.00 per Title Verification.

[Diane DeFilippo FY 26-27](#)

- 23.** Discussion and possible action regarding the Standard Contract for the following Commercial Services Agreement between the Cleveland County Clerk's Office, Cleveland County Treasurer's Office and Cox Business for July 1, 2026 through June 30, 2027 for CBI 300, 300 MBPS X 30 MBPS, Static IP Address, CBI Modem. The total of Services will be \$106.00 per month. Treasurer's Office pays even months and Clerk's office pays odd months, as this is a shared contract.

[File No. 26-1134](#)

- 24.** Discussion and possible action regarding Appropriations for April 16th through May 15th

Cash Fund Request for Appropriations FY 2025/2026

01) Assessor Revolving	120133-55000	\$44.00
02) Co Brdg & Rd Imp Dist #1	202910-50000	\$13,399.05
03) Co Brdg & Rd Imp Dist #2	202920-50000	\$31,446.37
04) Co Brdg & Rd Imp Dist #3	202930-50000	\$21,974.43
05) County Clerk Lien Fee Payroll	119170-51000	\$14,792.48
06) County Clerk Rec Mgmt/Presrv Fee	115170-54000	\$55,851.66
07) DA Revolving Fund	207165-54000	\$1,442.33
08) Drug Court Contribution/Donation	603165-54000	\$702.39
09) Fairgrounds	128700-55000	\$70,499.92
10) Farm Market Fund	133285-54000	\$5,645.00
11) Farm Market Fund Payroll	133285-51000	\$2,150.00
12) Health	105265-54000	\$7,731.00
13) Highway District #1	110910-51000	\$80,000.00
14) Highway District #1	110910-54000	\$93,167.09
15) Highway District #1	110910-55000	\$200,000.00
16) Highway District #2	110920-51000	\$172,361.69
17) Highway District #2	110920-55000	\$69,450.00
18) Highway District #3	110930-51000	\$90,000.00
19) Highway District #3	110930-54000	\$122,128.29
20) Jail Commissary	204553-54000	\$66,994.87
21) Local Emergency Planning Committee	125255-55000	\$1,000.00
22) Opioid Abatement Settlement	251201-54000	\$47,449.89
23) Sales Tax	619150-54000	\$653,844.28
24) Sheriff Service Fees	116500-54000	\$48,830.84
25) Sheriff Service Fees	116554-51000	\$6,825.11
26) Sheriff Service Fees	116552-54000	\$200,722.97
27) Sheriff Service Fees	116500-51000	\$27,929.16
28) Sheriff Service Fees	116450-51000	\$152,293.17
29) Sheriff Service Fees	116552-51000	\$11,435.80
30) Treasurer Certification Fee	114150-53000	\$9,010.00

[Appropriations May 16.pdf](#)

Information Technology

25. Discussion and possible action regarding Service Agreement between Cleveland County IT and Jerry Vincent. The agreement is for IT and Phone service support, troubleshooting and management at \$100/hr. This agreement term is for July 1, 2026 thru June 30, 2027.

[IT-Jerry Vincent Service Agreement for Information Technology and Business Phone Services FY 27](#)

Purchasing

26. Discussion and possible action regarding action to approve the Standard Service Contract Renewal between Personal Legend, LLC, and the Cleveland County Purchasing Department for Munis Project Management Assistance at the rate of \$265/hour for the Fiscal Year 2026-2027.

[Standard Contract with Personal Legend, LLC](#)

Election Board

27. Discussion and possible action regarding - Transfer of Funds/Error Correction. Coronavirus Relief - Fund 109250-55000 Capital Outlay to General Fund 100 in the amount of \$108.11 to correct all interest due to a rule change per the State Auditor.

[Transfer of Funds Error Correction - CRF](#)

28. Discussion and possible action regarding Summit Service Agreement with Cleveland County Election Board for the provision of maintenance, supplies, and cost per page on 3 Canon copiers. Term is from July 1, 2026, through June 30, 2027. Black and white clicks @ .0053 and Color clicks @ .0397.

[Summit Contract CST001963 -maintenance agreement on printers](#)

29. Discussion and possible action regarding Cannon Lease 903519-1 for the Cleveland County Election Board for the Fiscal Year 2026-2027 in the amount of \$528.00 monthly subject to NASPO Contract # 140595 - participating State Contract # SW1034.

[Cannon Copiers lease 903519-1](#)

30. Discussion and possible action regarding Summit Maintenance Agreement with the Cleveland County Election Board - for parts and labor for a Neopost Ovation 410 Envelope Opener, Contract # CST001222, in the amount of \$1,684.20/year, from July 1, 2026, through June 30, 2027.

[Summit Contract CST001222 410 maintenance agreement](#)

31. Discussion and possible action regarding Cox Business service agreement with the Cleveland County Election Board in the amount of \$480 per month for 12 months.
- [Cox Business service agreement](#)
32. Discussion and possible action regarding Eureka Water Co. renewal agreement with the Cleveland County Election Board in the amount of \$4.99 monthly service charge, \$7.10 per 5 gal oz dr, \$10 BTLE dep/refundable 8 oz dr, \$7.29 12 oz dr. Term is July 1, 2026, through June 30, 2027.
- [Eureka Water Company for FY26 27](#)
33. Discussion and possible action regarding J I Cleaning Services agreement with the Cleveland County Election Board for cleaning services in the amount of \$1,735.65/month for the period of July 1, 2026, through June 30, 2027.
- [File No. 26-1118-A](#)
File No. 26-1118-B
34. Discussion and possible action regarding the yearly renewal contract between the Cleveland County Election Board and Worx for website maintenance and domain in the amount of \$30/year for domain renewal and \$95/month for hosting and maintenance.
- [Worx renewal contract for 26-27](#)

End of Consent Agenda

Bid Opening

35. Discussion and possible action regarding Bid #HWY-2197 Six (6) month non-encumbered contract for Highway Aggregates and Road Base material for the County Commissioners. The bid term will be from June 15, 2026 and ending on December 14, 2026.
- [Agenda Request Form - #HWY-2197](#)
36. Discussion and possible action regarding Bid #COM-2195 Concrete Replacement and new sidewalk for the Alan J. Couch Center located at 1650 W Tecumseh Rd., Norman, OK ARPA Fund Project #3.009/Object Code 54827
- [File No. 26-916](#)

New Business: As per 2001 25 O.S. § 3 I I(A)(9) - "New Business" as used herein, shall mean any matter not known or which could not have been reasonably foreseen prior to the time of posting.

Unfinished Business: Discussion, Consideration and/or Action regarding the following items that were previously Accepted and Postponed.

37. Discussion and possible action regarding Bid #HWY-2194 Three (3) month non-encumbered contract to provide materials and installation of asphaltic concrete base and surface coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from June 1, 2026 through August 31, 2026.

[BID HWY 2194](#)

Board Member Statements and Announcements

Adjourn